

Grand Ledge Public Schools



Board of Education



AUGUST 8, 2022
WORK SESSION


SAWDON ADMINISTRATION BUILDING
BOARD ROOM
6:00 PM

Grand Ledge Public Schools
Committee of the Whole/Work Session
of the
Board of Education

Please take notice that the Board of Education will hold a Committee of the Whole / Work Session on:

Date: Monday, August 8, 2022
Place: Sawdon Administration Building
Board Room
220 Lamson Street
Grand Ledge, MI 48837
Time: 6:00 p.m.
Purpose: General Business
Phone: (517) 925-5400

Board minutes are located at the Board of Education office, 220 Lamson Street, Grand Ledge, MI 48837



Kim Manning, Assistant to the Superintendent

cc: Buildings
Board Members
Lansing State Journal
Grand Ledge Independent
Melissa Mazzola, Co-President, GLEA
Greg Almy, Co-President, GLEA
Cindy Zerbe, President, MEA/NEA Unit I, Secretarial /Clerical
TBD, President, MEA/NEA Unit III, Food Service
Vicki Wenzlick, President, MEA/NEA Unit IV, TA/HC/Bus Assistants & Adv. Club
Danis Peck, President, IUOE Local 547, A, B, C, E & H AFL-CIO, Bus Drivers
Sarra Ruiz, President, Custodial Association

Date of Posting: August 3, 2022

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. Any person with a disability needing accommodations to attend a Board of Education meeting should contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend

Grand Ledge Public Schools
Board of Education
MEETING AGENDA
Monday, August 8, 2022
6:00 pm

- I. Call to Order & Pledge of Allegiance.....Jon Shiflett, President
- II. Roll Call..... Dr. Bill Barnes, Acting Superintendent
- III. Public Comment
- IV. Discussion Item
 - A. Superintendent Replacement Process
 - B. Naming New Facilities
- V. Action Items
 - A. Receipt of FOIA Appeal
 - B. Approval of July 11, 2022 Regular Meeting & Closed Session Minutes
 - C. Approval of Teacher Leave of Absence
 - a. Jessica Brown – Early Childhood Special Education Teacher – Neff Early Childhood Center
 - D. Approval of Band Trailer Purchase
 - E. Bid Award – Delta Center
 - F. Approval of the Payment of Capital Funds Invoices
 - a. Clark Construction – July 2022
 - b. Trades
 - Dobie Construction
 - E.T. MacKenzie
 - Vander Hyde Mechanical
 - G. Approval of Food Service Invoice
 - a. Stafford-Smith, Inc.
 - H. Approval of the Payment of Proposal 1, Series 1 Bond Invoices
 - a. GMB Architects & Engineers – July 2022
 - I. Approval of the Payment of Proposal 1, Series 2 Bond Invoices
 - a. Clark Construction – July 2022
 - b. GMB Architects & Engineers– July 2022
 - J. Approval of the Payment of Proposal 2, Series 1 Bond Invoices
 - a. Clark Construction – July 2022
 - b. GMB – July 2022
 - c. Trades – July 2022
 - Aquatic Source
 - Asbestos Abatement
 - Burggrabe Masonry
 - Centennial Electric
 - Division 7
 - H & H Painting
 - Ritesema Associates
 - Stafford Smith
 - Total Fire Protection
 - Town & Country Electric
 - Vander Hyde Mechanical
 - Vork Brothers
 - K. Approval of the Payment of Proposal 2, Series 2 Bond Invoices
 - a. Clark Construction – July 2022
 - b. GMB Architects & Engineers – July 2022
 - c. Trades – July 2022
 - Aaron Glass Co.
 - Astrp Turf Corp.
 - Centennial Electric
 - Complete Enclosures
 - Davenport Masonry
 - Delta Steel
 - DeWitt Fence
 - Dobie Construction
 - Eagle Enterprise
 - Great Lakes Systems
 - H & H Painting
 - Katerburg Verhage
 - Moore Trosper
 - Professional Thermal
 - Ritesema Associates
 - Southern Bleacher Co.
 - Superior Electric
 - Total Fire Protection
 - Twin Lakes Nursey
 - Vender Hyde Mechanical
 - Van Laan Concrete Construction
 - Walker Commercial Interiors
- VI. Comments from Staff and Board
- VII. Future Topics
 - Regular Meeting - Monday, August 22, 2022, 6:00 p.m. Sawdon Board Room
- VIII. Adjournment

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. If any person with a disability needs accommodations at the Board of Education meeting, please contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend.



