

Grand Ledge Public Schools Board of Education

OCTOBER 28, 2024

REGULAR MEETING

**SAWDON ADMINISTRATION BUILDING
BOARD ROOM
6:00 P.M.**

Grand Ledge Public Schools

Regular Meeting of the Board of Education

Please take notice that the Board of Education will hold a Regular Meeting on:

Date: Monday, October 28, 2024

Place: Sawdon Administration Building
Board Room
220 Lamson Street
Grand Ledge, MI 48837

***Once the meeting begins, it will be Live Streamed
at: [youtube.com/@GLPS21](https://www.youtube.com/@GLPS21) (click on Live)***

Time: 6:00 p.m.

Purpose: General Business

Phone: (517) 925-5400

Board minutes are located at the Board of Education office, 220 Lamson Street, Grand Ledge, MI 48837



William A. Barnes, Ed.D., Superintendent of Schools

cc: Buildings
Board Members
Lansing State Journal
Melissa Mazzola, President, GLEA
Ashleigh Lore, Vice-President, GLEA
Sarah Hopper, President, MEA/NEA Unit I, Secretarial /Clerical
Denise Truman, President, MEA/NEA Unit III, Food Service
Allyson McCann, President, MEA/NEA Unit IV, Paraeducators, TA & Health Care Paraeducators
Danis Peck, President, IUOE Local 547, A, B, C, E & H AFL-CIO, Bus Drivers
Sarra Ruiz, President, Custodial Association

Date of Posting: October 23, 2024

NOTE: *Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. Any person with a disability needing accommodations to attend a Board of Education meeting should contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend*

**Grand Ledge Public Schools
Board of Education
MEETING AGENDA
Monday, October 28, 2024
6:00 pm**

- I. Call to Order & Pledge of Allegiance.....Nicole Shannon, President
- II. Roll Call.....Dr. Bill Barnes, Superintendent
- III. Approval of Agenda Items
- IV. Approval of Consent Agenda Items
 - A. October 14, 2024 Meeting & Closed Session Minutes
 - B. Teacher Leave of Absence – Melissa Hinojosa – Wacousta Elementary
 - C. Teacher Hiring – Jordyn Veloz – Delta Center – 4th Grade
- V. Reports
 - A. Capitol Connections
 - B. Eaton RESA
 - C. Grand Ledge Education Foundation
 - D. Equity Diversity & Inclusion Committee
 - E. Governance Committee
 - F. Bond Update
 - G. Superintendent
 - a. Evaluation Update – Student Growth
- VI. Public Comment
- VII. New Business
 - A. Approval of 2024-2025 Budget Amendment
 - B. Approval of Employee Compensation
 - C. Approval of Technology Purchase
 - D. Approval of Food Service Delivery Vehicle Purchase
 - E. Approval of Operations Service Vehicle Purchase
 - F. Approval of 2024-2025 Staff Handbooks
 - a. Central Office Supervisor
 - b. Central Office Support Staff
 - c. Dean of Students Support Personnel
- VIII. Comments from Staff and Board
- IX. Future Topics
 - A. Board Bond Advisory – Monday, November 18, 2024, 5:15 p.m., Room 107
 - B. Regular Meeting – Monday, November 18, 2024** 6:00 p.m., Board Room
- X. Closed Session –Attorney/Client Privilege – Per Section 8(1)(h) of the Open Meetings Act, PA 267 of 1976
- XI. Reconvene in Open Session
- XII. Settlement Agreement & Mutual Release
- XIII. Closed Session - Superintendent’s Annual Evaluation – Per Section 8(1)(a) of the Open Meetings Act, PA 267 of 1976 and
- XIV. Reconvene in Open Session
- XV. Superintendent’s Annual Evaluation Statement
- XVI. Adjournment

******Only 1 meeting in November on the third Monday of the Month due to Veteran’s Day.

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. If any person with a disability needs accommodations at the Board of Education meeting, please contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend.



CALL TO ORDER & PLEDGE OF ALLEGIANCE

President Nicole Shannon

"I pledge allegiance
to the Flag
of the United States of America,
and to the republic
for which it stands,
one Nation under God,
indivisible,
with liberty and justice for all."



ROLL CALL

Superintendent Dr. William Barnes



APPROVAL OF AGENDA ITEMS

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the October 28, 2024 Agenda Items, as presented.



APPROVAL OF CONSENT AGENDA ITEMS

- A. October 14, 2024 Meeting & Closed Session* Minutes
- B. Teacher Leave of Absence - Melissa Hinojosa - Wacousta Elementary
- C. Teacher Hiring - Jordan Veloz - Delta Center - 4th Grade

** Closed Session Minutes will be at your board place for review and collected at the end of the meeting.*

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the October 28, 2024 Consent Agenda Items, as presented.

**GRAND LEDGE PUBLIC SCHOOLS
*Board of Education***

October 14, 2024

MINUTES

President Shannon called the meeting to order at 6:00 p.m. She led those present in the Pledge of Allegiance.

