

**Grand Ledge Public Schools**

**Board of Education**

**DECEMBER 11, 2023**

**REGULAR MEETING**

**SAWDON ADMINISTRATION BUILDING**

**BOARD ROOM**

**6:00 PM**



# ***Grand Ledge Public Schools***

## **Regular Meeting of the Board of Education**

Please take notice that the Board of Education will hold a Regular Meeting on:

**Date:** Monday, December 11, 2023

**Place:** Sawdon Administration Building  
Board Room  
220 Lamson Street  
Grand Ledge, MI 48837

***Once the meeting begins, it will be Live Streamed  
at: [youtube.com/@GLPS21](https://www.youtube.com/@GLPS21) (click on Live)***

**Time:** 6:00 p.m.

**Purpose:** General Business

**Phone:** (517) 925-5400

Board minutes are located at the Board of Education office, 220 Lamson Street, Grand Ledge, MI 48837



William A. Barnes, Ed.D., Superintendent of Schools

cc: Buildings  
Board Members  
Lansing State Journal  
Melissa Mazzola, President, GLEA  
Ashleigh Lore, Vice-President, GLEA  
Cindy Zerbe, President, MEA/NEA Unit I, Secretarial /Clerical  
Denise Truman, President, MEA/NEA Unit III, Food Service  
Allyson McCann, President, MEA/NEA Unit IV, TA/HC/Bus Assistants & Adv. Club  
Danis Peck, President, IUOE Local 547, A, B, C, E & H AFL-CIO, Bus Drivers  
Kelly LeSatz, President, Custodial Association

*Date of Posting: December 6, 2023*

**NOTE:** Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. Any person with a disability needing accommodations to attend a Board of Education meeting should contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend

**Grand Ledge Public Schools  
Board of Education  
MEETING AGENDA  
Regular Meeting  
Monday, December 11, 2023 - 6:00 pm**

- I. Call to Order & Pledge of Allegiance.....Nicole Shannon, Secretary
- II. Roll Call.....Dr. Bill Barnes, Superintendent
- III. Approval of Agenda Items
- IV. Approval of Consent Agenda Items
  - A. November 27, 2023 Meeting Minutes & Closed Session Minutes
  - B. Hiring of School Safety Supervisor
  - C. Teacher Leave of Absence – Kayla Koonter – SpEd - Beagle
- V. Reports
  - A. Capitol Connections
  - B. Eaton RESA
  - C. Grand Ledge Education Foundation
  - D. Equity, Diversity & Inclusion
  - E. Governance Committee
  - F. Bond Update
  - G. Superintendent
    - a. Delta Center Elementary Presentation
  - H. Ongoing Discussions
- VI. Public Comment
- VII. Old Business
  - A. Board Committees Discussion
- VIII. New Business
  - A. Presentation & Approval of 2023-2024 Budget Amendment Resolution
  - B. 1<sup>st</sup> Reading of NEOLA Board Policies – 9000 Relations
  - C. Approval of District Professional Development Advisory Committee
  - D. Approval of Sparrow Eaton Health Center Forms & Policies
  - E. Approval of 2024 Summer Tax Resolution
  - F. Approval of Updated Strategic Plan Goals
  - G. Approval of Bid Awards – Bond - Neff Early Childhood Center
  - H. Approval of Bid Awards – Sinking Fund - Neff Early Childhood Center
  - I. Approval of the Payment of Capital Funds Invoices
    - a. Clark Construction - November 2023
  - J. Approval of the Payment of Proposal 1, Series 2 Bond Invoices
    - a. Clark Construction – November 2023
    - b. GMB Architects & Engineers – November 2023 2023
    - c. Trades – November 2023
 

→ Custom Steel Fabricators	→ Great Lakes Floor Covering	→ Schiffer Mason
→ Division 7 Building Contractors	→ Hunter Prell	→ TL Contracting
→ Driesenga & Associates	→ Lansing Glass Company	→ Universal Sign
→ Ewing Electric	→ Professional Thermal Systems	→ Vander Hyde Mechanical
→ Grand River Interiors & Plaster		
  - K. Approval of the Payment of Proposal 2, Series 2 Bond Invoices
    - a. Clark Construction – November 2023
    - b. GMB Architects & Engineers – November 2023

**NOTE:** Individuals may address the Board for up to three (3) minutes in the Public Comment segments of the meeting. Those representing a group, present at the meeting, may be allocated additional time. If any person with a disability needs accommodations at the Board of Education meeting, please contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend.

**Grand Ledge Public Schools**  
**Board of Education**  
**MEETING AGENDA**  
**Regular Meeting**  
**Monday, December 11, 2023 - 6:00 pm**

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- IX. Comments from Staff and Board
- X. Future Topics
  - Board Bond Advisory - Monday, January 8, 2024 – 5:15 pm – Sawdon Room 107
  - Board Governance Meeting – Monday, January 8, 2024 – 6:00 pm – Board Room
  - Work Session Meeting – Monday, January 8, 2024 – Immediately following Governance Meeting
- XI. Closed Session – Negotiations – Per Section 8(1)(c) of the Open Meetings Act, PA 267 of 1976
- XII. Reconvene in Open Session
- XIII. Adjournment

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**NOTE:** *Individuals may address the Board for up to three (3) minutes in the Public Comment segments of the meeting. Those representing a group, present at the meeting, may be allocated additional time. If any person with a disability needs accommodations at the Board of Education meeting, please contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend.*



**CALL TO ORDER &  
PLEDGE OF ALLEGIANCE**

Secretary Nicole Shannon

"I pledge allegiance  
to the Flag  
of the United States of America,  
and to the republic  
for which it stands,  
one Nation under God,  
indivisible,  
with liberty and justice for all."



## ROLL CALL

Superintendent Bill Barnes



## APPROVAL OF AGENDA ITEMS

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the December 11, 2023 Agenda Items, as presented.



## **APPROVAL OF CONSENT AGENDA ITEMS**

- A. November 27, 2023 Meeting Minutes & Closed Session Minutes**
- B. Hiring of School Safety Supervisor**
- C. Teacher Leave of Absence - Kayla Koonter - SpEd - Beagle**

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the December 11, 2023 Consent Agenda Items, as presented.



GRAND LEDGE PUBLIC SCHOOLS  
**Board of Education**

Regular Meeting – November 27, 2023

**MINUTES**

President Smith called the meeting to order at 6:00 p.m. He led those present in the Pledge of Allegiance.

