

Grand Ledge Public Schools Board of Education



JULY 8, 2024

REGULAR MEETING

**SAWDON ADMINISTRATION BUILDING
BOARD ROOM**

IMMEDIATELY FOLLOWING ORGANIZATIONAL MEETING

Grand Ledge Public Schools
**Regular Meeting
of the
Board of Education**

Please take notice that the Board of Education will hold a Regular Meeting on:

Date: Monday, July 8, 2024

Place: Sawdon Administration Building
Board Room
220 Lamson Street
Grand Ledge, MI 48837

***Once the meeting begins, it will be Live Streamed
at: [youtube.com/@GLPS21](https://www.youtube.com/@GLPS21) (click on Live)***

Time: 6:00 p.m.

Purpose: General Business

Phone: (517) 925-5400

Board minutes are located at the Board of Education office, 220 Lamson Street, Grand Ledge, MI 48837



William A. Barnes, Ed.D., Superintendent of Schools

cc: Buildings
Board Members
Lansing State Journal
Melissa Mazzola, President, GLEA
Ashleigh Lore, Vice-President, GLEA
Sarah Hopper, President, MEA/NEA Unit I, Secretarial /Clerical
Denise Truman, President, MEA/NEA Unit III, Food Service
Allyson McCann, President, MEA/NEA Unit IV, TA/HC/Bus Assistants & Adv. Club
Danis Peck, President, IUOE Local 547, A, B, C, E & H AFL-CIO, Bus Drivers
Kelly LeSatz, President, Custodial Association

Date of Posting: July 3, 2024

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. Any person with a disability needing accommodations to attend a Board of Education meeting should contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend

Grand Ledge Public Schools
Board of Education
MEETING AGENDA
Monday, July 8, 2024
6:00 pm

- I. Call to Order & Pledge of Allegiance.....Nicole Shannon, President
- II. Roll Call.....Dr. Bill Barnes, Superintendent
- III. Approval of Agenda Items
- IV. Approval of Consent Agenda Items
 - A. June 24, 2024 Regular Meeting & Closed Session Minutes
 - B. Teacher Hirings

<u>Name</u>	<u>Building</u>	<u>Position</u>
Tessa Arbour	Holbrook	4 th Gr.
Darbi Carter	Delta Center	Kdg.
Delaney Miller	Holbrook	2 nd Gr.
- V. Reports
 - A. Capitol Connections
 - B. Eaton RESA Report
 - C. Grand Ledge Education Foundation
 - D. Equity, Diversity & Inclusion
 - E. Governance Committee
 - F. Bond Report
 - G. Superintendent
 - a. Facilities Management Plan Review
- VI. Public Comment
- VII. New Business
 - A. Approval of 2024-2025 MHSAA Membership Resolution
 - B. Approval of Employee Compensation
 - C. Approval of the Payment of Sinking Fund Invoice
 - a. Glazing Solutions
 - b. GMB Architects & Engineers
 - c. Trades – June 2024
→ Eagle Enterprise of MI
 - D. Approval of the Payment of Proposal 1, Series 2 Bond Invoices
 - a. Clark Construction – June 2024
 - b. Allsteel
 - a. Trades – June 2024

→ Architectural Systems Group	→ Hunter Prell	→ Rayhaven Group
→ Custom Steel Fabricators	→ Integrity Interiors	→ Schiffler Mason Contractors
→ Division 7 Building Contractors	→ LD Clark Co.	→ TL Contracting
→ Driesenga & Associates	→ Lansing Glass Co.	→ Vander Hyde Mechanical
→ Ewing Electric	→ Professional Thermal Systems	→ William Reichenbach Co.
→ Great Lakes Floor Covering		
 - E. Approval of the Payment of Proposal 1, Series 3 Bond Invoices
 - a. Clark Construction – June 2024
 - b. GMB Architects & Engineers – June 2024
 - c. Hamilton AV Design (x3)
 - d. Trades – June 2024

→ Asbestos Abatement	→ Eagle Enterprise of MI	→ Myers Plumbing & Heating
→ B & V Mechanical	→ H & R Electrical Contractors	→ Roofing Innovations
→ Blue Star	→ Hunter Prell	→ Schepers Brothers Co.
→ Buist Electric	→ Integrity Interiors	→ Vander Hyder Mechanical
→ Dobie Construction	→ Moore Trosper	→ Vos Glass
 - F. Approval of the Payment of Proposal 1, Series 4 Bond Invoices
 - a. Fishbeck
- VIII. Comments from Staff and Board
- IX. Future Topics
 - Board Bond Advisory Committee – Monday, August 12, 2024, 5:15 p.m., Sawdon Room 107
 - Work Session – Monday, August 12, 2024, 6:00 p.m., Board Room
- X. Adjournment

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segments of the meeting. If any person with a disability needs accommodations at the Board of Education meeting, please contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend.