ROLL CALL

Roll Call by Superintendent Barnes indicated the presence of **Board Members**: Tim Marsh, Ben Cwayna, Jon Shiflett, Ashley Kuykendoll, Denise DuFort and Nicole Shannon. **Members Absent**: Toni Glasscoe. **Central Office Administrators**: Bill Barnes, Steve Gabriel, Wendy Seida, Bill Albrecht, Kelly Jones, and John Ellsworth. **Others in Attendance**: Bruce Dunn, Adrienne Barna, Matt Oppenheim, Tim Totten, Coban Holmes, Melissa Mazzola, Ariel Backus, Allyson McCann, Ashleigh Lore and Kim Manning

PUBLIC COMMENT

There was no public comment.

PRESENTATIONS

A. Rotary Dictionary Project

Rotarians Ariel Backus and Bruce Dunn provided the board with information on this year's dictionary project noting that every 4th grade student at each of the four elementary schools was given a dictionary. They shared this is more than a dictionary, it is more a resource guide, as it includes states, capitals, past presidents, solar system, water system and many other "resources" that students can use. They explained the funding for the project, noted this is a world-wide program and you can look up "The Dictionary Project" to learn more about the program.

B. Superintendent's Evaluation Update – Instructional Leadership

Superintendent Barnes provided his evaluation update with focus on Instructional Leadership, Section E of the Superintendent's Evaluation Rubric. He provided the established goal and the current initiatives established under each of the goals including Performance Evaluation System, Building Level Leadership, Staff Development, School Improvement, Curriculum, Instruction, Student Feedback, Student Attendance and Support for Students.

ACTION ITEMS

A. APPROVAL OF MEETING MINUTES

- a. September 24, 2024 Meeting
- b. September 23, 2024 Closed Session
- c. September 27, 2024 Special Meeting

Motion by Mr. Cwayna, seconded by Mr. Marsh for the Grand Ledge Public Schools Board of Education to approve the Meeting Minutes, as presented. The motion carried unanimously.

B. APPROVAL OF ADMINISTRATIVE HIRING

a. Adrienne Barna – Chief Financial Officer

Motion by Ms. Kuykendoll, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the Administrative Hiring of Adrienne Barna, as presented.

Superintendent Barnes provided the board with background regarding the interview process and expressing he is very excited to bring Adrienne onto our team noting he is confident she will be an outstanding member to the leadership team

The motion carried unanimously.

Ms. Barna thanked Dr. Barnes for his kind words and expressed she is looking forward to working with him. She thanked the board for their trust in giving her the position and the opportunity. In closing she noted the culture, team work and collaboration demonstrated throughout this process is what makes her really excited to join this team and she looks forward to working with everyone.

C. WAIVE 1ST READING & APPROVAL OF BOARD POLICY 8510 (WELLNESS)

Motion by Mr. Cwayna, seconded by Mrs. DuFort for the Grand Ledge Public Schools Board of Education to Waive the first reading of Board Policy 8510, Wellness, and move to approve the Policy as revised and presented.

Superintendent Barnes noted that with the adoption of the new Neola Board Policies, we knew there would be places where we discovered that the policy is not in line with the district's current practice. Following review of the Governance Committee, it was decided to update the policy, to have some flexibility, but to continue to in compliance with the law. He shared that he worked with the district Food Service Director, Darrin Gyurich, to ensure the district can still conduct fundraiser and other fun activities (i.e., Snack Shop, Kona Ica, etc.), while still meeting the intention of the law and noting that is what is being presented.

The motion carried unanimously.

D. APPROVAL OF RELEVANT ACADEMY COOPERATIVE AGREEMENT

Motion by Mrs. DuFort, seconded by Mr. Marsh for the Grand Ledge Public Schools Board of Education to approve the Cooperative Agreement between Grand Ledge Public Schools and Relevant Academy, as presented, and authorize Superintendent Bill Barnes to execute the Agreement on behalf of the district.

Superintendent Barnes noted this will allow for the continuation of Comet Academy through Relevant Academy for the 2024-2025 school year. He explained this was a successful program last year in that the student remains a GLPS student, they can still play sports, participate in electives, go to prom, etc., all while working to make up credits quicker so they can, hopefully, graduate on time. He noted this is a good program that is serving the needs of our students sharing there were a number of kids who only graduated last year because they had this opportunity. He further explained the funding for the program noting the implementation of a designated staff person, Kelly Auge, who oversees the students and is hands on with each of the students going through the program to ensure a smooth transition, checks in on them and helps them get back on track. In closing he noted he is very pleased with the way the program is going and would like one more year of data before bringing a longer contract extension to the board.

The motion carried unanimously.