**ROLL CALL**

Roll Call by Superintendent Bill Barnes indicated the presence of **Board Members:** Jarrod Smith, Toni Glasscoe, Nicole Shannon, Jon Shiflett, Denise DuFort, Ben Cwayna and Ashley Kuykendoll. **Board Members Absent:** None. **Central Office Administrators:** Bill Barnes, Steve Gabriel, Julie Waterbury, Wendy Seida, Kelly Jones, Mark Deschaine and John Ellsworth. **Others in Attendance:** Brendon Bell, Tim Totten, Ashleigh Lore, Melissa Mazzola, Kim Laforet, Allyson McCann, Sally Jo Nelton, John Piper and Kim Manning

**APPROVAL OF AGENDA ITEMS**

**Motion by Ms. Shannon, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the November 27, 2023 Agenda Items, as presented. The motion carried unanimously.**

**APPROVAL OF CONSENT AGENDA ITEMS**

**Motion by Mr. Shiflett, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the November 27, 2023 Consent Agenda Items, as presented.**

Included on the Consent Agenda were the November 13, 2023 Meeting Minutes.

**The motion carried unanimously.**

**REPORTS**

**A. Capitol Connections Report**

Dr. Glasscoe noted there is not a lot going on at present. The legislature is not expected to reconvene now until January 10<sup>th</sup>. Her focus continues to be on legislation that will focus on mental health resources for K-12 students.

**B. Eaton RESA Report**

Mrs. DuFort shared at the last meeting the board recognized Mickey O'Neil on receiving the Outstanding School Communicator award, received an update from Instructional Services, noted the overlapping of meetings with the area superintendent and area curriculum directors, approved conference requests, the creation of a new Director of Safety & Employee Relations position, Truancy Court, and the payment of expenses associated with the school-based health clinic being housed in Grand Ledge. They further accepted a donation from the Charlotte Meijer's employees, and noted there is an RFP for the county-consortium wide area network lease.

**C. Grand Ledge Education Foundation Report**

Ms. Shannon shared the Foundation was fortunate to be the designated charity for the 1<sup>st</sup> Place Sports spirit sale. They are preparing for their Night of Stars event on December 7<sup>th</sup> that will showcase how teacher grants are being used in the classroom. Items from the

Foundation's recent fundraiser are scheduled to be picked up at Sawdon on December 14<sup>th</sup> and 15<sup>th</sup>. In closing she noted planning is starting for the next 5K Comet Chase Fundraiser in 2024.

**D. Equity, Diversity & Inclusion Report**

Ms. Kuykendoll shared the committee met last week having a brief discussion on the HS presentation at the November 13<sup>th</sup> Board meeting and what the students are doing in their school, new positions within the district and what they will look like and updates to PowerSchool that impact parents.

**E. Governance Committee Report**

Ms. Shannon advised the committee did not meet, but are scheduled to meet next week to continue policy review.

**F. Bond Update**

Bond Supervisor John Piper shared bids have been received for Neff and post bid interviews are currently ongoing. Electrical bids for the project will be read on Wednesday this week with the intention of having a bid recommendation for board consideration at the next meeting. There were 38 bids received for summer work at Grand Ledge High School with post bid interviews ongoing. There is a meeting tomorrow with Clark Construction and GMB to review areas being looked at for rebidding. provided an update with regard to bond projects throughout the district. There will be a meeting tomorrow with Clark and GMB to discuss potential items for rebid. He provided an update on the Wacousta construction noting he is confident the project is running on time.

**G. Superintendent's Report**

Superintendent Barnes noting the fall count window has closed and the district's FTE is 5,322 showing continual growth over the last couple of year. He shared that CFO Julie Waterbury will be providing the Board with its first 2023-2024 Budget Update at the December meeting.

**a. Academic Services Presentation**

Assistant Superintendent Dr. Steve Gabriel shared information regarding his department including the role and responsibilities of the Assistant Superintendent of Academic Services and the Academic Services Department.

A detailed discussion among the members clarified 23G funding, expressed appreciation for the clarification of acronyms, questioned what the board can do to support, commended the presentation and its ability to capture the job, expressing the need to ensure processes of how to do the job are outlined for the future, clarified work on grant submissions, and receiving clarification that we are continually assessing the current administrative structure to ensure viability in the future.

Dr. Barnes reiterated the benefit of doing these types of presentations is to ensure that the board, as well as those in attendance and who are viewing the meetings online, can see all the work, the level of expertise and professionalism we have in the central office staff. He commended Dr. Gabriel expressing his appreciation for him and what he does and what he brings to the role, noting it happens seamlessly.

#### **H. Ongoing Discussions**

Superintendent Barnes noted these are items / topics board members or public have asked about. He advised the Long-term suspension / expulsion process outline is in its final stages of review and he expects to share it with the members later this week and making it a regular part of the onboarding process for new members. He shared we are in the final stages of interviewing for the School Safety Supervisor and the Student Inclusion, Mental Health and Wellness Supervisor positions noting the great candidates with a wide range of experiences. He shared information regarding the addition of intimidation language to the student handbook and the district's ability to track those occurrences and how the new supervisory position can assist us in being more proactive in training around this area.

Ms. Kuykendoll questioned and received an update that the district is continuing to move forward with revising its enrollment documents prior to the next open enrollment with regard to selection options for race and gender noting federal government requirements and seeking further clarification if families would be allowed to go back to update their selections after the forms are revised and how that might impact data.

#### **PUBLIC COMMENT**

Ms. Shannon read the rules for addressing the board.

Kim Laforet commended Dr. Barnes for implementing the central office reports noting they provide valuable information and expressed her desire to have board committees open to the public.

Brendan Bell spoke in support of opening board committee meetings to the public.

Tim Totten left the meeting and was not present to make public comment to the board.

#### **OLD BUSINESS**

##### **A. BOARD COMMITTEES DISCUSSION**

President Smith noted this is an on-going discussion to ensure all of the members have an opportunity to provide their feedback.

A detailed discussion among the members showed mixed opinions with concerns expressing it appears public concern is centered on one committee, not all committees, the need to ensure there is no violation of the OMA, questioning if committee meetings can be open for observation only, reiterating board committees are informational only and have no decision making power, all decisions and actions are done in a public meeting, questioning the legal requirements for documenting a committee meeting if it is open to the public, transparency noting the district is very transparent with the ability to view board meetings live, posting the videos of the meeting and all pertinent meeting information on the webpage and sharing communications with families regularly. At the conclusion of the discussion, the board requested Dr. Barnes seek guidance from district legal counsel and continue to gather information from other districts.



**NEW BUSINESS**

**A. 31AA DISCUSSION**

Dr. Barnes presented the proposed spending plan for funding received from Section 31aa of the 2023-2024 Mental Health / School Safety Grant.

A detailed discussion among the members reviewed the items included in the spending plan clarifying members' questions

**COMMENTS FROM STAFF AND BOARD**

Executive Director of Technology Mark Deschaine commended those behind the scenes of the recent Little Mermaid musical, those who do lights and sounds. He noted last year they threw them a new digital sound system and this year a new digital lighting system. He remarked that Ms. Clark and the students worked hard to learn these new digital systems sharing it requires a totally different mindset from the former analog systems that were in place.

Dr. Barnes thanked Dr. Gabriel and the Central Office Leadership team. He expressed his appreciation for the level of discourse taking place at the board table and set the bar for how we should be discussing issues.