CALL TO ORDER & PLEDGE OF ALLEGIANCE

President Nicole Shannon

"I pledge allegiance
to the Flag
of the United States of America,
and to the republic
for which it stands,
one Nation under God,
indivisible,
with liberty and justice for all."



ROLL CALL

Superintendent Dr. Bill Barnes



APPROVAL OF AGENDA ITEMS

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the July 8, 2024 Agenda Items, as presented.



APPROVAL OF CONSENT AGENDA ITEMS

A. June 24, 2024 Regular Meeting & Closed Session Minutes

B. Teacher Hirings

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the July 8, 2024 Consent Agenda Items, as presented.

**GRAND LEDGE PUBLIC SCHOOLS
*Board of Education***

June 24, 2024

MINUTES

President Shannon called the meeting to order at 6:00 p.m. She led those present in the Pledge of Allegiance.

ROLL CALL

Roll Call by Superintendent Barnes indicated the presence of **Board Members:** Nicole Shannon, Denise DuFort, Ashley Kuykendoll, Jarrod Smith, Jon Shiflett, Ben Cwayna and Toni Glasscoe. **Members Absent:** None. **Central Office Administrators:** Bill Barnes, Steve Gabriel, Julie Waterbury, Wendy Seida, Mark Deschaine and John Ellsworth. **Others in Attendance:** Jan M. Seeger, Coban Holmes, Kali Stevens, Brenton Bell, Brian Diller, Melissa Mazzola, Christopher Polley, Allyson McCann, Rickie Kuykendoll, John Hubbard, John Piper and Kim Manning

TRUTH-IN TAXATION / TRUTH-IN BUDGETING HEARING – OPEN

Motion by Mr. Cwayna, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to OPEN the Truth in Taxation / Truth in Budgeting Hearing.

ROLL CALL VOTE:

Ms. Kuykendoll	<u>YES</u>	Mr. Cwayna	<u>YES</u>
Mrs. DuFort	<u>YES</u>	Mr. Shiflett	<u>YES</u>
President Shannon	<u>YES</u>	Mr. Smith	<u>YES</u>
Dr. Glasscoe	<u>YES</u>		

The motion carried unanimously at 6:01 p.m.

Chief Financial Officer Julie Waterbury provided the board with a detailed overview of the 2024-2025 proposed budgets for the General Fund, Food Service, Debt Service, Student Activity, General Capital Projects, School Store, Sinking Fund, Community Education, 2021 Capital Projects Proposal 1, 2021 Capital Projects Proposal 2, 2023 Capital Projects Proposal 1 and 2024 Capital Projects Proposal 1 projecting an ending fund balance of 11.14%.

TRUTH-IN TAXATION / TRUTH-IN BUDGETING HEARING – CLOSE

Motion by Mr. Smith, seconded by Ms. Kuykendoll for the Grand Ledge Public Schools Board of Education to CLOSE the Truth in Taxation / Truth in Budgeting Hearing. The motion carried unanimously at 6:27 p.m.

APPROVAL OF AGENDA ITEMS

Motion by Ms. Kuykendoll, seconded by Mrs. DuFort for the Grand Ledge Public Schools Board of Education to approve the June 24, 2024 Agenda Items, as presented. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA ITEMS

Motion by Mrs. DuFort, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the June 24, 2024 Consent Agenda Items, as presented. The motion carried unanimously.

Included on the Consent Agenda were the June 10, 2024 Meeting Minutes and Closed Session Minutes, the Administrative Contract Renewal, the Administrative Hiring of Dr. William Albrecht as the Executive Director of Curriculum, Instruction and Assessment and the Teacher Hiring of Brian Diller, Savannah Harris, Madisyn Jackson, Logan Massa, Matthew Powers, Natalie Queen, David Schmidt, Melanie Sutton and Ginger Wittman.

Newly hired Executive Director of Curriculum, Instruction and Assessment, Dr. Albrecht congratulated all who are joining our team. He thanked the Board and Administration for their confidence and trust in him in this new position. He provided a quick overview of how he frames and thinks about the work ahead and expressed he is excited to join the Central Office Leadership Team.

REPORTS

- A. Capitol Connections** – Dr. Glasscoe provided an update regarding the 2024-2025 Budget noting she is hopeful that we will have a final budget tomorrow that will provide some relief as it relates to MiPSEER.

Mrs. DuFort noted she received notification from MASB regarding gathering at the Capitol to talk with legislators about the changes to MiPSEERs and encouraged everyone to join that gathering or contact their legislators tonight or tomorrow morning to encourage them to consider this change.