E. APPROVAL OF PROPOSAL 1, SERIES 4 BOND BID AWARDS

a. Willow Ridge

Motion by Mrs. DuFort, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve the Proposal 1, Series 4 Bond Bid awards for Willow Ridge Elementary to Driesenga & Associates in the amount of \$31,650 for Testing and Inspections, Praise Sign Company in the amount of \$85,467.55 for Signage, Ewing Electric in the amount of \$665,200 for Electrical with a Construction Contingency of \$54,762.23 and General Conditions in the amount of \$23,469.52 for a Total Bid Award of \$860,549.20, as presented.

Mrs. DuFort advised this was reviewed by the Board Bond Committee and approved to be brought forward for the board's consideration.

Superintendent Barnes noted this is under budget which is an example of the good stewardship on the part of Mr. Piper, Mrs. Waterbury, Clark Construction and GMB.

Mr. Shiflett pointed out the only reason there is a Series 4 of this Bond is because of the foresight of Mrs. Waterbury; which in turn has saved the taxpayers approximately \$1.7M.

The motion carried unanimously.

b. Hayes & Transportation

Motion by Mr. Marsh, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education approve the Proposal 1, Series 4 Bond Bid awards for Hayes Intermediate and the Transportation Building to Intertek-PSI in the amount of \$4,245 for Testing & Inspections, Functional Consulting in the amount of \$14,140 for Commissioning, Asbestos Abatement in the amount of \$75,360 for Demolition,

Moore Trosper in the amounts of \$52,675 for Foundations and Flatwork and \$147,950 for General Trades, Complete Enclosures in the amount of \$110,300 for Masonry, Custom Steel in the amount of \$77,860 for Structural Steel, Division 7 in the amount of \$205,730 for Roofing, Eagle Enterprise in the amount of \$28,826 for Metal Panels, Scheper Brother in the amount of \$98,524 for Walls & Ceilings, Niles Construction in the amount of \$31,611 for Painting, Integrity Interiors in the amount of \$154,955 for Flooring, Rayhaven Group in the amount of \$1,896 for Metal Lockers, William Floyd Mechanical in the amount of \$3,737,789 for Plumbing & HVAC, Buist Electric in the amount of \$418,500 for Electrical with a Construction Contingency of \$361,255.27 and General Conditions in the amount of \$154,810.83 for a Total Bid Award of \$5,676,397.10, as presented.

Mrs. DuFort shared this has been reviewed by the Board Bond Advisory and approved to be brought forward for board's consideration.

Superintendent Barnes noted this is well within budget and will create secure entrances and the new road behind Hayes that will impact the traffic flow on Nixon Road.

The motion carried unanimously.

F. PAYMENT OF SINKING FUND INVOICES

Motion by Mr. Cwayna, seconded by Ms. Kuykendoll for the Grand Ledge Public Schools Board of Education to approve the Payment of Sinking Fund Invoices in the amount of \$177,533.75, as presented.

Mrs. DuFort advised this was reviewed by the Board Bond Committee and approved to be brought forward for the board's consideration. This represents work at Sawdon and Wacousta.

Superintendent Barnes noted that Sinking Funds are monies that we can use to maintain our buildings and infrastructure without having to use general fund dollars. He noted this is only possible through the generosity of our community.

The motion carried unanimously.

G. PAYMENT OF PROPOSAL 1, SERIES 2 BOND INVOICES

Motion by Mr. Shiflett, seconded by Mr. Marsh for the Grand Ledge Public Schools Board of Education to approve the Payment of Proposal 1, Series 2 Bond Invoices in the amount of \$1,011,797.18, as presented.

Mrs. DuFort advised this was reviewed by the Board Bond Committee and approved to be brought forward for the board's consideration. This represents work at the High School and Wacousta including architectural and construction management fees.

The motion carried unanimously.

H. PAYMENT OF PROPOSAL 1, SERIES 3 BOND INVOICES

Motion by Ms. Kuykendoll, seconded by Mr. Marsh for the Grand Ledge Public Schools Board of Education to approve the Payment of Proposal 1, Series 3 Bond Invoices in the amount of \$773,242.23, as presented.

Mrs. DuFort advised this was reviewed by the Board Bond Committee and approved to be brought forward for the board's consideration. This represents work at Neff and the High school including architectural and construction management fees.

The motion carried unanimously.

I. PAYMENT OF PROPOSAL 1, SERIES 4 BOND INVOICES

Motion by Mr. Marsh, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the Payment of Proposal 1, Series 4 Bond Invoices in the amount of \$121,593.30, as presented.

Mrs. DuFort advised this was reviewed by the Board Bond Committee and approved to be brought forward for the board's consideration. This represents architectural fees for Willow Ridge, Operations and Hayes design planning and technology.

The motion carried unanimously.

COMMENTS FROM STAFF & BOARD

Superintendent Barnes welcomed Adrienne to Grand Ledge Public Schools remarking he is glad she will be a member of our team. He noted he is proud of the work that happened during the October 4th district-wide professional development and crediting the team for their work in putting it together.