Ms. Kuykendall reiterated the little mermaid was an incredible production and gave kudos to all that made it possible. She expressed she was sorry she missed the last meeting and the presentation from the high school students but noted she had watched the meeting and the students are doing amazing things. She also missed the first Veterans Recognition at that meeting noting this came out of the EDI space. She congratulated district HR Director Kelly Jones and Brian Daniels recognizing that Mr. Daniels was unable to attend as well and sharing she will make sure he receives his recognition certificate on behalf of the district.

Mr. Cwayna thanked Ms. Kuykendoll for joining him for lunch the other day and noting it was a nice lunch.

Dr. Glasscoe expressed her appreciation for the many different perspectives voiced tonight and encouraging everyone to hear those different perspectives as the board deliberates and makes decisions. She commented disagreeing does not have to make us disagreeable and for her, conversations like tonight help inform her decisions remarking she may come to the table thinking one way and then someone will say something that brings a different light. She encourages the board to continue having these types of conversations. She thanked Dr. Gabriel for all he does to support Dr. Barnes and the district. In closing she shared that Dr. Barnes will be one of the key note speakers at the December 5<sup>th</sup> C3R discussion in the Michigan Room at LCC, sharing its all about data. She extended her invitation to her fellow board members.

President Smith expressed his appreciation for the board's candor tonight and looks forward to continuing to learn about everything that is going on in the district expressing it is fascinating, overwhelming and appreciated.

**CLOSED SESSION**

**Motion by Mrs. DuFort, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to move into Closed Session for the purpose of discussing Negotiations Strategies, as Per Section 8(1)(c) of the Open Meetings Act, PA 267 of 1976.**

**ROLL CALL VOTE:**

Mrs. DuFort YES  
Mr. Cwayna YES  
Ms. Kuykendoll YES

President Smith YES  
Ms. Shannon YES  
Mr. Shiflett YES

**The motion carried unanimously at 8:01 p.m.**

**RECONVENE IN OPEN SESSION**

The meeting reconvened in Open Session at 8:27 p.m.

**ADJOURNMENT**

The meeting adjourned at 8:27 p.m.

Respectfully Submitted:

Attest:

\_\_\_\_\_  
Nicole Shannon, Secretary

\_\_\_\_\_  
Jarrod Smith, President

DRAFT



Dr. Steve Gabriel / Assistant Superintendent /Academic Services

**TO:** Grand Ledge Public Schools Board of Education  
**FROM:** Dr. Steve Gabriel, Assistant Superintendent / Academic Services  
**DATE:** December 8, 2023  
**RE:** Recommendation to Hire School Safety Supervisor

**Recommendation:**

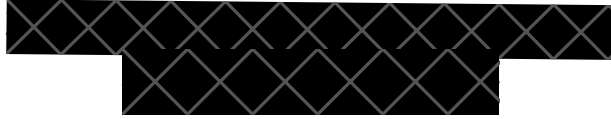
After an extensive interview process, I am pleased to recommend the Board of Education approve the hiring of Chris Chester as the District's new School Safety Supervisor.

**Background:**

Chris has served the Grand Ledge community as a member of the Grand Ledge Police Department since 2002. He has served the as our School Resource Officer at Grand Ledge High School since August 2012. Additionally, Officer Chester holds multiple certifications, specific to school safety, and provides support and training in these areas throughout the region. The interview committees felt strongly that these experiences and training make Chris uniquely qualified to step into this new position, and continue working with the district to ensure the safety and security of our students, staff and facilities.



## *Christopher D. Chester*



October 19, 2023

Grand Ledge Public Schools  
Attention: Human Resources  
220 Lamson Street  
Grand Ledge, MI 48837

Dear Kelly Jones or Nichole Thoma,

In May 2002, I graduated from Kellogg Community College in Battle Creek, Michigan. I possess an Associates of Applied Science degree in Law Enforcement. I am writing to explore the possibility of being employed as the Student Safety Supervisor with Grand Ledge Public Schools.

I am interested in working for Grand Ledge Public Schools because I feel it can offer me professional growth with a prestigious school system. Since August of 2002, I have been employed as a full time law enforcement officer with the City of Grand Ledge. Throughout my twenty one years as a law enforcement officer, I have had a chance to enhance my observation and problem solving skills regularly. I have also seen the mental and physical stress of the job. In August of 2012, I accepted the position of School Resource Officer within the City of Grand Ledge, which I am currently assigned to. I believe the training, skills, and experience I have received through my current job as a Law Enforcement / School Resource Officer with the City of Grand Ledge would be a great asset to Grand Ledge Public Schools.

I look forward to hearing from you to discuss any questions you may have regarding my experience. Thank you for your time and assistance during this process.

Sincerely,

A handwritten signature in cursive script that reads "Christopher D. Chester". The signature is written in black ink and is positioned above the typed name.

Christopher D. Chester



# CHRISTOPHER D. CHESTER

## OBJECTIVE

To obtain a challenging position as the Student Safety Supervisor with Grand Ledge Public Schools, which will offer an opportunity for professional growth, while utilizing the training & skills I have received in my twenty one years of law enforcement.

## EDUCATION

Kellogg Community College, Battle Creek, Michigan  
Associate of Applied Science in Law Enforcement, June  
2002

## CERTIFICATES

**Post College:** Preparing for a Mass Casualty Incidents: A guide for schools, higher education, & houses of worship; Active Shooter: What you can do; Alert Lockdown Inform Counter Evacuate (ALICE) Instructor; Civilian Response to Active Shooter Events (CRASE) "Trainer." Law Enforcement Active Shooter Emergency Response (LASER) Instructor; Active Violence Emergency Response Training (AVERT) Instructor; Stop The Bleed Instructor, Understanding & Planning for School Bombing Incidents (UPSBI); Crisis Intervention Training (CIT); & various Behavioral Threat Assessment trainings through Eaton RESA, State of Michigan, & U.S. Secret Service.

## WORK EXPERIENCE

### **Police Officer, Grand Ledge Police Department; Michigan**

September 2002 to Present

Full time Law Enforcement officer responsible for patrol duties, community policing & special duties, which includes parades, school functions, & community functions within the City of Grand Ledge. I was a Field Training Officer & a Youth Liaison Officer, before accepting a position as the School Resource Officer in August of 2012. I am currently assigned to the School Resource Officer position.

### **Reserve Officer, Coldwater Police Department; Michigan**

August 2000 to September 2002

Responsible for assisting certified officers in all their patrol duties, also responsible for special details, which include parades, school functions, & community functions within the City of Coldwater.

VOLUNTER WORK

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**Coldwater Police Explorer** from January 1997 to August 2000

REFERENCES

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**Available upon request**





December 7, 2023

Re: Leave of Absence Request – Kayla Koonter

This letter serves as a recommendation of support to grant Kayla Koonter a medical leave of absence until June 30<sup>th</sup>, 2024 from teaching at Grand Ledge Public Schools. Kayla Koonter is a Special Education Teacher at Beagle Middle School and just began working for the district this school year.