Dr. Glasscoe closed her report asking President Shannon to consider sending a team of board members to the Leadership Institute noting she attended last year and learned a lot and commenting it is a great development opportunity that will be here in Lansing October 24th – 27th. Mrs. DuFort supported this request.

- B. Eaton RESA** – Mrs. DuFort provided an update on the recent Eaton RESA Board Meeting noting they approved the final revision for 23-24 budget, 24-25 budget, conference travel request, EIEA contract through 2028, summer and winter tax levies, increased positions, and reviewed projected changes for next year.

- C. Grand Ledge Education Foundation** – Ms. Shannon noted a record-breaking turnout for 5K Comet Chase noting it was a great event that showcased the bond work to our buildings and facilities. She thanked Dr. Gabriel for his work as race coordinator.
- D. Equity, Diversity and Inclusion Committee** – Ms. Kuykendoll noted at their last meeting the committee reviewed Dr. Barnes and Mr. Castillo’s presentation at the MASB Beyond Equity event showcasing the work we do here in Grand Ledge and updates to our website that highlight our commitment to Equity, Diversity and Inclusion.

Mrs. DuFort then summarized and highlight the recent Humanitarian Symposium she attended commending GLHS teacher Jason Westra-Hall for coordinating our six students who participated and commending the students on their presentation noting they should be very proud.

- E. Governance Committee** – Ms. Shannon noted there was no meeting of the Governance Committee but the board will consider approving several revised policies later in the agenda.
- F. Bond** – Bond Supervisor John Piper provided the board with an update on the current bond projects including the new Wacousta build status, Neff Early Childhood Center, Grand Ledge High School, Willow Ridge, Hayes and the Transportation building.
- G. Superintendent** – Dr. Barnes congratulated the staff, students and families on the conclusion of a great school year and noting work has begun in planning for next year. He reminded everyone that his evaluation process / tool is changing and we are working with MASB to get training for the board members scheduled to tie it in for the first board meeting in August. He referenced the administrative contract renewals noting he has worked over the last two weeks to conduct year-end evaluations with all members of the Administrative Team and commented he is proud of the leadership team and the work they do and their willingness and eagerness to continue to grow. In closing he noted evaluations are an important part of the job as leaders to show our staff we care about them as leaders.

PUBLIC COMMENT

Ms. Kuykendoll reviewed the rules for giving public comment.

Brenton Bell addressed the board to comment them and the staff for doing a good job this year keeping the budget above board and questioning the board’s and staff’s financial plan for next year and the years after that.

OLD BUSINESS

A. Final 2023-2024 Budget Amendment Resolution

Motion by Mr. Shiflett, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the final 2023-2024 Budget Amendment Resolution, as presented.

Chief Financial Officer Julie Waterbury provided a detailed overview of the final budget amendment of the 2023-2024 Debt Service, Food Service, Student Activity, General Capital Projects, School Store, Sinking Fund, Community Education, 2019 Proposal 2, 2021 Proposal 1, 2021 Proposal 2, 2023 Capital Projects Proposal 1 and General Fund Budgets noting an ending fund balance of 11.45%.

ROLL CALL VOTE:

Mrs. DuFort	<u>YES</u>	Mr. Shiflett	<u>YES</u>
President Shannon	<u>YES</u>	Mr. Smith	<u>YES</u>
Dr. Glasscoe	<u>YES</u>	Ms. Kuykendoll	<u>YES</u>
Mr. Cwayna	<u>YES</u>		

The motion carried unanimously.

B. 2024-2025 Budget Resolution

Motion by Mr. Smith, seconded by Ms. Kuykendoll for the Grand Ledge Public Schools Board of Education to approve the 2024-2025 General Fund, Food Service, Debt Service, Student Activity, General Capital Projects, School Store, Sinking Fund, Community Education, 2021 Capital Projections Proposal 1, 2021 Capital Projects Proposal 2, 2023 Capital Projects Proposal 1 and 2024 Capital Projects Proposal 1 Resolution, as presented.

ROLL CALL VOTE:

President Shannon	<u>YES</u>	Mr. Smith	<u>YES</u>
Dr. Glasscoe	<u>YES</u>	Ms. Kuykendoll	<u>YES</u>
Mr. Cwayna	<u>YES</u>	Mrs. DuFort	<u>YES</u>
Mr. Shiflett	<u>YES</u>		

The motion carried unanimously.

C. L-4029 for Eaton, Clinton & Ionia County

Motion by Mr. Cwayna, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the 2024 Tax Rate Request Form (L-4029) for Eaton, Clinton and Ionia Counties, as presented. The motion carried unanimously.

- D. L-4029 for City of Grand Ledge & Delta Township
Motion by Mr. Cwayna, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve the 2024 Tax Rate Request Form (L-4029) for the City of Grand Ledge and Delta Township, as presented.
- E. Motion by Mrs. DuFort, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve Board Policies 2461, 5330.02, 6520 and 7250, as presented.