Mr. Marsh noted he completed his Superintendent Evaluation Training and he is very interested in going through the process noting a lot of change in the 23 years since he was on the board, noting it is much more methodical which will lend to a more thorough evaluation. He shared details of the cross-country event that took place this past weekend noting it was the 36th year of the event and brings together cross country runner from across the region. In closing he expressed it was great to see the founders of this event, Jim Brandt and Carl Chapman, recognized.

Mr. Cwayna welcomed Ms. Barna.

Mr. Shiflett welcomed Ms. Barna.

Ms. Kuykendoll welcomed Ms. Barna and took a moment to highlight that she received her absentee ballot point out two important GLPS items on the ballot related to the Sinking Fund and our Operating Millage. She noted this presented her the opportunity to educate the other person in her household as to how the sinking fund dollars help the district by supporting our buildings and infrastructure and things that make us Proud to be Comets without impacting our

general fund, while the operating millage is what is required by all Michigan school districts to pay for operations or day-to-day functions of the district. She noted it is not a new millage but a continuation. In closing she encouraged anyone with questions to reach out.

Mrs. DuFort expressed her appreciation for this district and all the hard work. She welcome Ms. Barna.

President Shannon welcomed Ms. Barna remarking it sounds like we found the right person.

CLOSED SESSION – Negotiations

Motion by Mr. Shiflett, seconded by Mrs. DuFort for the Grand Ledge Public Schools Board of Education to move into Closed Session for the purpose of discussing Negotiations Strategies, as per Section 8(1)(c) of the Open Meetings Act, PA 267 of 1976.

ROLL CALL VOTE:

Mr. Cwayna	<u>YES</u>	Mrs. DuFort	<u>YES</u>
Mr. Shiflett	<u>YES</u>	President Shannon	<u>YES</u>
Ms. Kuykendoll	<u>YES</u>	Mr. Marsh	<u>YES</u>

The motion carried unanimously at 7:17 p.m.

RECONVENE IN OPEN SESSION

The meeting reconvened in open session at 7:41p.m.

GLEA LOA #8

Motion by Mr. Cwayna, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve Letter of Agreement #8 between Grand Ledge Public Schools and the Grand Ledge Education Association addressing Teacher Placement and Decisions on Layoff, Recall, Hiring and Position Elimination, as presented. The motion carried unanimously with member Tim Marsh abstaining from the vote in accordance with MCL 380.4203.

ADJOURNMENT

The meeting adjourned at 7:42 p.m.

Respectfully Submitted:

Attest:

Ashley Kuykendoll, Secretary

Nicole Shannon, President



October 21, 2024

Re: Leave of Absence Request – Melissa Hinojosa

This letter serves as a recommendation of support to grant Melissa Hinojosa a leave of absence from January 8th – 17th, 2025 from teaching at Grand Ledge Public Schools. Melissa Hinojosa is a Teacher Wacousta Elementary School and began working for Grand Ledge in August 2005.

Sincerely,

A handwritten signature in blue ink that reads "Kelly J. Jones".

Kelly J. Jones
Director of Human Resources



Kelly Jones <jonesk@glcomets.net>

Melissa D. Hinojosa Leave of Absence Request

Melissa Hinojosa <HinojosaM@glcomets.net>
To: Kelly Jones <jonesk@glcomets.net>

Fri, Oct 18, 2024 at 11:46 AM

Dear Ms. Jones,

I request an eight-day leave of absence from January 8, 2025, to January 17, 2025. During this time, I will volunteer and finalize plans for a summer opportunity in a library in Mérida, Yucatán, Mexico.

If approved, Kellie Foster can serve as my guest teacher for six of the eight days. I will contact the guest teachers before the holiday break and provide detailed lesson plans. In addition, our school operates on a three-day rotation. My physical education classes will be well prepared for the three days they will have a guest teacher.

Thank you for considering my request. I look forward to returning to work on January 21, 2025.

Sincerely,

Melissa D. Hinojosa



INTEROFFICE MEMORANDUM

TO: Dr. William A. Barnes, Superintendent of Schools
FROM: Kelly J. Jones, Director of Human Resources
SUBJECT: Teacher Recommendations
DATE: October 22, 2024

I recommend the hiring of the following candidates for employment during the 2024-2025 School Year. Each candidate has the qualifications and certifications necessary for the recommended position.

Jordyn Veloz Delta Center 4th Grade

KJJ

A handwritten signature in black ink, appearing to be 'KJJ' with a stylized flourish.

Jordyn Veloz



To whom it may concern,

I am writing to express my interest in the 4th grade position. With 2 years of experience in education and a passion for fostering an engaging learning environment, I am confident in my ability to contribute effectively to your school community.

Throughout my first two years of teaching, I have cultivated a student-centered approach to teaching that emphasizes interactive and student-lead learning experiences. I believe in the importance of catering to diverse learning styles and creating inclusive classrooms where every student feels valued and supported.

One of my strengths lies in creating a classroom family atmosphere that promotes students to be engaged in their learning. Another strength of mine is designing lesson plans that integrate technology, hands-on activities, and collaborative projects to promote critical thinking and problem-solving skills among students. My approach to teaching is to have a student-lead classroom where they are in charge of their learning.