Ms. Koonter understands that if she chooses to return for the 2024-2025 school year that she is not guaranteed her previous position and that we will make an earnest effort to transition her back into the district.

Sincerely,

A handwritten signature in black ink that reads 'Kjones'.

Kelly J. Jones  
Director of Human Resources



12/7/23

I (Kayla Koontz), requesting  
a medical leave of absence,  
until June 30<sup>th</sup>, 2024.

- Kayla Koontz



## **REPORTS**

- A. Capitol Connections**
- B. Eaton RESA**
- C. Grand Ledge Education Foundation**
- D. Equity, Diversity & Inclusion**
- E. Governance Committee**
- F. Bond Update**
- G. Superintendent**
  - a. Delta Center Elementary Presentation
- H. Ongoing Discussions**





## PUBLIC COMMENT

Persons may address the board for up to three (3) minutes in the Public Comment segment of the meeting by providing your name and jurisdiction (City, Township / County) on one of the Public Comment forms provided at the sign in table and turning it in to the Superintendent's Assistant.

The meeting chair will use the Public Comment forms submitted to invite persons to come forward to make their public comment at the appropriate time.

Board Meetings are constructed to conduct necessary business of the board, while allowing time for the public to express concerns and opinions.

Out of respect for board members, students and staff, you will be interrupted if you:

- Personally attack a board member or district employee on issues unrelated to their job performance.
- Mention a student's name when discussing behavior or other incidents.
- Engage in discussion with other members of the audience.

You will be reminded when you are approaching the end of your three-minute limit so you can conclude with your strongest points.

The board will not respond to questions or comments during public comment but the Superintendent will do his best to answer questions at the end of the meeting. If immediate answers are not available, arrangements will be made to provide you with the information requested.



## **OLD BUSINESS A**

### **A. Board Committees Discussion**



## **NEW BUSINESS A**

### **A. Presentation & Approval of 2023-2024 Budget Amendment Resolution**

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the 2023-2024 Budget Amendment Resolution, as presented.

### **ROLL CALL VOTE**

General Fund Budget 2023-24

Grand Ledge Public Schools

For Action 12-11-2023

**BUDGET ASSUMPTIONS**

	Original 2023-24	Amend #1 2023-24
Foundation Allowance	\$9,608	\$9,608
Membership blend	90% fall 2023/10% spring 2023	90% fall 2023/10% spring 2023
Current year Fall student FTE	5,070.85	5,322.96
Prior year Spring student FTE	5,089.85	5,089.34
Sec 23a dropout recovery count	0.00	0.00
Blended student count	5,072.75	5,299.60

**REVENUE**

General fund revenues for the 2023-24 year are projected to increase by approximately \$1.8 million over the original budget adoption. The following factors contributed to the revenue increase:

- An increase in anticipated property tax collections due to an increase in the taxable value of property located within District boundaries.
- The increase in student blended count and increases in transportation state revenue, 31a at-risk revenue and state special education revenues. These state revenue increases were partially offset by a decrease in one-time state revenues utilized for payment towards the Michigan Public School Employees' Retirement System unfunded liability.
- The carryover of remaining ESSER federal grant funding.
- An anticipated special education fund balance distribution from Eaton RESA partially offset by a decrease in transfers from the capital projects fund.

**EXPENDITURES**

General fund expenditures are projected to increase by approximately \$394,000 from the original projections. The following factors contributed to the expenditure increase:

- Increased maintenance and custodial compensation costs as a result of contract settlements.
- Continued replacement of terminating teaching staff at higher salary steps.
- An increase in the number of special education paraprofessionals and an increase in Eaton RESA support services.
- An increase in utility costs as well as instructional supplies.



- Capital expenditure set asides for technology device replacements, building maintenance and the purchase of an additional bus.
- A decrease in the unfunded liability payment to the Michigan Public School Employees' Retirement System.

#### **FUND BALANCE**

The amended budget for 2023-24 calls for \$1,432,000 in revenues over expenditures leaving the District with a projected ending fund balance of \$8,802,000 as of June 30, 2024. This fund balance level represents 11.90% of revenues, the measurement utilized by the Department of Treasury for early warning monitoring, and 12.14% of expenditures, the measurement utilized by Board Governance Policy EL 404.

GENERAL APPROPRIATIONS ACT  
Resolution for Adoption by the Board of Education of  
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the  
Grand Ledge Public Schools General Fund for fiscal year 2023-24  
is amended as follows:

<u>Code#</u>	<u>Original</u> <u>2023-24</u> <u>Budget</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>2023-24</u> <u>Budget</u>
<b><u>REVENUES</u></b>			
100 Local	\$ 11,733,606	\$ 447,994	\$ 12,181,600
300 State	52,432,134	1,260,568	53,692,702
400 Federal	4,426,481	414,437	4,840,918
500-600 Incoming Transfers	3,546,682	(312,069)	3,234,613
Total Revenues	\$ 72,138,903	\$ 1,810,930	\$ 73,949,833
<b><u>EXPENDITURES</u></b>			
Instruction -			
110 Basic Program	\$ 32,727,408	\$ (1,186,251)	\$ 31,541,157
120 Added Needs	9,043,965	1,425,758	10,469,723
Total Instruction	41,771,373	239,507	42,010,880
Support Services -			
210 Pupil	5,598,185	1,050,967	6,649,152
220 Instructional Staff	2,838,604	(148,685)	2,689,919
230 General Administration	1,676,268	(1,002,932)	673,336
240 School Administration	3,498,264	445,935	3,944,199
250 Business	828,895	(416)	828,479
260 Operations & Maintenance	7,564,228	304,215	7,868,443
270 Transportation	4,914,251	(499,029)	4,415,222
280 Central Support Services	1,927,093	70,407	1,997,500
290 Other Support Services	918,662	(15,860)	902,802
Total Support Services	29,764,450	204,602	29,969,052
300 Community Services	10,662	15,304	25,966
400-600 Outgoing Transfers & Fund Modifications	576,879	(65,361)	511,518
Total Expenditures	\$ 72,123,364	\$ 394,052	\$ 72,517,416
Amount by which Revenues Exceed Expenditures	\$ 15,539	\$ 1,416,878	\$ 1,432,417
<b><u>FUND BALANCE INFORMATION</u></b>			
Fund Balance at July 1, 2023	\$ 7,369,933		\$ 7,369,933
Amount by which Revenues Exceed Expenditures	15,539		1,432,417
Ending Fund Balance	\$ 7,385,472		\$ 8,802,350
Fund Balance as a Percentage of Revenues	10.24%		11.90%
Fund Balance as a Percentage of Expenditures	10.24%		12.14%

ADOPTED this 11th day of December, 2023



## NEW BUSINESS B

### B. 1st Reading of NEOLA Board Policies - 9000 Relations

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education Waive the 1st Reading of NEOLA Board Policies, 9000 Relations.