Ms. Shannon reviewed the revisions to each of the policies as recommended by the Board Governance Committee.

Mr. Cwayna suggested that each policy be voted on separately to ensure that each one is considered on its own merits. Consensus from the members was received.

Motion by Mr. Cwayna, seconded by Ms. Kuykendoll for the Grand Ledge Public Schools Board of Education approve Board Policy 2461, as presented. The motion carried unanimously.

Motion by Mr. Cwayna, seconded by Ms. Kuykendoll for the Grand Ledge Public Schools Board of Education approve Board Policy 5330.02, as presented. The motion carried unanimously.

Motion by Mr. Cwayna, seconded by Ms. Kuykendoll for the Grand Ledge Public Schools Board of Education approve Board Policy 6520, as presented. The motion carried unanimously.

Motion by Mr. Cwayna, seconded by Ms. Kuykendoll for the Grand Ledge Public Schools Board of Education approve Board Policy 7250, as presented. The motion carried unanimously.

NEW BUSINESS

- A. NOVEMBER 5, 2024 ELECTION RESOLUTION AND BALLOT LANGUAGE
Motion by Mr. Shiflett, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the November 5, 2024 Election Resolution and Ballot Language, as presented.

ROLL CALL VOTE:

Mr. Cwayna	<u>YES</u>	Mrs. DuFort	<u>YES</u>
Mr. Shiflett	<u>YES</u>	President Shannon	<u>YES</u>
Mr. Smith	<u>YES</u>	Dr. Glasscoe	<u>YES</u>
Ms. Kuykendoll	<u>YES</u>		

The motion carried unanimously.

B. SERVER PURCHASE

Motion by Mr. Smith, seconded Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve the use of Security Grant Funding for the Server Purchase from Joletec in the amount of \$35,940, as presented. The motion carried unanimously.

C. BULLETIN 4 – BATCH 2 (GLHS RENOVATIONS – CHILLER REVISIONS)

Motion by Mr. Cwayna, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve Bulletin 4 – Batch 2 in the amount of \$210,240 for the Grand Ledge High School Renovations Projects, Chiller Revision, as presented. The motion carried unanimously.

COMMENTS FROM STAFF & BOARD

Superintendent Barnes commented with regard to the budgets that we know we are going to get per pupil dollars, it is the number of students we will have that we monitor all year long. Additionally, we have long-term planning in place for things like buses and technology noting Ms. Waterbury has done a great job of seeing the big picture and planning for big projects and implementing bus and technology replacements funds into the budget. In closing he noted the board receives periodic budget amendments throughout the year to ensure the board stays abreast of budget as we work through the year.

Dr. Glasscoe commended Ms. Waterbury and her team noting they are doing a great job. She expressed her appreciation for all the support she received on Saturday during GLEF's 5K Comet Chase and noting it was a great opportunity to meet people, staff and even teachers who have benefitted from the grant funds raised as a result of the 5K.

Mr. Cwayna also commented Ms. Waterbury for her great work.

Mr. Smith thanked Ms. Waterbury.

Ms. Kuykendoll thanked Julie and her team.

Mrs. DuFort expressed her appreciation to Ms. Waterbury. She remarked graduation was fabulous. She commended Superintendent Barnes for his implementation of "Biscuits with the Boss" to provide a time for staff to talk with him. In closing she welcomed the new teachers.

President Shannon thanked Ms. Waterbury noting there is a lot of guessing when it comes to K-12 budgeting in Michigan.

CLOSED SESSION

Motion by Mr. Shiflett, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to move into Closed Session for the purpose of discussing Negotiations Strategies, as Per Section 8(1)(c) of the Open Meetings Act, PA 267 of 1976 and Material Exempt from Disclosure, as Per Section 8(1)(h) of the Open Meetings Act, PA 267 of 1976.

ROLL CALL VOTE:

Mr. Shiflett	<u>YES</u>	President Shannon	<u>YES</u>
Mr. Smith	<u>YES</u>	Dr. Glasscoe	<u>YES</u>
Ms. Kuykendoll	<u>YES</u>	Mr. Cwayna	<u>YES</u>
DuFort	<u>YES</u>		

The motion carried unanimously at 7:45 p.m.

RECONVENE IN OPEN SESSION

The meeting reconvened in open session at 8:26 p.m.

EMPLOYEE CONTRACT

Motion by Mr. Cwayna, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve the Employee Contract between the MEA/NEA Unit IV, Paraeducators, Teacher Assistants, Health Care Paraeducators, Teacher Assistants, Health Care Paraeducators and the Grand Ledge Public Schools Board of Education, as presented. The motion carried unanimously.

