

BASEBALL NETTING for GRAND LEDGE HIGH SCHOOL

Grand Ledge Public Schools is accepting bids for baseball netting at Grand Ledge High School. Bids must be received by 12:00 PM on April 16, 2025, at the Sawdon Administration Building, 220 Lamson Street, Grand Ledge, MI. The District will not consider or accept any bids received after the submission deadline.

Bids will be opened publicly at 1:00 PM on April 16, 2025, at the Sawdon Administration Building, 220 Lamson Street, Grand Ledge, MI.

Bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or employee of the Bidder and any member of the Board of Education of the School District, or the Superintendent of the School District. The Board of Education of the School District will not consider a Bid that does not include this sworn and notarized statement.

Instructions to bidders can be found at GLcomets.net/Bids

Detailed project specifications and bid instructions may be found at <https://sigma.michigan.gov/PRDVSS1X1/Advantage4>

Instructions to Bidders are on the following pages.

SECTION 00 21 13 - INSTRUCTIONS TO BIDDERS

SUMMARY

1.1 THE INSTRUCTIONS IN THIS DOCUMENT AMEND OR SUPPLEMENT THE INSTRUCTIONS TO BIDDERS AND OTHER PROVISIONS OF THE BIDDING AND CONTRACT DOCUMENTS.

1.2 DOCUMENT INCLUDES

- A. Invitation
 - 1. Bid Submission
 - 2. Intent
 - 3. Work Identified in Contract Documents
 - 4. Contract Time
- B. Bid Documents and Contract Documents
 - 1. Definitions
 - 2. Contract Documents Identification
 - 3. Availability
 - 4. Examination
- C. Site Assessment
 - 1. Site Examination
 - 2. Prebid Conference
- D. Qualifications
 - 1. Qualifications
- E. Bid Submission
 - 1. Submission Procedure
 - 2. Bid Ineligibility
- F. Bid Enclosures/Requirements
 - 1. Security Deposit
 - 2. Consent of Surety
 - 3. Performance Assurance
 - 4. Insurance
 - 5. Bid Form Requirements
 - 6. Fees for Changes in the Work
 - 7. Bid Form Signature
 - 8. Additional Bid Information
- G. Offer Acceptance/Rejection
 - 1. Duration of Offer
 - 2. Acceptance of Offer

1.3 RELATED DOCUMENTS

- A. Document 00 11 13 - Advertisement for Bids.
- B. Document 00 41 00 - Bid Form.
- C. Document 00 43 33 - Proposed Products Form.
- D. Document 00 73 00 - Supplementary Conditions:

INVITATION

2.1 BID SUBMISSION

- A. Bids signed and under seal, executed, and dated will be received at the office of the Owner before 12:00 p.m. local standard time on 04/16/2025.
- B. Offers submitted after the above time will be returned to the bidder unopened.
- C. Offers will be opened at 1:00 p.m. on the 16 day of April, at the office of The Owner.

2.2 INTENT

- A. The intent of this Bid request is to obtain an offer to perform work to complete project named 5-6536 Grand Ledge High School Baseball Netting for a Stipulated Sum contract, in accordance with Contract Documents.

2.3 WORK IDENTIFIED IN THE CONTRACT DOCUMENTS

- A. Work of this proposed Contract comprises building construction, including general construction Work.
- B. Project Location:
820 Spring St
Grand Ledge, Michigan 48837

2.4 CONTRACT TIME

- A. Identify Contract Time in the Bid Form. The completion date in the Agreement shall be the Contract Time added to the commencement date.
- B. Perform the Work within the time stated in Supplementary Conditions.

BID DOCUMENTS AND CONTRACT DOCUMENTS

3.1 DEFINITIONS

- A. Bid Documents: Contract Documents supplemented with Invitation To Bid, Instructions to Bidders, Bid Form Bid securities identified.

3.2 CONTRACT DOCUMENTS IDENTIFICATION

- A. Contract Documents are identified as Owner's Project Number 5-6536, as prepared by Architect, and with contents as identified in the Project Manual.

3.3 AVAILABILITY

- A. Bid documents may be obtained at www.gmb.com under "Bid Sets".
- B. Bid Documents are made available only for the purpose of obtaining offers for this project. Their use does not grant a license for other purposes.

3.4 EXAMINATION

- A. Bid Documents may be viewed at www.gmb.com under "Bid Sets".
- B. Upon receipt of Bid Documents verify that documents are complete. Notify Architect should the documents be incomplete.
- C. Immediately notify Architect upon finding discrepancies or omissions in the Bid Documents.

3.5 INQUIRIES/ADDENDA

- A. Direct questions to Susan Coy, email; susanc@gmb.com.
- B. Addenda may be issued during the bidding period. All Addenda become part of Contract Documents. Include resultant costs in the Bid Amount.
- C. Verbal answers are not binding on any party.