CALL TO ORDER & PLEDGE OF ALLEGIANCE

President Jon Shiflett

"I pledge allegiance
to the Flag
of the United States of America,
and to the republic
for which it stands,
one Nation under God,
indivisible,
with liberty and justice for all."



ROLL CALL

Acting Superintendent Bill Barnes



PUBLIC COMMENT

Persons may address the board for up to three (3) minutes in the Public Comment segment of the meeting by providing your name and jurisdiction (City, Township / County) on one of the Public Comment forms provided at the sign in table and turning it in to the Superintendent's Assistant.

The meeting chair will use the Public Comment forms submitted to invite persons to come forward to make their public comment at the appropriate time.

Board Meetings are constructed to conduct necessary business of the board, while allowing time for the public to express concerns and opinions.

Out of respect for board members, students and staff, you will be interrupted if you:

- Personally attack a board member or district employee on issues unrelated to their job performance.
- Mention a student's name when discussing behavior or other incidents.
- Engage in discussion with other members of the audience.

You will be reminded when you are approaching the end of your three-minute limit so you can conclude with your strongest points.

The board will not respond to questions or comments during public comment but the Superintendent will do his best to answer questions at the end of the meeting. If immediate answers are not available, arrangements will be made to provide you with the information requested.



DISCUSSION ITEM A

A. Superintendent Replacement Process



DISCUSSION ITEM B

B. Naming New Facilities

**GRAND LEDGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

Operations Policies

Category III: **Facilities Development**

Subject: **Naming New Facilities & Renaming Existing Facilities**

FD300

Naming New Facilities and Renaming and Existing Facility

Whenever the Board approves a new district facility to be constructed, or a proposal is received by the Board to rename an existing facility, timely steps shall be taken to consider the naming or renaming of a facility.

In the event a new facility is to be constructed, the Board shall appoint a committee to consider names for the new facility and shall submit a list of not less than three names for the Board's consideration.

In the event the board receives a proposal to "rename" an existing facility, the Superintendent shall work with district administration and make a recommendation for the Board's consideration.

The Board shall not name a facility after an individual who is living or who has been deceased less than three years.

Adopted: December 16, 1996

Revised: June 11, 2018 – 1st Reading

Adopted: June 25, 2018



ACTION ITEM A

A. Receipt of FOIA Appeal

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education grant Mr. Williams' FOIA appeal and direct the FOIA Coordinator to send written notice to Mr. Williams that the Board took formal action to grant his request.

Fwd: FOIA Appeal

1 message

Kimberly Manning <manningk@glcomets.net>
To: Kimberly Manning <manningk@glcomets.net>

Tue, Aug 2, 2022 at 2:18 PM

----- Forwarded message -----

From: **Mark Williams** <[REDACTED]>
Date: Tue, Jul 12, 2022, 8:55 AM
Subject: FOIA Appeal
To: shannon4gl@gmail.com <shannon4gl@gmail.com>

Hi Shannon,

My name is Mark Williams. I am the Eastern Region Vice President of National Insurance Services. On July 1st 2021 we wrote the Life and LTD for the District and saved them 20% off with a 4 year rate guarantee. More importantly **we removed age reductions in the life insurance contracts** that were there with Reliance Standard. I have attached links below. We identified multiple staff members that would have their collectively bargained Life amounts reduced if they were to pass away.

I was informed that we were being terminated after one year with the district which is incredibly rare for us. Julie Waterbury let me know that Set Segg had come back with lower rates and Grand Ledge was moving back to Reliance through them. I asked Julie if she would send me over the new policy from Reliance but she refused to do so.

My concern is that these age reductions were put back in the plan and all the work I had done with the former CFO was reversed.

I was informed with the denial letter above that the documents I was seeking would be available after July 1st which they are not. The old contracts from 2008 are still on the website.

I am seeking an appeal for these records.

Thanks for your help Shannon,

[2021-2024_teacher_contract.pdf \(glcomets.net\)](#)

Current Teacher Collective Bargaining Contract with \$20,000 life benefit (Note doesn't reduce at any age)

[group_life_policy_2021_1.pdf \(glcomets.net\)](#)

Life insurance plan with Reliance on Grand Ledge Public Schools web site showing age reductions at age 70 reducing benefit to 50%. Any teacher over 70 would receive \$10,000 not \$20,000.