RESOLUTION AUTHORIZING NON-BINDING MEDIATION

Motion by Mrs. DuFort, seconded by Mr. Smith for the Grand Ledge Public Schools Board to approve the Resolution Authorizing Non-Binding Mediation, as presented.

ROLL CALL VOTE:

Mr. Smith	<u>YES</u>	Dr. Glasscoe	<u>YES</u>
Ms. Kuykendoll	<u>YES</u>	Mr. Cwayna	<u>YES</u>
Mrs. DuFort	<u>YES</u>	Mr. Shiflett	<u>YES</u>
President Shannon	<u>YES</u>		

The motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 8:27 p.m.

Respectfully Submitted:

Attest:

Ashley Kuykendoll, Secretary

Nicole Shannon, President



INTEROFFICE MEMORANDUM

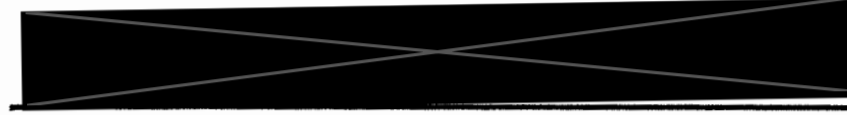
TO: Dr. William A. Barnes, Superintendent of Schools
FROM: Kelly J. Jones, Director of Human Resources
SUBJECT: Teacher Recommendations
DATE: July 1, 2024

I recommend the hiring of the following candidates for employment during the 2024-2025 School Year. Each candidate has the qualifications and certifications necessary for the recommended position.

Tessa Arbour	Holbrook Elementary	4 th Grade
Darbi Carter	Delta Center Elementary	Kindergarten
Delaney Miller	Holbrook Elementary	2 nd Grade

KJJ

TESSA SHAW (ARBOUR)



June 7, 2024

To Whom it May Concern,

I am writing to express my interest in the 2nd or 4th grade teaching position at Holbrook Elementary

With four years of teaching experience, I am eager to bring my knowledge and passion for elementary education to your school.

Throughout my teaching experience, I have developed strong classroom management skills, implemented engaging lessons, and fostered a learning environment for student success. I am passionate about creating an educational experience that meets the needs of diverse learners.

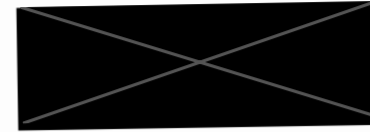
I am excited about the opportunity to contribute to the academic growth and development of Holbrook. I look forward to the opportunity to discuss how I can contribute to the continued success of your school.

Thank you for considering my application.

Sincerely,

Tessa Shaw (Arbour)

Tessa Shaw (Arbour)



EXPERIENCE

Dwight Rich School of the Arts, Lansing, MI — *Teacher*

March 2020 (4th grade) - PRESENT (3rd grade)

Designing, organizing, and delivering comprehensive units and lessons across all academic disciplines.

- Executing standards-aligned instruction on a daily basis and collaborating with grade-level colleagues to develop units. .
- Tailoring differentiated content to meet the diverse needs of students at varying proficiency levels within each subject area.
- Proficient in the Leonard Bernstein Artful Learning teaching methodology.
- Demonstrated strong leadership skills as Teacher in Charge during the 22'-23' academic year.
- Served as co-chair of the CRPBIS team
- Actively contributing as a member of the School Improvement Team.

Pierre's Bridal, Lansing, MI — *Bridal/Prom Associate* *Part-time*

2022- Present

Working with customers in a fast paced environment to help them find their perfect dress for any occasion. Highly rated on business reviews.

WIELAND Construction, Lansing, MI — *Social Media Coordinator | Part-time*

2021-2022

Creating posts for WIELAND's social media using marketing photos and one-sheets

- Planning/creating posts for WIELAND's social media two times a week
- Creating and editing marketing videos for company presentations

Education

Cornerstone University,
Grand Rapids, MI —
Bachelor's of Arts-
Elementary Education with a
focus on reading and
language arts

2016-2020

SKILLS

Adaptability,
problem-solving, teamwork,
efficient planner, effective
communicator, organized,
culturally responsive
teaching, student advocacy,
empathy and understanding,
proficient in 3rd and 4th
grade standards, prioritizes
strong student and parent
relationships each school year

Achievements

Director for school's spring
musical; Aladdin

Rated highly effective in
instructional practice
(effective overall) in '20-'21
and '21-'22 school year

Rated effective '22-'23 school
year


Noticed for accelerated
growth in students fall to
winter NWEA scores in
'23-'24 school year.