## NEW BUSINESS C

### C. Approval of District Professional Development Advisory Committee

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the appointment of the District School Improvement Team (DSIT) and the Caregiver School Improvement Team (CSIT) as the District Professional Development Advisory Committee.



## NEW BUSINESS D

### D. Approval of Sparrow Eaton Health Center Forms & Policies

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the draft versions of the Sparrow Eaton Consent Form, Consent Policy, and Disclosure of Protected Health Information to Report Child Abuse or Other Abuse, Neglect, or Domestic Violence Policy, and direct Superintendent Bill Barnes to follow up with Sparrow Eaton on the questions and clarifications provided by the Community Advisory Committee.







## **NEW BUSINESS E**

### **E. Approval of 2024 Summer Tax Resolution**

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the 2024 Summer Tax Resolution, as presented.

### **ROLL CALL VOTE**



**ANNUAL SUMMER TAX RESOLUTION**  
GRAND LEDGE PUBLIC SCHOOLS, EATON, CLINTON & IONIA COUNTIES, MICHIGAN

A **Regular** meeting of the Board of Education (the “Board”) of the District was held in the **Sawdon Administration Building** in the District on the **11<sup>th</sup>** day of December **2023** at **6:00** o’clock in the p.m..

The meeting was called to order by Secretary **Nicole Shannon**.

Members Present: Nicole Shannon, Jon Shiflett, Denise DuFort, Ben Cwayna, Ashley Kykendoll

Members Absent: Jarrod Smith, Toni Glasscoe

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

**WHEREAS** this Board previously adopted a resolution to impose a summer tax levy to collect 100% Operating and 50% Debt/Sinking of annual school property taxes upon property located within Delta Township and the City of Grand Ledge within the school district and continuing from year to year until specifically revoked by the Board (Exhibit “A”).

**THEREFORE, BE IT RESOLVED THAT:**

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2024 its previously-adopted ongoing resolution imposing a summer tax levy as noted in **Exhibit “A”** of annual school property taxes, including debt service, upon property located within the District and continuing from year to year until specifically revoked by this Board and requests each city and/or township in which this District is located to collect those summer taxes.
2. The Superintendent, or his designee, is authorized and directed to forward to the governing body of each city and/or township in which this district is located, a copy of this Board’s resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2024 in the amount specified in **Exhibit “A”** of this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before December 31, 2023.
3. Pursuant to, and in accordance with Revised School Code Section 1613(1), the Superintendent, or his designee is authorized and directed to negotiate on behalf of this district with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District’s summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Member Ayes:

Member Nays:

Resolution declared adopted.

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Nicole Shannon  
Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Grand Ledge Public Schools, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a Special meeting held on December 11, 2023, the original of which resolution is a part of the board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

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Nicole Shannon  
Secretary, Board of Education



Annual Summer Tax Resolution  
 Exhibit "A"  
 2024 Tax Year

Municipality	Summer Levy	Winter Levy
Benton Township		100% Operating/Debt/Sinking
Danby Township		100% Operating/Debt/Sinking
Delta Township	100% Operating, 50% Debt/Sinking	50% Debt/Sinking
Eagle Township		100% Operating/Debt/Sinking
City of Grand Ledge	100% Operating, 50% Debt/Sinking	50% Debt/Sinking
City of Lansing		100% Operating/Debt/Sinking
Oneida Township		100% Operating/Debt/Sinking
Riley Township		100% Operating/Debt/Sinking
Roxand Township		100% Operating/Debt/Sinking
Watertown Township		100% Operating/Debt/Sinking
Westpahlia Township		100% Operating/Debt/Sinking
Windsor Township		100% Operating/Debt/Sinking



## NEW BUSINESS F

### F. Approval of Updated Strategic Plan Goals

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the Updated Strategic Plan Goals, as presented.





## Updated Strategic Plan Goals, By Building 12/11/23 Update

### **GLHS**

#### New Goal

- Our instructional improvement goal is to increase the frequency, consistency, and quality of our intentionally planned and engaging instructional strategies throughout the building and each class period.

#### Additional Continuing Goal

- By the end of the 2023-2024 school year, we will improve consistency of essential learning elements or skills within each department. All teachers within each department will utilize the same focus area as well as establish a tool and goal for growth measurement throughout the 2021-2022 school year. 85% of students will meet the growth improvement goal for each department each year.
- By the end of the 2023-2024 school year, we will identify the learning gaps and/or dips of our 9th and 10th grade students, and embed tier-one skill development into Comet Care and Connect time to increase skill level in those gaps and/or dips. This goal will decrease IEP and 504 referrals, decrease long-term absences due to mental health concerns, and decrease course failures.

### **Beagle**

#### New Goal

- By the end of the 2023-2024 school year, 70% of students will be projected to be proficient on MSTEP Math or PSAT 8/9 math, as measured by the Spring NWEA Math Assessment. (last year it was 60%)

#### Replaces

- By the end of the 2022-2023 school year, 60% of students will be projected to be proficient on MSTEP Math or PSAT 8/9 Math, as measured by the Spring NWEA Math Assessment.

#### Additional/New/ Continuing Goals

- By the end of the 2023-2024 school year, 70% of students will be projected to be proficient on MSTEP ELA or PSAT 8/9 ELA, as measured by the Spring NWEA ELA Assessment.
- By the end of the first trimester of every school year, 100% of Grand Ledge Beagle Middle School students will identify at least one adult advocate that supports them in the following areas: learning, social-emotional support, and executive functioning.
- By the end of the 2023-2024 school year, all students will experience inquiry-based, collaborative and problem-based learning in every subject area while taking ownership of their learning as evidenced by data collected during teacher observations.



## Updated Strategic Plan Goals, By Building 12/11/23 Update

### Distance Learning

#### New Goal

- We will serve as a liaison between students and their home school, ensuring effective communication and support for their emotional well-being. We will do this by informing Distance Learning students about all the events and opportunities that are available to students in their home schools. (ex: Career Cruising, Career Fair, LCC visit, Fun Day, field trips, pep assemblies, picture day, technology pick up, sports events, spirit weeks, testing-NWEA, MSTEP, PSAT, etc.)

### Hayes

#### New Goal

- Throughout the 2023-2024 school year, we will provide differentiated and small group instruction on a regular basis in order to have at least 60% of students achieve their projected NWEA RIT growth as measured from Fall-Spring in both Math and Reading.

#### Replaces

- Throughout the 2023-2024 school year, we will provide differentiated instruction/small groups on a regular basis in order to improve NWEA RIT scores for 6th grade Math by 12 points, 6th grade ELA by 7 points, 5th grade Math 12 points and 5th grade Reading by 7 points by the end of the 2024-2025 school year.