Beyond the classroom, I am dedicated to fostering positive relationships with students, parents, and colleagues. I prioritize open communication and collaboration to create a learning community that is focused on academic achievement and personal growth.

Thank you for considering my application. I look forward to the possibility of contributing to the vibrant educational environment.

Sincerely,
Jordyn Veloz

Jordyn Veloz



Skills Summary

- Focused professional history related to childhood development through coaching, nannying and elementary teacher
- Collaborated with colleagues on school wide improvement team to build school culture and improve instructional methods
- Passionate about providing value to my grade-level counterparts and extra-curricular teams

Education

Degree / Date of Graduation

Northern Arizona University, *Flagstaff Arizona*

Graduated: May 2022

- Major: Elementary Education
- Cumulative GPA: 3.8

Estrella Mountain Community College, *Avondale Arizona*

Graduated: July 2020

- Major: Arts
- Cumulative GPA: 3.4

Professional Experience

Childcare

Babysitter I 2013-2016

- Provide services to multiple families when their children needed to be watched
- Supervised kids for multiple hours and constant care
- Flexible hours based on family's needs

Nannying

Nanny I 2016-2017 & 2015 - Present

- Provide daily care for three children under 9 years old over the span of 7 years
- Perform pick-up and drop-off duties to school, extracurricular activities, and any additional needs of the parents
- Fulfill housekeeping tasks, including cooking healthy meals for the children and cleaning common areas and play spaces
- Assure children complete and understand homework and other assignments

Willow Canyon High School Girls JV Soccer

Head Coach | 2019- 2021

- Lead and managed high school athletes at various levels of soccer experience
- Created enriching drills and practices geared towards both individual and team needs

CCV Stars 09 Girls Soccer

Head Coach | 2021-2022

- Coached young female athletes at various experience levels the fundamentals and skills of soccer
- Organized daily training that focused on both individual development and overall team improvements
- Performed in-game adjustments to overcome adversity
- Connected with individual players to better meet their needs and skill level

Dwight Rich Elementary School

5th Grade Teacher: Self-Contained All Subjects | 2022 - Present

- Established acceptable classroom behavior to create a positive learning environment
- Utilized many student-centered learning techniques to facilitate learning, including; self-guided questioning, self-guided projects, and student choice
- Continuously taught, reflected and modified skills by providing students with original review packets, assignments and assessments
- Implemented lessons that involved multiple instructional methods to promote academic growth on learning targets

Extra-curricular teams: SIT Co-Chair, Middle School Head Soccer Coach, Member of CRPBIS, Fellowship of Instructional Leaders

Gilden Woods Learning Center

Co-Lead Teacher | August 2024 – Present

- Designing and implementing age-appropriate lesson plans that foster learning through play and exploration.
- Encouraging cooperation, sharing, and conflict resolution among children.
- Observing and assessing children's development to tailor activities to their individual needs.



REPORTS

- A. Capitol Connections Report**
- B. Eaton RESA Report**
- C. Grand Ledge Education Foundation Report**
- D. Equity, Diversity & Inclusion Committee Report**
- E. Governance Committee Report**
- F. Bond Update**
- G. Superintendent's Report**
 - a. Evaluation Update - Student Growth





PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons may address the board for up to three (3) minutes in the Public Comment segment of the meeting by providing your name and jurisdiction (City, Township / County) on one of the Public Comment forms provided at the sign in table and turning it in to the Superintendent's Assistant.

The meeting chair will use the Public Comment forms submitted to invite persons to come forward to make their public comment at the appropriate time.

Board Meetings are constructed to conduct necessary business of the board, while allowing time for the public to express concerns and opinions.

Out of respect for board members, students and staff, you will be interrupted if you:

- Personally attack a board member or district employee on issues unrelated to their job performance.
- Mention a student's name when discussing behavior or other incidents.
- Engage in discussion with other members of the audience.

You will be reminded when you are approaching the end of your three-minute limit so you can conclude with your strongest points.

The board will not respond to questions or comments during public comment but the Superintendent will do his best to answer questions at the end of the meeting. If immediate answers are not available, arrangements will be made to provide you with the information requested.



NEW BUSINESS A

A. Approval of 2024-2025 Budget Amendment Resolution

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the 2024-2025 Budget Amendment, as presented.