Darbi S. Carter

Elementary Teacher

05/15/2024

Darbi Carter

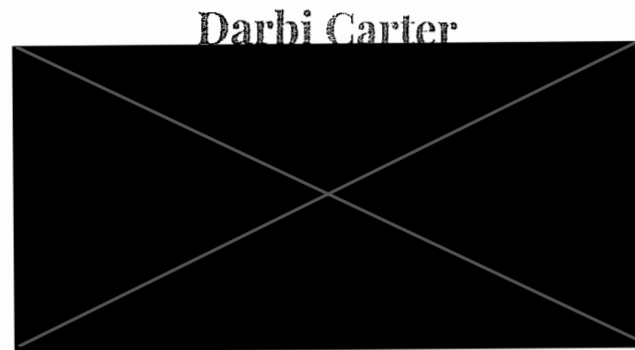
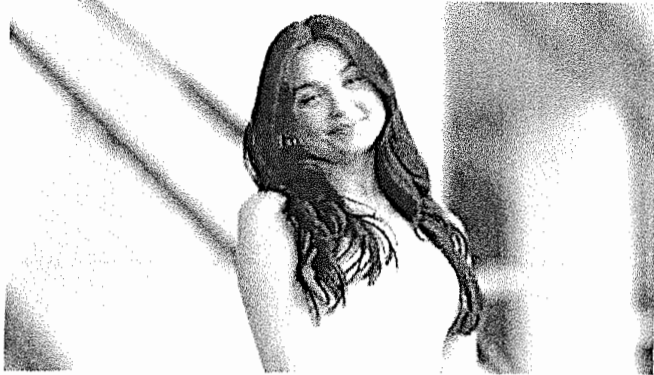


Dear Grand Ledge Public Schools,

I am writing in regards to the Elementary Teacher positions available within Grand Ledge Public Schools for the 2024-2025 school year. I have experience student apprenticing and teaching within Grand Rapids Public Schools and Allendale Public Schools. Since August 2023, I have been teaching a Social and Emotional Play-Based Kindergarten class at West Godwin Elementary in Wyoming, MI. I have also been leading Tier 3 English Language Arts interventions with kindergarten students daily at West Godwin. These experiences have allowed me to grow my skills in maintaining a positive environment, building mentor-like relationships with students, and creating experiences that are fun, educational, and inclusive. Alongside these skills, I have mastered different technology tools such as Google Classroom, ClassDojo, and Epic.

I have a growing passion and love for the education world, and would be honored to continue to share that passion and love within Grand Ledge Public Schools as a Grand Ledge Alumna. I hope to be in contact with you in the future regarding these positions, and am more than willing to provide any further information that is needed.

Sincerely,
Darbi Carter



Education

- August 2017 - April 2022
 - Grand Valley State University
 - Allendale, MI
 - Bachelor of Arts
 - Major: English - Teaching Education
 - Minor: Elementary Certification

Experience

- August 2022 - April 2022 / Edustaff Substitute Teacher / Grand Rapids, MI
- August 2021 - April 2022 / Student Apprenticing and Teaching / Grand Rapids, MI and Allendale, MI
- August 2020 - August 2022 / GVSU K-12 Connect Tutor / Allendale, MI

Work Experience

- August 2023 - August 2024 / Social Emotional Kindergarten Teacher and Interventionist / Wyoming, MI
 - Coordinate and facilitate social and emotional health supports for children (ages 4-6) that focus on kindness, respect, growth mindset, friendship, and cooperation
 - Collaborate with outside partners to provide students with tools, groups, and mentors that complement the school expectations and goals, and provide real-world learning experiences
 - Lead Tier 3 English Language Arts interventions with monolingual and bilingual students daily (ages 4-6)
- May 2017 - August 2022 (Summers) / Our Savior Lutheran Summer Camp Counselor / Lansing, MI
 - Assist with daily activities to encourage social, physical, and emotional development among campers (ages 4-12)
 - Chart and maintain children's daily food intake, activity, and behaviors
 - Prepare and accompany meals, games, and field trips for campers

References

- **Lucinda Shier / Grand Ledge Public Schools**
 - 
 - shierl@glcomets.net
- **Lyndsey Burghardt / Forest Hills Public Schools**
 - 
 - lburghardt@fhps.net
- **Windy Carroll / Our Savior Lutheran**
 - 
 - wcarroll@oursaviorlansing.org

June 18th, 2024

Delaney Miller

**Willow Ridge Elementary School
12840 Nixon Rd.
Grand Ledge, MI 48837**

Dear Principal Gee,

I am writing to express my interest in the elementary teaching position available at Willow Ridge Elementary School. With eight years in the customer service industry, and a passion for teaching, I am excited about the opportunity to contribute to your school community and make a positive impact on students' lives.

During the past school year, I had the privilege of serving as a substitute teacher in multiple elementary classrooms across the Grand Ledge school district. This experience has equipped me with invaluable skills in adaptability, classroom management, and differentiated instruction. Whether stepping into a kindergarten classroom or a fifth-grade math lesson, I consistently demonstrated flexibility and the ability to engage students in meaningful learning experiences.