### Delta Center

#### New Goals

- Throughout the 2023-2024 school year, teachers will use IXL diagnostic and skills-based activities at least three times a week to adjust differentiated instructional strategies and drive core instructional practices in small groups.
- By the end of the 2023-2024 school year, kindergarten and first grade students will increase their composite scores by 5% as measured by Acadience.
- By the end of the 2023-2024 school year, second, third, and fourth grade students will increase core scores by 3% as measured on NWEA Growth and Achievement.

#### Replaces

- Throughout the 2022-2023 school year, we will increase overall math proficiency on M-STEP by 9% by the end of the 2024-2025 school year by strengthening core instruction through utilizing a math workshop model with differentiated small group instruction.



## Updated Strategic Plan Goals, By Building 12/11/23 Update

### Holbrook

#### New Goal

- By the end of the 2023-2024 school year, teachers will engage in two instructional rounds during the school year in order to increase collaboration around identified instructional strategies to facilitate effective teaching and learning.

#### Additional Continuing Goal

- By the end of the 2023-2024 school year, 60% of third and fourth grade students will be proficient on ELA M-STEP.

### Wacousta

#### New Goals

- Throughout the 2023-2024 school year, we will dedicate a minimum of 9, 60-minute teacher collaboration sessions to promote inclusive and positive student-to-teacher relationships that include topics such as DEI, UDL, PBIS, and understanding the difference between traditional celebrations and community and cultural-derived celebrations.
- Throughout the 2023-2024 school year, we will provide differentiated instruction/small groups on a regular basis in the area of mathematics as evidenced by monthly grade-level collaboration reports that focus on essential learnings, use of scales, differentiation, materials/curriculum, and assessment.

Goals will be measured by the use of the following:

- Dedicated monthly PLC sessions
- SEL screener
- Observations (small group math 50% and SEL connection time 50%)
- Essential learning plan submissions

#### Replaces

- By the end of the 2023-2024 school year, the number of Wacousta students showing growth on the NWEA math will improve by 3%. (based on spring 2023 % of students making growth) (MICIP 2023, Wacousta)

### Willow Ridge

#### New Goal

- Throughout the 2023-2024 school year, teachers will use the IXL platform for math differentiation, progress monitoring, and formative assessments, by regularly using it at least 3 times per week in order to increase student proficiency in the area of mathematics.

#### Replaces

- Throughout the 2022-2023 school year, we will increase overall reading and math achievement by strengthening universal understanding of good core instruction, resulting in students moving from strategic to core by 10% by the end of the 2024-2025 school year.



## Updated Strategic Plan Goals, By Building 12/11/23 Update

### Willow Ridge (con't.)

#### Additional Continuing Goals

- Throughout the 2023-2024 school year, we will increase overall reading and math achievement by strengthening universal understanding of good core instruction, resulting in students an increase in overall reading and math proficiency on M-STEP by 10% by the end of the 2024-2025 school year.
  - During the 2022-2023 school year will increase in overall reading and math proficiency by 4% from the 2021-2022 school year M-STEP results. Third grade compares grade-level results; Fourth grade compares cohort results.
  - During the 2023-2024 school year we will increase in overall reading and math proficiency by 7% from the 2021-2022 school year M-STEP results (a 3% increase from the previous year). Third grade compares grade-level results; Fourth grade compares cohort results.
  - During the 2024-2025 school year we will increase in overall reading and math proficiency by 10% from the 2021-2022 school year M-STEP results (a 3% increase from the previous year). Third grade compares grade-level results; Fourth grade compares cohort results.

### Communication

#### New Goals

- By the end of the 2023-2024 school year, we will develop and implement a plan to annually review the website to delete old data and outdated information, to curate the website's content – including the Superintendent's FAQ, and to update the website and make improvements.
- By the end of the 2023-2024 school year, we will update our website to share the ongoing progress of diversity, equity, and inclusion initiatives.
- By the end of the 2023-2024 school year, we will publish social media guidelines for staff.

#### Replaces

- By the beginning of the 2023-2024 school year, we will develop a searchable FAQ database with categories on the webpage.
- By the beginning of the 2023-2024 school year, we will develop and implement a plan to annually delete old data, outdated information - schedule regular reviews to delete or update the website.
- By the beginning of the 2023-2024 school year, we will have published guidelines for effective social media use.
- By the beginning of the 2023-2024 school year, we will update our website to reflect the authenticity of our population in the district and reflect the ongoing progress of diversity, equity, and inclusion initiatives at each building.
- By the end of the 2023-2024 school year, we will develop and implement a plan to effectively communicate with members of the broader community.



## NEW BUSINESS G

### G. Approval of Bid Awards - Bond - Neff Early Childhood Center

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve Bond Bid Awards to Functional Consulting Services in the amount of \$9,180 for Commissioning, Blue Star in the amount of \$54,950 for Selective Demolition, Dobie Construction in the amount of \$67,200 for Rough Carpentry and General Trades, Division 7 Building Contractors, Inc. in the amount of \$86,140 for Roofing, VanderHyde Mechanical in the amount of \$49,750 for Plumbing, Myers Plumbing & Heating in the amount of \$718,000 for HVAC and Hydronic Piping and Burst Electric in the amount of \$63,700 for Trade Base Bids totaling \$1,048,920 with a construction contingency of \$73,424 and general conditions in the amount of \$20,978 for a Total Bid Award of \$1,143,322 for renovations at Neff Early Childhood Center, as presented.



December 6, 2023

Dr. William Barnes  
Superintendent  
Grand Ledge Public Schools  
220 Lamson St.  
Grand Ledge, MI 48837



Re: Grand Ledge Public Schools 2018 Bond Program  
Proposal 1 Series 3 – Neff Early Childhood Center Renovations  
**Contract Award Recommendation – Bond / Base Bid Contracts**

Dear Dr. Barnes:

As Construction Manager for Grand Ledge Public Schools, Clark Construction Company hereby recommends Grand Ledge Public Schools enter into a contract agreement with the Contractors listed below.

Competitive bids were received on November 7<sup>th</sup> and 29<sup>th</sup>, 2023. The recommended contractors provided the lowest responsive bid for the project. Clark Construction Company has conducted a pre-award interview with the recommended contractors, and they have confirmed their commitment to performance of the contract requirements.

Clark Construction Company also recommends including a contingency in the amount of 7% for any unforeseen issues. In addition, the General Conditions (GCs) budget is required for construction-related costs such as permits, temporary facilities, safety enclosures, etc. This GC budget would be added to Clark Construction Company's Contract for payment of costs. No GC costs will be incurred without first obtaining District Administration approval.