Mark Williams, CLTC, GBDS

Eastern Region Vice President

23952 City Center Circle

Mattawan, MI 49071

PH: 800.627.3660 ext 1314 /FX: 262.814.1314

Cell [REDACTED]

www.NISBenefits.com

Client Focused. Solution Driven.

In response to Coronavirus, National Insurance Services launched a [COVID-19 resources page](#). Please visit the site for the latest information.

COVID-19 Disclaimer: Any statements contained herein relating to the impact of COVID-19 and/or the coronavirus on insurance coverage or any insurance policy is not a legal opinion, warranty, or guarantee and should not be relied upon as such. The situation surrounding COVID-19/coronavirus is changing constantly; as a result, any discussions that might take place may not necessarily reflect the latest information regarding recently-enacted, or pending or proposed legislation or guidance that could override, alter or otherwise affect existing insurance coverage. Answers to policy-specific questions will always depend on the terms and conditions of an individual policy and the specific facts relating to a potential claim. As insurance agents/brokers, we do not have the authority to make coverage decisions or render legal advice.



ACTION ITEM B

B. Approval of July 11, 2022 Regular Meeting and Closed Session Minutes*

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the July 11, 2022 Regular Meeting and Closed Session Minutes, as presented.

* *Closed Session Minutes will be at member places for review prior to approval. All copies will be collected at the end of the meeting.*

GRAND LEDGE PUBLIC SCHOOLS *Board of Education*

Regular Meeting – July 11, 2022

MINUTES

President Shiflett called the meeting to order at 6:00 p.m. He led those present in the Pledge of Allegiance.

ROLL CALL

Roll Call by Assistant Superintendent Bill Barnes indicated the presence of **Board Members:** Jon Shiflett, Nicole Shannon, Jarrod Smith, Ben Cwayna and Toni Glasscoe. **Members Absent:** Sara Clark Pierson and Denise DuFort. **Central Office Administrators:** Bill Barnes, Julie Waterbury, Kelly Jones, Wendy Seida and John Ellsworth. **Others in Attendance:** Tim Totten, Anthony Beattie, Ashley Kuykendoll, Howard Pizzo, Nell Pizzo, Kyle Dymond, Melissa Mazzola and Kim Manning

APPROVAL OF AGENDA ITEMS

Motion by Ms. Shannon, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve the July 11, 2022 Agenda Items, as presented. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA ITEMS

Motion by Mr. Smith, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the July 11, 2022 Consent Agenda Items, as presented. The motion carried unanimously.

Included on the Consent Agenda was the June 27, 2022 Regular Meeting Minutes and Closed Session Minutes.

The motion carried unanimously.

REPORTS

A. Capitol Connections Report

Dr. Glasscoe shared the State Aid Budget includes \$9,000 for pupil foundation allowance along with additional funding for special education.

President Shiflett reminded everyone this is the time of year when legislative staff and persons wanting to represent you in the legislature are most visible in your neighborhood. He encouraged everyone to share how important public education is to them.

B. Grand Ledge Education Foundation

Ms. Shannon advised the committee will be meeting soon to establish a grant approval process in light of how successful their most recent fundraiser was.

C. Bond Update

Dr. Johnson shared the asphalt paving at Beagle should be complete this Friday and landscaping by the end of July. The new track is complete with only punch list work to be complete. The high school fine arts construction continues to move along on schedule.

The high school pool should be complete this week. Delta Center construction bids have been extended to July 21, 2022 with hopes of having a complete list of contractors for the board's approval at their August meeting. In closing he shared he has a meeting this week to discuss the Wacousta design.

D. Assistant Superintendent's Report

Assistant Superintendent for Academic Services Dr. Bill Barnes noted in Dr. Davenport's absence he wanted provide an update with regard to the process of updating our current board policies to adopting NEOLA board policies. This journey began in August 2021 following the board's approval to partner with NEOLA. Dr. Davenport began working with a representative from NEOLA and the Central Office Leadership Team to review the NEOLA Policies. The team is close to finalizing this review, at which time it will then go to the Board Governance Committee for their review and input. This has not been a small task, noting the general overview of all the policies being reviewed was noted on tonight's agenda. Each of these policies have to be reviewed to ensure alignment with district practice, understand the need to update our district practice, and examine the impact on staff, students, families and district operations of implementation. Until the NEOLA policies are brought forward to the full board and approved for implementation, the board, and district, will continue to operate under our current policies which are available on our district website under the Board of Education.