As a special education paraprofessional for two years at Beagle, I honed my abilities in group and individual instruction, learning to provide tailored support to students with diverse learning needs and teaching students to find resources that help them succeed. Colleagues have commented on my attentiveness, patience, and dedication to student success.

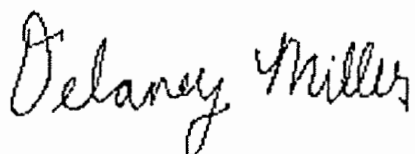
In 2023, I completed my Elementary Education Degree and student taught at Holbrook Elementary, which has further enhanced my skills as a multimedia educator. I am proficient in utilizing digital learning tools and technologies to create dynamic and interactive lessons that cater to diverse learning styles. My goal is to foster a supportive and inclusive classroom environment where all students feel empowered to reach their full potential.

I am confident that my combination of classroom experience, strong communication skills, and commitment to fostering a love of learning make me a strong candidate for the elementary teaching position at Willow Ridge. I am eager to bring my enthusiasm for education and dedication to student achievement to your school community.

I've attached my resume for your review with additional details of my work experience and qualifications. Thank you for considering my application, I look forward to the opportunity to discuss how my skills and experiences might align with the needs of your school. If you have any questions, please feel free to contact me at [REDACTED] or via email at [REDACTED].

Sincerely,

Delaney Miller



DELANEY MILLER

MICHIGAN K-5 EDUCATOR

PERSONAL PROFILE

I am actively seeking professional opportunities in a K-5 classroom. With a recent completion of my Elementary Education degree and a year of substitute teaching experience with elementary students, I bring a diverse skill set. My background in customer service, strong communication skills, and classroom experience, coupled with a specialization in Elementary Math and English Studies, make me well-equipped to contribute effectively in an elementary school environment

CONTACT INFORMATION

Delaney Miller

Phone: (517) 202 - 8046

Email: delaneymiller803@gmail.com

[Click here for my Digital Teaching Profile!](#)

SKILLS AND EXPERTISE

Instructional Experience and Technology Proficiency:

- Experienced in collaborative classroom management and instructional delivery across multiple grade levels.
- Proficient in utilizing various online technology platforms for instructional purposes, including Microsoft Office Suite, Google Workspace, Zoom, Webex, and multiple management systems such as Google Classroom, Canvas, and others.

Communication and Problem-Solving Skills:

- Strong communication skills developed through extensive customer service experience, complemented by creative problem-solving abilities and adaptability in dynamic work environments.
- Known for quickly acclimating to diverse school environments and establishing rapport with students and staff. Approachable and transparent demeanor fosters connections and facilitates effective collaboration as a substitute teacher.

Safety and Certification:

- Hold current certification in Red Cross CPR/First Aid, ensuring a safe and secure learning environment for students.

EMPLOYMENT HISTORY

Substitute Elementary Teacher (2023-2024 School Year)

- Successfully adapted to diverse school environments across multiple districts in Greater Lansing, fostering strong relationships with students and staff.
- Implemented and modified lesson plans from absent teachers to meet student needs and maintain a positive learning environment.
- Collaborated with school staff to support classroom goals and promote a cohesive learning community.

Student Teacher Internship

Grand Ledge Public School District - Holbrook Elementary School (2022-2023)

- Collaborated with mentor teacher to co-teach and develop instructional strategies.
- Delivered engaging lessons across multiple subjects, integrating technology for enhanced student engagement.
- Established rapport with students, addressing diverse learning needs through differentiated instruction.

Elementary School Paraprofessional

Grand Ledge Public School District - Beagle Elementary School (2018 - 2020)

- Provided one-on-one assistance to students in grades 1st-6th with Autism Spectrum Disorder, supporting their academic tasks and offering behavioral and emotional support.
- Collaborated closely with general education teachers to enhance student learning by assisting with curriculum delivery and implementing effective behavioral management strategies.
- Demonstrated adaptability in working with students with diverse needs across multiple classrooms, successfully de-escalating emotionally charged situations and ensuring a positive learning environment.
- Held certifications in Crisis Prevention and Intervention (CPI), CPR, and First Aid, prioritizing student safety and well-being in all interactions.

PREVIOUS EDUCATION

Ferris State University and Lansing Community College

Bachelor's Degree of Science in Elementary Education (Aug 2023)

- Minor in Mathematics and English Language Arts

Lansing Community College

Associate's Degree in Applied Arts (Aug 2017)



REPORTS

- A. Capitol Connections Report**
- B. Eaton RESA Report**
- C. Grand Ledge Education Foundation Report**
- D. Equity, Diversity & Inclusion Report**
- E. Governance Committee Report**
- F. Bond Report**
- G. Superintendent's Report**
 - a. Facilities Management Plan Review





PUBLIC COMMENT

Persons may address the board for up to three (3) minutes in the Public Comment segment of the meeting by providing your name and jurisdiction (City, Township / County) on one of the Public Comment forms provided at the sign in table and turning it in to the Superintendent's Assistant.