**Contract award recommendation, base bid amounts:**

SCOPE OF WORK	CONTRACTOR	CONTRACT AMOUNT
Commissioning	Functional Consulting Services	\$9,180.00
Selective Demolition	Blue Star	\$54,950.00
Rough Carpentry & General Trades	Dobie Construction	\$67,200.00
Roofing	Division 7 Building Contractors, Inc.	\$86,140.00
Plumbing	Vander Hyde Mechanical	\$49,750.00
HVAC & Hydronic Piping	Myers Plumbing & Heating	\$718,000.00
Electrical	Buist Electric	\$63,700.00
<b>TOTAL</b>		<b>\$1,048,920.00</b>

Neff Early Childhood Center  
Contract Award Recommendation  
December 6, 2023  
Page Two



<b>Trade Base Bid Contract Total</b>	<b>\$1,048,920.00</b>
<b>Construction Contingency (7% of Trade Cost)</b>	<b>\$73,424.00</b>
<b>General Conditions (2% - Clark Construction Company)</b>	<b>\$20,978.00</b>
<b>Total Award Recommendation</b>	<b>\$1,143,322.00</b>

**Amount Funded by the Series 3 Bond** **\$1,143,322.00**


We have enclosed a breakdown of all bids received. Please contact me should you have any questions regarding the above.

Sincerely,

**CLARK CONSTRUCTION COMPANY**

Jacki Hilgendorf  
Project Manager

NEFF EARLY CHILDHOOD CENTER RENOVATIONS  
 Bid Breakdown - 11-29-23

	ESTIMATE	BASE BID	Base Bid Trade Hours	ALT A-3 - Remove existing wood soffits & provide new metal soffits	ALT A-4 - Rehab existing single ply adhered EPDM roof system & provide new fluid-applied roof system	ALT A-5 - Remove ballasted roof system and provide new fully adhered membrane roofing	M-2 Remove and replace existing UV controllers	Base Bid + Alternates (Recommended numbers are highlighted)
				Estimate = \$91,000	Estimate = \$182,499	Estimate = \$61,500	Estimate = \$33,750	
<b>BC 1B - Commissioning</b>	<b>\$7,501.00</b>							
FISECX LLC		\$8,800.00	90				\$4,500.00	\$13,300.00
Functional Consulting Services		\$9,180.00	133				\$3,800.00	\$12,980.00
<b>BC 02A - Selective Demolition</b>	<b>\$10,000.00</b>							
Blue Star		\$54,950.00	400	\$20,000.00				\$74,950.00
<b>BC 06 - Rough Carpentry &amp; General Trades</b>	<b>\$10,000.00</b>							
Dobie Construction		\$67,200.00	400					\$67,200.00
<b>BC 07A - Roofing</b>	<b>\$69,124.00</b>							
Advanced Construction Group, Inc.		\$88,786.00	430	\$65,000.00	\$166,900.00	\$65,000.00		\$385,686.00
Division 7 Building Contractors, Inc.		\$104,190.00	450		\$226,570.00	\$59,393.00		\$390,153.00
- Division 7 Voluntary Alternates		\$86,140.00			\$159,270.00	\$59,393.00		\$304,803.00
C&I Building Maintenance, Inc.		\$114,915.00	400		\$187,375.00	\$226,570.00		\$528,860.00
Modern Roofing, Inc.		\$121,000.00	425		\$260,000.00	\$71,000.00		\$452,000.00
Thomas Brown & Son Roofing Co.		\$136,040.00	480		\$227,570.00	\$64,882.00		\$428,492.00
<b>BC 07B - Metal Wall Panels, Siding &amp; Louvers</b>	<b>\$91,000.00</b>							
Eagle Enterprise of Michigan, Inc.			600	\$69,040.00				\$69,040.00
Midwest Wall Co., LLC			320	\$86,999.00				\$86,999.00
<b>BC 22 - Plumbing</b>	<b>\$9,929.00</b>							
Vander Hyde Mechanical		\$49,750.00	226					\$49,750.00
Myers Plumbing & Heating Inc.		\$125,000.00	500					\$125,000.00
<b>BC 23 - HVAC &amp; Hydronic Piping</b>	<b>\$551,179.00</b>							
Myers Plumbing & Heating		\$718,000.00	800				\$60,250.00	\$778,250.00
<b>BC 26 - Electrical (Re-bid sent out 11/14/23)</b>	<b>\$78,337.00</b>							
Buist Electric		\$63,700.00	400					\$63,700.00
Ewing Electric Inc.		\$74,000.00						\$74,000.00
<b>TOTALS</b>	<b>\$721,070.00</b>	<b>\$1,048,920.00</b>		<b>\$89,040.00</b>	<b>\$159,270.00</b>	<b>\$59,393.00</b>	<b>\$64,050.00</b>	<b>\$1,420,673.00</b>
				<b>CONTRACTOR ALTERNATE TOTAL</b>				
				<b>\$371,753.00</b>				



## NEW BUSINESS H

### H. Approval of Bid Awards - Sinking Fund - Neff Early Childhood Center

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve Sinking Fund Bid Awards to Functional Consulting Services in the amount of \$3,8000 for Commissioning, Blue Star in the amount of \$20,000 for Selective Demolition, Division 7 Building Contractors, Inc. in the amount of \$218,663 for Roofing, Eagle Enterprise of Michigan, Inc. in the amount of \$69,040 for Metal Wall Panels, and Myers Plumbing & Heating in the amount of \$60,250, for Sinking Fund Trade Alternate Bid contracts totaling \$371,753 with a construction contingency in the amount of \$26,023 and general conditions of \$7,435 for a Total Bid Award of \$405,211 for renovations at the Neff Early Childhood Center, as presented.

December 6, 2023



Dr. William Barnes  
Superintendent  
Grand Ledge Public Schools  
220 Lamson St.  
Grand Ledge, MI 48837

Re: Grand Ledge Public Schools 2018 Bond Program  
Proposal 1 Series 3 – Neff Early Childhood Center Renovations  
**Contract Award Recommendation – Sinking Fund / Alternate Contracts**

Dear Dr. Barnes:

As Construction Manager for Grand Ledge Public Schools, Clark Construction Company hereby recommends Grand Ledge Public Schools enter into a contract agreement with the Contractors listed below.

Competitive bids were received on November 7<sup>th</sup> and 29<sup>th</sup>, 2023. The recommended contractors provided the lowest responsive bid for the project. Clark Construction Company has conducted a pre-award interview with the recommended contractors, and they have confirmed their commitment to performance of the contract requirements.

Clark Construction Company also recommends including a contingency in the amount of 7% for any unforeseen issues. In addition, the General Conditions (GCs) budget is required for construction-related costs such as permits, temporary facilities, safety enclosures, etc. This GC budget would be added to Clark Construction Company's Contract for payment of costs. No GC costs will be incurred without first obtaining District Administration approval.