ROLL CALL VOTE

General Fund Budget Amendment 2024-25

Grand Ledge Public Schools

For Action 10-28-2024

BUDGET ASSUMPTIONS

	Original 2024-25	Amended 2024-25
Foundation Allowance	\$9,849	\$9,608
Membership blend	90% fall 2024/10% spring 2024	90% fall 2024/10% spring 2024
Current year Fall student FTE	5,297.52	5,389.56
Prior year Spring student FTE	5,297.52	5,297.52
Blended student count	5,297.52	5,380.36

REVENUE

Amended general fund revenues for the 2024-25 year are projected to equal approximately \$76.2 million, a decrease of \$686,000 from the original budget. The following factors contributed to the revised revenue projection:

- The District’s State revenues decreased due to the State budget reflecting no change in the foundation allowance, a decrease in 31aa funding and a decrease in UAAL stabilization revenue.
- Incoming transfers increased due a planned special education fund distribution from Eaton RESA. The District will also receive higher than projected special education millage funding as a result of increased property taxable values throughout the County. Finally, funds reserved for operating expenses within the capital projects fund were transferred to the general fund.

EXPENDITURES

Amended general fund expenditures are projected to decrease by approximately \$798,000 from the original projection to \$76.1 million. The following factors contributed to the expenditure projection:

- Employee compensation costs reflect all new hires added since July 1 as well as a decrease in the UAAL stabilization retirement rate.
- Additional teaching and paraprofessional staff, along with an increase in added services from Eaton RESA, were added in support of student needs.
- Funds have been added to assist with facility improvement needs as identified in the District’s facility management plan.
- A monthly employee retention payment is schedule to begin January 1 to assist with the retention of active employees.

FUTURE CONSIDERATIONS

- The fall 2024 FTE count is an estimate using historical trends of FTE as a percentage of actual student numbers on count day. The fall FTE count may change after completion of pupil count audit activities.

- The State has approved additional funding under 31aa which is expected to be received later in the fiscal year. The District is utilizing 31aa carryover funds from 2023-24 to fund 2024-25 activities. The budget amendment does not reflect the recently added 31aa funding.

FUND BALANCE

The amended budget adoption for 2024-25 estimates a \$117,000 addition to fund balance leaving the District with a projected ending fund balance of \$9,173,000 as of June 30, 2025. This fund balance level represents 12.03% of revenues.

GENERAL APPROPRIATIONS ACT
Resolution for Adoption by the Board of Education of
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
Grand Ledge Public Schools General Fund for fiscal year 2024-25
is amended as follows:

<u>Code#</u>		<u>Original 2024-25 Budget</u>	<u>Increase (Decrease)</u>	<u>Amended 2024-25 Budget</u>
<u>REVENUES</u>				
100	Local	\$ 12,646,376	\$ 696,619	\$ 13,342,995
300	State	55,484,655	(2,620,767)	52,863,888
400	Federal	4,674,970	(207,784)	4,467,186
500-600	Incoming Transfers	4,110,537	1,446,207	5,556,744
	Total Revenues	\$ 76,916,538	\$ (685,725)	\$ 76,230,813
<u>EXPENDITURES</u>				
Instruction -				
110	Basic Program	\$ 33,876,155	\$ (499,383)	\$ 33,376,772
120	Added Needs	11,096,440	(47,895)	11,048,545
	Total Instruction	44,972,595	(547,278)	44,425,317
Support Services -				
210	Pupil	6,215,075	125,259	6,340,334
220	Instructional Staff	3,191,297	(353,424)	2,837,873
230	General Administration	688,836	233,551	922,387
240	School Administration	4,194,866	(172,875)	4,021,991
250	Business	815,418	133,904	949,322
260	Operations & Maintenance	8,017,423	(140,084)	7,877,339
270	Transportation	4,696,892	77,531	4,774,423
280	Central Support Services	2,153,742	(119,506)	2,034,236
290	Other Support Services	938,483	48,240	986,723
	Total Support Services	30,912,032	(167,404)	30,744,628
300	Community Services	25,966	(5,079)	20,887
400-600	Outgoing Transfers & Fund Modifications	1,000,592	(77,830)	922,762
	Total Expenditures	\$ 76,911,185	\$ (797,591)	\$ 76,113,594
	Amount by which Revenues Exceed Expenditures	\$ 5,353	\$ 111,866	\$ 117,219
<u>FUND BALANCE INFORMATION</u>				
	Fund Balance at July 1, 2024	\$ 9,056,003		\$ 9,056,003
	Amount by which Revenues Exceed Expenditures	5,353		117,219
	Ending Fund Balance	\$ 9,061,356		\$ 9,173,222
	Fund Balance as a Percentage of Revenues	11.78%		12.03%

ADOPTED this 28th day of October, 2024



NEW BUSINESS B

B. Approval of Employee Compensation

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve a 3.0% increase on the top of the scale for one technology support team member who was on the top step of the technology support scale for the 2023-2024 school year, and approve a \$1.00 increase on the top of the scale for one mechanic who was on the top step of the mechanic scale for the 2023-2024 school year, as presented.



NEW BUSINESS C

C. Approval of Technology Purchase

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Technology Purchase of 1,530 iPads and 400 Apple TVs from Apple in the amount of \$555,320 and 1,530 iPad Cases from CDW-G in the amount of \$25,398 for a total purchase price of \$580,718, using General Fund dollars, as presented.