The meeting chair will use the Public Comment forms submitted to invite persons to come forward to make their public comment at the appropriate time.

Board Meetings are constructed to conduct necessary business of the board, while allowing time for the public to express concerns and opinions.

Out of respect for board members, students and staff, you will be interrupted if you:

- Personally attack a board member or district employee on issues unrelated to their job performance.
- Mention a student's name when discussing behavior or other incidents.
- Engage in discussion with other members of the audience.

You will be reminded when you are approaching the end of your three-minute limit so you can conclude with your strongest points.

The board will not respond to questions or comments during public comment but the Superintendent will do his best to answer questions at the end of the meeting. If immediate answers are not available, arrangements will be made to provide you with the information requested.



NEW BUSINESS A

A. Approval of 2024-2025 MHSAA Membership Resolution

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the 2024-2025 Michigan High School Athletic Association Membership Resolution, as presented.

ROLL CALL VOTE



2024-25

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2024 — through July 31, 2025

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2024-25 must be listed on the back of this form)

Grand Ledge Public Schools

City/Township of _____

Grand Ledge

County of Eaton, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2024 and shall remain effective until July 31, 2025, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Grand Ledge Public

School(s), on the 8th day of July, 2024,

and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Grand Ledge Public Schools Board of Education

(Governing Body Name)

220 Lamson Street

(Address)

Grand Ledge, 48837

(City & Zip Code)

manningk@glcomets.net

(Contact E-mail)

Board Secretary Signature
or Designee

Check if Designee

-OVER-

Please be sure to save document and then send to camala@mhsaa.com as an attachment.

Schools Which Are To Be MHSAA Members During 2024-25

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades **6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12**; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.

B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Grand Ledge High School

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

If necessary, list additional schools for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. Beagle Middle School

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 7-8

Provide anticipated 2024-25 7th and 8th-grade enrollment 850

Provide anticipated 2024-25 6th-grade enrollment _____

Grade levels for membership: 6 7 8

Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

2. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____

Provide anticipated 2024-25 7th and 8th-grade enrollment _____

Provide anticipated 2024-25 6th-grade enrollment _____

Grade levels for membership: 6 7 8

Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

3. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____

Provide anticipated 2024-25 7th and 8th-grade enrollment _____

Provide anticipated 2024-25 6th-grade enrollment _____

Grade levels for membership: 6 7 8

Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

Please be sure to save document and then send to camala@mhsaa.com as an attachment.



NEW BUSINESS B

B. Approval of Employee Compensation

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve a 1.7% increase on the top of the scale for two Central Office Leadership team members who were on the top step of the Central Office scale for the 2023-2024 school year, and approve a 2.5% increase on the top of the scale for three Adventure Club Caregivers who were on the top step of the Adventure Club caregiver scale for the 2023-2024 school year, as presented.



NEW BUSINESS C

C. Approval of the Payment of Sinking Fund Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Payment of Sinking Fund Invoices in the amount of \$23,431.68, as presented.

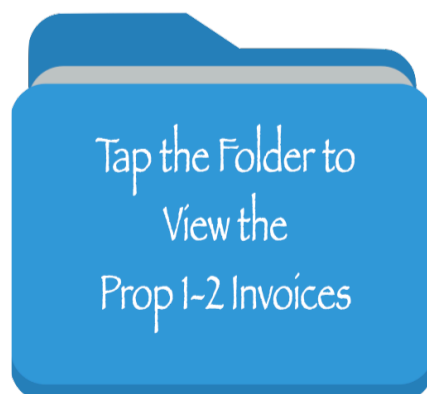




NEW BUSINESS D

D. Approval of the Payment of Proposal 1, Series 2 Bond Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Payment of Proposal 1, Series 2 Bond Invoices in the amount of \$672,915.89, as presented.





NEW BUSINESS E

E. Approval of the Payment of Proposal 1, Series 3 Bond Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Payment of Proposal 1, Series 3 Bond Invoices in the amount of \$1,045,922.90, as presented.





NEW BUSINESS F

F. Approval of the Payment of Proposal 1, Series 4 Bond Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the Payment of Proposal 1, Series 4 Bond Invoices in the amount of \$585.00, as presented.





COMMENTS FROM STAFF & BOARD



FUTURE TOPICS

- Board Bond Advisory Committee - Monday, August 12, 2024, 5:15 p.m., Sawdon Room 107
- Work Session - Monday, August 12, 2024, 6:00 p.m., Board Room



ADJOURNMENT

Time: _____