PUBLIC COMMENT

Mr. Smith read the rules for addressing the board.

Ashley Kuykendoll addressed the board regarding discussion around facilities and infrastructure along with school safety concerns noting she sent an email to the administration inquiring about emergency practices and engagement for parents. She questioned how the district is establishing and sustaining emergency management expectations with parents / guardians and receive feedback from the community. She questioned how the district will implement requirements for financial literacy expectations under House Bill 5190. She shared she has been hearing concerns from parents regarding the length of bus routes, expressing specific concern for the youngest students noting she understands there is a bus driver shortage. She also shared concerns she has heard regarding engagement and discipline of special education students and high school students desire to have more access to CTE program on site.

OLD BUSINESS

A. PRE-BOND WORK AT DELTA CENTER

a. APPROVAL OF PRE-BOND COSTS

Motion by Dr. Glasscoe, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve the estimated payments in the amount of \$216,016.59 from Proposal 1, Series 2 Bond Funds for work required prior to the Delta Center Construction and Authorize Superintendent Marcus Davenport, or his designee, to execute the Electric Service Agreement with the Board of Water and Light, as presented.

Dr. Glasscoe noted the district did exercise the bid process, however, due to the urgency to get this work done, the district must move forward quickly. It was noted there is only one vendor qualified to do the work needed, that being the Board of Water and Light. If this work is not done now, the construction at Delta Center would be delayed an entire year.

The motion carried unanimously.

b. APPROVAL OF EASEMENT

Motion by Mr. Smith, seconded by Ms. Shannon for the Grand Ledge Public Schools Board of Education to grant a permanent easement to the City of Lansing by its Board of Water and Light to enter the District's property located at 3105 S. Canal Road and Authorize Superintendent Marcus Davenport, or his designee, to execute the Easement for Underground Electric Facilities, as presented.

President Shiflett noted this is an extension for the pre-bond work just approved. It was noted this will replace a current easement with the Board of Water and Light.

NEW BUSINESS

A. APPROVAL OF EMPLOYEE CONTRACT

a. BUILDING & GROUNDS MAINTENANCE ASSOCIATION

Motion by Ms. Shannon, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the Employee Contract with the Building & Grounds Maintenance Association, as presented.

Chief Financial Officer provided a synopsis of the changes in the member packet noting updated PTO time accumulation for new employees, employees with 2-4 years of service, employees with 5-9 years of service, employees with 10-14 years of service and employees with over 15 years of service noting time will be front loaded but if an employee leaves the district prior to the end of the fiscal year, their PTO time will be prorated based on actual days worked and reimbursement to the district may be requires. Required certifications for staff, step increases, and receiving a payment in lieu of a cost-of- living adjustment of \$.50 per regularly scheduled hours and part-time employees and new hires will receive a pro-rated payment based on their reduced number of hours. This provides for continuity across our employee groups.

The motion carried unanimously.

B. APPROVAL OF THE PAYMENT OF FOOD SERVICE INVOICE

Motion by Mr. Smith, seconded by Ms. Shannon for the Grand Ledge Public Schools Board of Education to approve the payment of a Food Service Invoice to Stafford-Smith in the amount of \$19,422.00, as presented.

Mr. Smith shared this is for work at the Beagle cafeteria.

The motion carried unanimously.

C. APPROVAL OF THE PAYMENT OF CAPITAL FUNDS INVOICES

Motion by Mr. Cwayna, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the payment of Capital Funds Invoices in the amount of \$41,104.80, as presented.

Mr. Smith noted this is for eligible costs under the high school fine arts project.

The motion carried unanimously.

D. APPROVAL OF THE PAYMENT OF PROPOSAL 1, SERIES 1 BOND INVOICE

Motion by Ms. Shannon, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the payment of a Proposal 1, Series 1 Bond Invoice to GMB Architects and Engineers in the amount of \$64,651.00, as presented.

Mr. Smith noted this is wrapping up payment to the architects for work under the project.

The motion carried unanimously.

E. APPROVAL OF THE PAYMENT OF PROPOSAL 1, SERIES 2 BOND INVOICES

Motion by Mr. Cwayna, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the payment of a Proposal 1, Series 2 Bond Invoice to Clark Construction Company in the amount of \$21,368.74, as presented.

Mr. Smith noted this represents planning for Delta Center and Wacousta.

The motion carried unanimously.