Mark Deschaine, Executive Director of Technology
220 Lamson St
Grand Ledge MI 48837
deschainem@glcomets.net
O 517.925.5446 F 517.925.5409

To: Dr. Bill Barnes, Superintendent
From: Mark Deschaine, Executive Director of Technology
Subject: iPad and Apple TV Purchase
Date: October 23, 2024

Recommendation

I recommend the Grand Ledge Public Schools Board of Education approve the following general fund purchase:

iPads	495,720.00
Apple TVs	59,600.00
iPad Cases	25,398.00
<hr/>	
Total	580,718.00

Our Kindergarden through 2nd grade student iPads are approaching the end of their useful life and replacements are planned through the Facilities Management Plan. The Apple TVs throughout the district have been problematic for a couple of years, causing disruption and frustration in many classrooms. They also have exceeded their useful life and are planned for replacement this year as well.



Proposal

Proposal Number

2111866070

Account Number/Name

36300

GRAND LEDGE PUBLIC SCHLS.

Created On

10/15/2024

Created By

Mark Deschaine

Thank you for creating your proposal, details are provided below. You can access this proposal from your [Apple Store for Education Institution](#) by searching proposal number 2111866070.

Item	Product / Description	Total Quantity	Unit Price	Total Price
1	MPQT3LL/A 10.9-inch iPad Wi-Fi 64GB - Silver (Packaged in a 10-pack)	1,530	324.00	495,720.00 USD
2	MN893LL/A Apple TV 4K Wi-Fi + Ethernet with 128GB storage	400	149.00	59,600.00 USD
			Subtotal	555,320.00 USD
			Estimated Tax	0.00 USD
			Total	555,320.00 USD

Please note that your order subtotal does not include sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed. Your order total may include estimated sales tax that is subject to change at the time your order is processed.

How to Order

If you would like to convert this Proposal to an order, log into your [Apple Store for Education Institution](#) and select 'Proposal' from the pull-down menu. Search for this Proposal by entering the Proposal Number referenced above.

Note: A Purchaser login is required to order. Visit your [Apple Store for Education Institution](#) to login or create your Purchaser Apple ID.

The prices and specifications above correspond to those valid at the time the Proposal was created and are subject to change. Purchases are subject to the terms and conditions of your agreement with Apple and the Apple Store for Education Institution.

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Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

MARK DESCHAIINE,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

[Convert Quote to Order](#)

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PDHV555	10/18/2024	GUMDROP X1530	5295879	\$25,398.00

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
DropTech Clear for iPad 10th Gen - Black Mfg. Part#: 01A004 Contract: REMC Technology & Furniture 2024 (REMC TECH 2024)	1530	7475710	\$16.60	\$25,398.00

SUBTOTAL	\$25,398.00
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$25,398.00

PURCHASER BILLING INFO	DELIVER TO
Billing Address: GRAND LEDGE PUBLIC SCHOOLS ACCOUNTS PAYABLE 220 LAMSON ST GRAND LEDGE, MI 48837-1760 Phone: (517) 627-5363 Payment Terms: NET 30 Days-Govt/Ed	Shipping Address: GRAND LEDGE PUBLIC SCHOOLS MARK DESCHAIINE 220 LAMSON ST GRAND LEDGE, MI 48837-1760 Shipping Method: UPS Ground (Indy 1-2 day)
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Elizabeth Glans | (877) 695-5833 | elizgla@cdw.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$25,398.00	\$734.00/Month	\$25,398.00	\$837.88/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

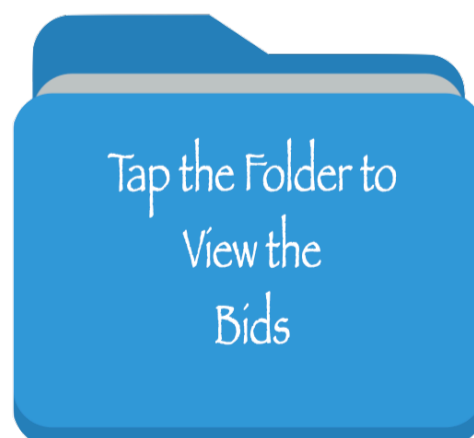
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NEW BUSINESS D

D. Approval of Food Service Delivery Vehicle Purchase

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Purchase of a Ford F-550 from Brown Motors in the amount of \$85,977.00 using Food Service Fund dollars, as presented.





To: Dr. Bill Barnes, Superintendent
From: Pete Bucholtz, Transportation Supervisor
Date: October 22, 2024
Re: Vehicle Purchase Recommendation

Recommendation:

I recommend the Grand Ledge Public Schools Board of Education approve the purchase of a 2025 Ford F-550 Food Service Delivery vehicle from Brown Motors, Inc. in the amount of \$85,977.00.

Background:

The current food service delivery vehicle, a 2015 Chevy G3500 with a cargo box has 89,000 miles on it, the lift is worn out and the box is rusting. Also, due to the increase in food distribution this year a larger capacity vehicle is needed. Darrin Gyurich and I have met and agree the best course of action is to replace and upgrade to a larger capacity vehicle rather than repair the current vehicle that does not meet the service needs.