**Contract award recommendation, alternate amounts:**

SCOPE OF WORK	CONTRACTOR	CONTRACT AMOUNT
Commissioning	Functional Consulting Services	\$3,800.00
Selective Demolition	Blue Star	\$20,000.00
Roofing	Division 7 Building Contractors, Inc.	\$218,663.00
Metal Wall Panels	Eagle Enterprise of Michigan, Inc.	\$69,040.00
HVAC & Hydronic Piping	Myers Plumbing & Heating	\$60,250.00
<b>TOTAL</b>		<b>\$371,753.00</b>

Neff Early Childhood Center  
Contract Award Recommendation  
December 6, 2023  
Page Two



<b>Trade Alternate Bid Contract Total</b>	<b>\$371,753.00</b>
<b>Construction Contingency (7% of Trade Cost)</b>	<b>\$26,023.00</b>
<b>General Conditions (2% - Clark Construction Company)</b>	<b>\$7,435.00</b>
<b>Total Award Recommendation</b>	<b>\$405,211.00</b>

**Amount Funded by the Sinking Fund** **\$405,211.00**

We have enclosed a breakdown of all bids received. Please contact me should you have any questions regarding the above.


Sincerely,

**CLARK CONSTRUCTION COMPANY**

Jacki Hilgendorf  
Project Manager



NEFF EARLY CHILDHOOD CENTER RENOVATIONS  
 Bid Breakdown - 11-29-23

	ESTIMATE	BASE BID	Base Bid Trade Hours	ALT A-3 - Remove existing wood soffits & provide new metal soffits	ALT A-4 - Rehab existing single ply adhered EPDM roof system & provide new fluid-applied roof system	ALT A-5 - Remove ballasted roof system and provide new fully adhered membrane roofing	M-2 Remove and replace existing UV controllers	Base Bid + Alternates (Recommended numbers are highlighted)
				Estimate = \$91,000	Estimate = \$182,499	Estimate = \$61,500	Estimate = \$33,750	
<b>BC 1B - Commissioning</b>	<b>\$7,501.00</b>							
FISECX LLC		\$8,800.00	90				\$4,500.00	\$13,300.00
Functional Consulting Services		\$9,180.00	133				\$3,800.00	\$12,980.00
<b>BC 02A - Selective Demolition</b>	<b>\$10,000.00</b>							
Blue Star		\$54,950.00	400	\$20,000.00				\$74,950.00
<b>BC 06 - Rough Carpentry &amp; General Trades</b>	<b>\$10,000.00</b>							
Dobie Construction		\$67,200.00	400					\$67,200.00
<b>BC 07A - Roofing</b>	<b>\$69,124.00</b>							
Advanced Construction Group, Inc.		\$88,786.00	430	\$65,000.00	\$166,900.00	\$65,000.00		\$385,686.00
Division 7 Building Contractors, Inc.		\$104,190.00	450		\$226,570.00	\$59,393.00		\$390,153.00
- Division 7 Voluntary Alternates		\$86,140.00			\$159,270.00	\$59,393.00		\$304,803.00
C&I Building Maintenance, Inc.		\$114,915.00	400		\$187,375.00	\$226,570.00		\$528,860.00
Modern Roofing, Inc.		\$121,000.00	425		\$260,000.00	\$71,000.00		\$452,000.00
Thomas Brown & Son Roofing Co.		\$136,040.00	480		\$227,570.00	\$64,882.00		\$428,492.00
<b>BC 07B - Metal Wall Panels, Siding &amp; Louvers</b>	<b>\$91,000.00</b>							
Eagle Enterprise of Michigan, Inc.			600	\$69,040.00				\$69,040.00
Midwest Wall Co., LLC			320	\$86,999.00				\$86,999.00
<b>BC 22 - Plumbing</b>	<b>\$9,929.00</b>							
Vander Hyde Mechanical		\$49,750.00	226					\$49,750.00
Myers Plumbing & Heating Inc.		\$125,000.00	500					\$125,000.00
<b>BC 23 - HVAC &amp; Hydronic Piping</b>	<b>\$551,179.00</b>							
Myers Plumbing & Heating		\$718,000.00	800				\$60,250.00	\$778,250.00
<b>BC 26 - Electrical (Re-bid sent out 11/14/23)</b>	<b>\$78,337.00</b>							
Buist Electric		\$63,700.00	400					\$63,700.00
Ewing Electric Inc.		\$74,000.00						\$74,000.00
<b>TOTALS</b>	<b>\$721,070.00</b>	<b>\$1,048,920.00</b>		<b>\$89,040.00</b>	<b>\$159,270.00</b>	<b>\$59,393.00</b>	<b>\$64,050.00</b>	<b>\$1,420,673.00</b>
				<b>CONTRACTOR ALTERNATE TOTAL</b>				
				<b>\$371,753.00</b>				



## NEW BUSINESS I

### I. Approval of the Payment of Capital Funds Invoices

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the payment of Capital Funds Invoices in the amount of \$31.97, as presented.

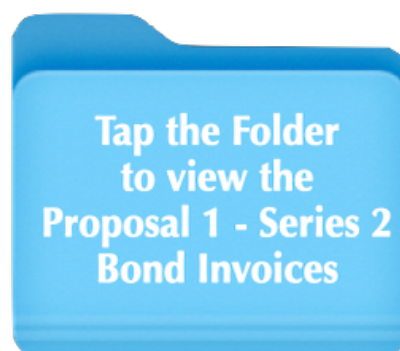




## NEW BUSINESS J

### J. Approval of the Payment of Proposal 1, Series 2 Bond Invoices

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the payment of Proposal 1, Series 2 Bond Invoices in the amount of \$2,427,193.07, as presented.

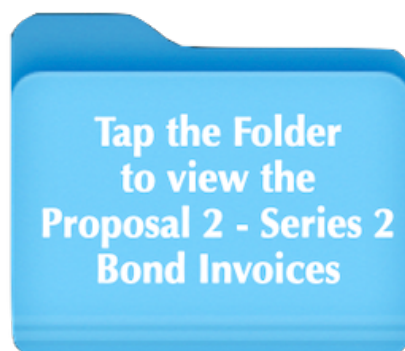




## NEW BUSINESS K

### K. Approval of the Payment of Proposal 2, Series 2 Bond Invoices

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the payment of Proposal 2, Series 2 Bond Invoices in the amount of \$13,576.89, as presented.





## COMMENTS FROM STAFF & BOARD



## FUTURE TOPICS

- Board Bond Advisory Committee - Monday, January 8, 2024 - 5:15 p.m. - Sawdon Room 107
- Board Governance Meeting - Monday, January 8, 2024 - 6:00 p.m. - Board Room
- Work Session Meeting - Monday, January 8, 2024 - Immediately following Governance Meeting





## **CLOSED SESSION**

**Negotiations - Per Section 8(1)(c) of the Open Meetings Act, PA 267 of 1976.**

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education move into Closed Session for the purpose of discussing Negotiations Strategies, as Per Section 8(1)(c) of the Open Meetings Act, PA 267 of 1976.

**ROLL CALL VOTE**



## RECONVENE IN OPEN SESSION

Time: \_\_\_\_\_



## ADJOURNMENT

Time: \_\_\_\_\_