3.6 PRODUCT/ASSEMBLY/SYSTEM SUBSTITUTIONS

- A. General Requirements for Substitution Requests:
 - 1. Project Manual establishes standards for products, assemblies, and systems.
 - 2. Provide complete information on required revisions to other work to accommodate each proposed substitution.
- B. Substitution Request Time Restrictions:
 - 1. Where the Bid Documents stipulate a particular product, substitutions will be considered up to 10 days before receipt of bids.
- C. Substitution Request Form:

- D. Review and Acceptance of Request:
 - 1. Architect may approve the proposed substitution and will issue an Addendum to known bidders.

SITE ASSESSMENT

4.1 SITE EXAMINATION

- A. Examine the project site and construction area including access before submitting a bid.
- B. The bidder is required to contact Owner at the following address and phone number in order to arrange a date and time to visit the project site: John Piper: 517-449-9499.

QUALIFICATIONS

5.1 EVIDENCE OF QUALIFICATIONS

- A. To demonstrate qualification for performing the Work of this Contract, bidders may be requested to submit AIA A305.

5.2 SUBCONTRACTORS/SUPPLIERS/OTHERS

- A. Owner reserves the right to reject a proposed subcontractor for reasonable cause.

BID SUBMISSION

6.1 SUBMISSION PROCEDURE

- A. Submit two copies of the executed offer on the Bid Forms provided, signed and sealed with the required security in a closed opaque envelope, clearly identified with bidder's name, project name and Owner's name on the outside.
- B. Double Envelope: Insert the closed and sealed Bid Form envelope plus requested security deposit, qualification forms in a large opaque envelope and label this envelope as noted above.
- C. Improperly completed information, irregularities in security deposit, may be cause not to open the Bid Form envelope and declare the bid invalid or informal.
- D. An abstract summary of submitted bids will be made available to all bidders following bid opening.

6.2 BID INELIGIBILITY

- A. Bids that are unsigned, improperly signed or sealed, conditional, illegible, obscure, contain arithmetical errors, erasures, alterations, or irregularities of any kind, may at the discretion of the Owner, be declared unacceptable.
- B. Bid Forms, Appendices, and enclosures that are improperly prepared may, at the discretion of Owner, be declared unacceptable.
- C. Failure to provide security deposit, bonding or insurance requirements may, at the discretion of Owner, be waived.

BID ENCLOSURES/REQUIREMENTS

7.1 SECURITY DEPOSIT

- A. Bids shall be accompanied by a security deposit as follows:
 - 1. Bid Bond of a sum no less than 5 percent of the Bid Amount on AIA A310 Bid Bond Form.
- B. Endorse the Bid Bond in the name of the Owner as obligee, signed and sealed by the principal (Contractor) and surety.
- C. The security deposit will be returned after delivery to the Owner of the required Performance and Payment Bond(s) by the accepted bidder.
- D. Include the cost of bid security in the Bid Amount.
- E. If no contract is awarded, all security deposits will be returned.

7.2 CONSENT OF SURETY

7.3 PERFORMANCE ASSURANCE

- A. Accepted Bidder: Provide a Performance and Payment bond as described in 00 73 00 - Supplementary Conditions.
- B. Include the cost of performance assurance bonds in the Bid Amount and identify the cost on the Bid Form.

7.4 INSURANCE

- A. Provide an executed "Undertaking of Insurance" on a standard form provided by the insurance company stating their intention to provide insurance to the bidder in accordance with the insurance requirements of Contract Documents.

7.5 BID FORM REQUIREMENTS

- A. Complete all requested information in the Bid Form and Appendices.

7.6 FEES FOR CHANGES IN THE WORK

- A. Include in the Bid Form, the overhead and profit fees on own Work and Work by subcontractors, applicable for Changes in the Work, whether additions to or deductions from the Work on which the Bid Amount is based.

7.7 BID FORM SIGNATURE

- A. The Bid Form shall be signed by the bidder, as follows:
 - 1. Sole Proprietorship: Signature of sole proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" under the signature. Affix seal.
 - 2. Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" under each signature. Affix seal to each signature.
 - 3. Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. Affix the corporate seal. If the bid is signed by officials other than the president and secretary of the company, or the president/secretary/treasurer of the company, a copy of the by-law resolution of their board of directors authorizing them to do so, must also be submitted with the Bid Form in the bid envelope.
 - 4. Joint Venture: Each party of the joint venture shall execute the Bid Form under their respective seals in a manner appropriate to such party as described above, similar to the requirements of a Partnership.

7.8 ADDITIONAL BID INFORMATION

- A. Submit the following Supplements concurrent with bid submission:
 - 1. Document 00 43 33 - Proposed Products Form.

OFFER ACCEPTANCE/REJECTION

8.1 DURATION OF OFFER

- A. Bids shall remain open to acceptance and shall be irrevocable for a period of sixty (60) days after the bid closing date.

8.2 ACCEPTANCE OF OFFER

- A. Owner reserves the right to accept or reject any or all offers.
- B. After acceptance by Owner, Architect on behalf of Owner, will issue to the successful bidder, a written Bid Acceptance.

END OF SECTION