The district received proposals from three different dealerships; Bob Maxey Ford, Brown Motors, and Modern Day Conductors. Below is an overview of the bids received in response to our RFP:

Bob Maxey Ford	Ford F-250 4x2	\$94,985.00
Brown Motors	Ford F-550	\$85,977.00
Modern Day Conductors*	GM G3500	\$75,859.00

* *Did not meet bid specifications.*

After reviewing all the proposals, it was determined the Ford F-550 offered by Brown Motors was the best product for district use. This purchase also represents the lowest, qualified bid received.

This vehicle will be purchased using food service dollars.



NEW BUSINESS E

E. Approval of Operations Service Vehicle Purchase

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Purchase of a Ford F-250 4x4 from Lunghamer Ford of Owosso in the amount of \$53,361 using Operation Fund dollars, as presented.



OPERATIONS DEPARTMENT

Kyle Root, Supervisor

To: Dr. Bill Barnes, Superintendent
From: Kyle Root, Operations Supervisor
Date: October 24, 2024
Re: Operations Vehicle Purchase Recommendation

Recommendation:

I recommend the Grand Ledge Public Schools Board of Education approve the purchase of a 2025 Ford F-250 vehicle from Lunghamer Ford of Owosso, LLC in the amount of \$53,361.00.

Background:

This purchase will replace a current vehicle used by our Grounds staff; a 2008 Chevy 1500 that has 75,000 miles on it, the frame is starting to rust out, the truck bed has holes, and the brake lines are rusting out. Upgrading to a 2025 truck will provide us another vehicle that can be used as a plow truck. This will help offset some of our snow removal costs over the coming years.

The district received a bid from MI-Deal Sponsored Lunghamer Ford of Owosso.

Lunghamer Ford of Owosso	Ford F-250 4x4	\$53,361.00
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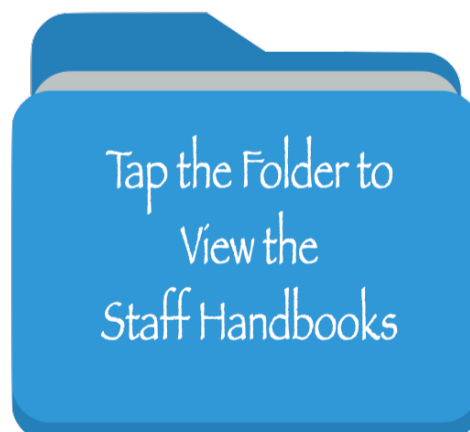
This vehicle will be purchased using operations dollars.



NEW BUSINESS F

F. Approval of 2024-2025 Staff Handbooks

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the 2024-2025 Staff Handbooks for Central Office Supervisors, Central Office Support Staff and Dean of Students Support Personnel, as presented.





COMMENTS FROM STAFF & BOARD



FUTURE TOPICS

- Board Bond Advisory - Monday, November 18, 2024, 5:15 p.m., Room 107
- Regular Meeting - Monday, November 18, 2024**, 6:00 p.m., Board Room

****Only 1 meeting in November on the third Monday of the Month due to Veteran's Day.**



CLOSED SESSION

Attorney Client Privilege - Per Section 8(1)(h) of the Open Meetings Act, PA 267 of 1976.

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education move into Closed Session for the purpose of reviewing a letter from its attorneys dated October 17, 2024, as the letter is exempt from disclosure under State law due to the Attorney-Client Privilege, per Section 8(1)(h) of the Open Meetings Act, PA 267 of 1976.

ROLL CALL VOTE



RECONVENE IN OPEN SESSION

Time: _____



SETTLEMENT AGREEMENT & MUTUAL RELEASE

The Board will need to select an appropriate motion based on the information presented by district legal counsel for the Board's consideration in Closed Session.

PROPOSED MOTION 1: I move the Grand Ledge Public Schools Board of Education approve the Settlement Agreement and Mutual Release between Grand Ledge Public Schools and GMB Architects and Engineers, as presented.

PROPOSED MOTION 2: I move the Grand Ledge Public Schools Board of Education reject the Settlement Agreement and Mutual Release between Grand Ledge Public Schools and GMB Architects and Engineers and instruct Superintendent Barnes to work with District Legal Counsel to pursue litigation.



CLOSED SESSION

Superintendent's Annual Evaluation - Per Section 8(1)(a) of the Open Meetings Act, PA 267 of 1976

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education move into Closed Session for the purpose of conducting the Superintendent's Annual Evaluation as per Section 8(1)(a) of the Open Meetings Act, PA 267 of 1976.

ROLL CALL VOTE



RECONVENE IN OPEN SESSION

Time: _____



SUPERINTENDENT'S ANNUAL EVALUATION

Statement from President Shannon following Superintendent Barnes' Evaluation.



ADJOURNMENT

Time: _____