F. APPROVAL OF THE PAYMENT OF PROPOSAL 2, SERIES 1 BOND INVOICES

Motion by Mr. Smith, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the payment of Proposal 2, Series 2 Bond Invoices in the amount of \$287,085.23, as presented.

Mr. Smith noted this is for both the pools at Beagle and the High School.

The motion carried unanimously.

G. APPROVAL OF THE PAYMENT OF PROPOSAL 2, SERIES 2 BOND INVOICES

Motion by Ms. Shannon, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the payment of Proposal 2, Series 2 Bond Invoices in the amount of \$1,063,134.11, as presented.

Mr. Smith noted this represents construction for the fine arts at the high school and finishing up the track.

The motion carried unanimously.

COMMENTS FROM STAFF AND BOARD

CFO Julie Waterbury provided follow-up with regard to the legislation passed that extended the free meals noting this is only good through the end of September noting she is glad the board implemented the food service policies as they will be in play starting in October. She further shared that the district is providing a snack for our summer learning program participants using ESSER funding.

Assistant Superintendent Dr. Barnes noting the bill impacting the financial literacy class doesn't take effect until the fall of 2024, sharing he has already had conversations with High School Principal Dr. Ken Wright noting the district has current that will meet this requirement. With regard to our Emergency Management Plan (EMP), the administrative team is in the process of reviewing our EMP to make sure it is up-to-date with current requirements and recommendations

from our local law enforcement partners and current requirements. He shared the district is very lucky to partner with Lansing Community College and the Eaton RESA to provide CTE programs to our students, but noting the district is always looking for unique opportunities for students. The process for adding CTE programs is a very lengthy process but we have begun talks with the Eaton RESA. Lastly, he welcomed the newest members of the Central Office Leadership Team, Wendy Seida, Executive Director of Student Services overseeing special education and Kelly Jones, Director of Human Resources and sharing the new Director of Operations, Marteze Warren will officially join the team in mid-July.

Mr. Cwayna questioned if the NEOLA policies were someplace that the board and community could look at them.

Dr. Barnes advised they are not available at this time as we are in the review phase. Once the leadership team has reviewed the policies, it will go to the Board Governance Committee for them to review and begin bringing them forward to the full board for discussion and public input.

Ms. Shannon noted that if you want to get a general consensus of what these policies look like, Eaton RESA operates under NEOLA policy and they are available on their website if someone wanted to look at what they entail, but you must keep in mind these policies are specific to the Eaton RESA. Dr. Barnes noted several local district's utilize NEOLA policies, but again, the language for those districts will be specific to them.

Dr. Glasscoe thanked Dr. Barnes for the real time responses and asked if we are prepared as it relates to the question about World Language.

Dr. Barnes explained the flexibility built into the Michigan Merit Curriculum (MMC) while still maintaining the structure of the process. Grand Ledge Public Schools currently offers Spanish, French or German from highly qualified staff. We also have our German partnership with Lohne that has been in place since the mid 80's. German is also offered at the middle school level. He noted it is his belief that this flexibility is a good thing that allows use to meet the unique needs of our students and it is our intention, in light of the new requirements, to maintain those World Language programs.

Dr. Glasscoe questioned if there would be a schedule for the first reading of the policies to which Dr. Barnes noted he did not want to speak for Dr. Davenport but there is a lot of information in the policies and we will want to ensure everyone is well invested and have a good understanding. He believes there will be multiple opportunities for review and to provide input.

Dr. Glasscoe remarked the district does great work in many areas but not everyone knows or understands the processes involved and she believes it is really important for the board, as well as the community, to have high level presentations to share those things. Dr. Barnes noted this was a conversation in the leadership meeting this morning and Mrs. Seida expressed her belief that it is very helpful for parents to understand the processes and why we do what we do noting she will be happy to present information as she gets her footing in her new position.

President Shiflett thanked everyone for attending.

CLOSED SESSION – Attorney / Client Privilege

Motion by, seconded by for the Grand Ledge Public Schools Board of Education to move into Closed Session for the purpose of receiving Confidential Attorney / Client Communication, as per Section 8(1)(e) of the Open Meetings Act, PA 267 of 1976, Hultberg v. GLPS, File No, 42172.

ROLL CALL VOTE:

Mr. Cwayna	<u>YES</u>	Ms. Shannon	<u>YES</u>
Dr. Glasscoe	<u>YES</u>	Mr. Smith	<u>YES</u>
President Shiflett	<u>YES</u>		

The motion carried unanimously at 6:38 p.m.

RECONVENE IN OPEN SESSION

The meeting reconvened in Open Session at 6:49 p.m.

ADJOURNMENT

The meeting adjourned at 6:49 p.m.

Respectfully Submitted:

Attest:

Jarrod Smith, Secretary

Jon Shiflett, President



ACTION ITEM C

C. Approval of Teacher Leave of Absence

- a. Jessica Brown - Early Childhood Special Education Teacher - Neff Early Childhood Center

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the leave of absence for Jessica Brown for the 2022-2023 school year, as requested.



Kelly J. Jones
Director of Human Resources

July 19, 2022

Re: Leave of Absence Request – Jessica Brown

This letter serves as a recommendation of support to grant Jessica Brown a 1-year leave of absence from teaching at Grand Ledge Public Schools. Jessica Brown, ECSE Teacher at Neff Early Childhood Center has been in the district for 17 years and has recently accepted a position at Eaton RESA the 2022-2023 school year.

Ms. Brown understands that if she chooses to return for the 2023-2024 school year that she is not guaranteed her previous position and that we will make an earnest effort to transition her back into the district.

Sincerely,

A handwritten signature in blue ink that reads "K. Jones".

Kelly J. Jones
HR Director

Dear Kelly Jones,

I am writing to formally request a leave of absence for the 2022-2023 school year as previously discussed on July 13th. I have been offered a position at Eaton Resa and have made the difficult decision of leaving Grand Ledge Public Schools after 17 years of teaching for the district. I understand that if I choose to return after my leave of absence that I will not be guaranteed my previous position.

Please let me know if you have any questions or need further information. Thank you for your time and consideration of my request. Also, please let me know if there is anything that you would like me to do to make this transition as smooth as possible for the teacher that is hired for my position.

Sincerely,
Jess Brown



ACTION ITEM D

D. Approval of Band Trailer Purchase

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the purchase of a custom band trailer from Premier Custom Trailers, LLC in the amount of \$27,945.00 using General Fund dollars, as presented, noting the General Fund will be repaid by the band activity fund after completion of the band program fundraisers.



Business Office

TO: Board of Education
FROM: Julie Waterbury, CFO
DATE: August 2, 2022
RE: Band Trailer Recommendation

Recommendation:

I recommend the Grand Ledge Public Schools Board of Education approve the purchase of a custom band trailer in the amount of \$27,945.00 from Premier Custom Trailers, LLC.

Background Information:

The band program is in need of an additional trailer for the transporting of instruments. The District is being asked to make the initial purchase from the general fund. The general fund will be repaid by the band activity fund after completion of the band program fundraisers. This purchase was not included in the original 2022-23 budget adoption.

John Szczerowski, High School Band Director, obtained competitive bids from three vendors. The trailer quoted by Premier Custom Trailers offers a side door allowing for easier access. In addition, the vendor was able to provide a fall 2022 delivery date. For these reasons, Mr. Szczerowski recommends purchasing the trailer from Premier Custom Trailers.



Quote #: 75521

Dealer: Premier Custom Trailers, LLC

Dealer Phone: 877.327.0888

Created By: Rusty Davis

Ship-to Address:

Premier Custom Trailers, LLC

12394 US 131 N

Schoolcraft, MI 49087

Customer: Casey, Kris

Customer Phone:

Customer Fax:

Email: kcasey740095@gmail.com

Bill-to Address:

Premier Custom Trailers, LLC

12394 US 131 N

Schoolcraft, MI 49087

United States

Item	Item Description	Qty	Price	Total
>SSA8528TA3	8.5"W X 28'L TANDEM 5200# AXLE PERIMETER STYLE ALUMINUM FRAME 5200# TANDEM TORSION AXLES MINI SPREAD AXLE - NO SKIRT MILL FINISH ALUMINUM FENDERS ELECTRIC BRAKES 6" PERIMETER ALUMINUM TUBE FRAME ALUMINUM CROSS MEMBERS @ 16"O.C. 82-1/2" ALUMINUM TUBE WALL POSTS 1" X 2" @ 16" O.C. INTERIOR HEIGHT APPROX. 7' ALUMINUM TUBE ROOF MEMBERS @ 24"O.C 2-5/16" COUPLER BLACK 14K 54" TRIPLE TUBE TONGUE - 2" X 6" DOUBLE HOLLOW 5000# ZINC TONGUE JACK W/SANDFOOT ST225/75R15/LRD 15" RADIAL TIRES SILVER MOD WHEELS ALUMINUM ROOF LED CLEAR LENS EXTERIOR LIGHTING LED STRIP TAIL LIGHTS LED LICENSE PLATE LIGHT LED INTERMEDIATE SIDE MARKER LIGHTS NEW STYLE BALL BURNISHED FRONT CASTINGS STAINLESS FRONT CORNERS STAINLESS FRONT INSERT BALL BURNISHED REAR CORNER CASTINGS VHB FASTENERLESS EXTERIOR 3/8" ENGINEERED SIDEWALLS 3/4" ENGINEERED FLOORING, RAMP & FLAP (2) 12V LED DOME LIGHTS CENTERED @ 6' & 20' BACK (2) 3-WAY 12V WALL SWITCH (1) @ C/S DOOR & (1) @ C/S REAR (1) NON-POWERED ROOF VENT CENTERED @ 13' BACK 24" ATP STONEGUARD 36" SIDE DOOR W/ FLUSHLOCK- C/S 3' BACK W/ 4" ALUMINUM DOOR HOLD BACK HEAVY DUTY ALUMINUM RAMP DOOR W/FLAP *NO SPRING COVER BEAVERTAIL (4) 5000# RECESSED FLOOR D-RINGS 1 R/S & C/S @ 10'-3" BACK & 2' IN 1 R/S & C/S @ 27'-6" BACK & 2' IN DERATE GVWR 9990# NO CONSPICUITY TAPE Special Instructions:	1	\$23,258	\$23,258
98-155	SSA PACKAGE A -WING & ALUMINUM WHEELS ALUMINUM STAR WING 8" ROOF EXTENSION- 90 DEGREE EXPOSED ALUMINUM REAR CORNERS (4) ALUMINUM WHEELS Aluminum Wheel Choice Gunmetal Liger Aluminum Silver Star Auto:	1	\$1,053	\$1,053
04-201	>GUNMETAL LIGER ALUM WHEELS ILO STD ALUM	2	\$0	\$0



Quote #: 75521

Dealer: Premier Custom Trailers, LLC

Dealer Phone: 877.327.0888

Created By: Rusty Davis

Ship-to Address:

Premier Custom Trailers, LLC
12394 US 131 N
Schoolcraft, MI 49087

Customer: Casey, Kris

Customer Phone:

Customer Fax:

Email: kcasey740095@gmail.com

Bill-to Address:

Premier Custom Trailers, LLC
12394 US 131 N
Schoolcraft, MI 49087
United States

Item	Item Description	Qty	Price	Total
	Qty of Lights in Wing: 11" Loading Lights: 2 Ea 12V Wall Switch: 1 Ea			
06-079	11" LED CHROME PORCH/LOADING LIGHT	2	\$75	\$150
06-002	12V WALL SWITCH	1	\$25	\$25
98-129	TANDEM MINI-SPREAD EXIT DOOR 72" T W/REMOVABLE WHEELBOX	1	\$3,764	\$3,764
00-047	TA3- REDUCES BETWEEN WHEEL WELL MEASUREMENT TO 80-3/8"	1	\$0	\$0
02-107	ROYAL BLUE .030 EXTERIOR METAL/LTF	28	\$0	\$0
	Continue with Option Offerings: No - Quote is Complete			
	SURCHARGE 6%	1	\$1,695	\$1,695

Item Total: \$29,945

Discount: (\$2,000)

Sales Tax @ 0%: \$0

Total: \$27,945

This quote is valid until: 8/19/2022

Would be available mid to late October if we get the order in soon.

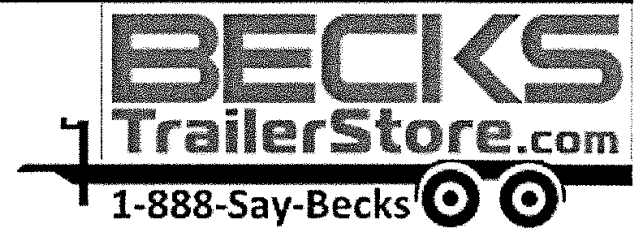
Beck's Trailer Superstore & Service Center

Phone: (989) 224-6825

7607 N US-127

St. Johns, MI 48879

Email: sales@beckstrailerstore.com



New Legend Trailmaster V-Nose 8.5' X 32' All Aluminum Enclosed Car Hauler Trailer - Flexible Financing Options Available

Stock #: 33796	Year: 2023	Manufacturer: Legend Trailers
Width: 102" or 8' 6"	Length: 384" or 32'	Height: 84" or 7'
Weight: 4725	GVWR: 14000	Payload: 9275
Color: WHITE	# Axles: 2	Axle Capacity: 14000
URL: https://www.beckstrailerstore.com/all-inventory?stock=33796		

Price Call for price \$36,806 Out The Door

Description 14 Month Lead Time

After browsing America's Largest Inventory, we invite you to contact one of our trailer specialist to help you select the best trailer for your trailering needs and budget.

OPTIONS/UPGRADES:

- 7' Interior Height
- 7,000# Tandem Spread Torsion Axles
- Radial ST235/80 R16
- 7,000# Tongue Jack
- 44" Side Door
- Flip-Up Escape Door w/Removable Fender Box
- Super Stratum Floor Covering
- White Walls & Ceiling
- 3" Tapered Skirting
- Salem Vents
- 4- LED Dome Lights
- 110V Electrical Package (Inlet, Outlet, LED Light With Switch)

Rear Roof Spoiler W/LED Loading Lights

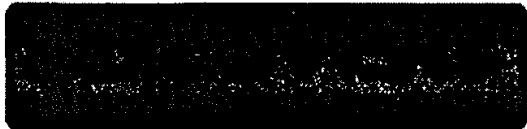
STANDARD FEATURES:

6' 6" Interior Height
3500# Dexter Torsion Axles (5200# on 24'+)
Aluminum Wheels with
Nitrogen Filled Radial Tires ST225/75R15
Aluminum 6" Tube Perimeter Frame
1"x1.5" Aluminum Tube Walls 16" OC
2"x3" Aluminum Tube Floor Cross Members 16" OC
1"x2" Aluminum Tube Radius Roof Bows 16" OC
Aluminum Triple Tube Tongue
Self-Mating Rear Ramp Door
4' No Show Beavertail
.030 Screwless Aluminum Skin
Seamless One-Piece Aluminum Roof
Premium Water Resistant Engineered Wood Floor & Walls
LED Lighting
ATP Fenders
2000# Top Wind Jack
36" RV Side Door with Flush Lock & Aluminum Holdback
Stainless Steel Door Hardware
Lighted Side Entry Door Grab Handle
Key Lockable Rear Hasp
24" ATP Stone Guard
(2) LED Interior Dome Lights with Wall Switch
Forces Air Vents
2 5/16" Coupler

WARRANTY:

Frame: Limited Lifetime
Roof: 25 Years
Axles: 10 Years
Tires: 1 Year No Excuses/5 Year Limited

We strive to provide accurate information but mistakes happen. Pictures & features may vary from what's listed here.



Terms
NET 10

Sales Order

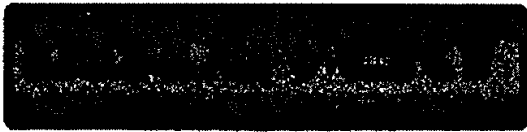
2503 ADA DRIVE
ELKHART, IN 46514
574-327-6621

S.O. No.	Rep	Date	P.O. No.	Vin #
34687	JFG	4/26/2022	QUOTE	

Name / Address	Ship To
U.S. 27 Motorsports & Trailers, Inc. 5301 N. US Hwy 27 St. Johns, MI 48879	U.S. 27 Motorsports & Trailers, Inc 5301 N. US Hwy 27 St. Johns, MI 48879

Item	Description	Order	U/M	Rate	Amount
DNCH8.530TA52	8.5x30TA52 Nitro Lite Aluminum Car Hauler COLOR ****INDIGO BLUE****SCREWLESS 24" SLANT WEDGE ****FLOW THRU VENTS BEAVERTAIL REAR RAMP DOOR *****84" INTERIOR HEIGHT 2" X 6" Double Hollow Tube Main Frame 78" INTERIOR HEIGHT 16" O/C Aluminum Wall Posts 16" O/C Aluminum Crossmembers 16" O/C Aluminum Roof Bows 3500# Dexter Spring Axles w/4" Drop 5200# on 26' and Above 48" Beavertail Radial Tires Aluminum Wheels 24" Slant Wedge Or No Slant-Flat Top Seamless 1pc Aluminum Roof .030 Screwless Aluminum Exterior 24" ATP Slant Stoneguard 4 - 5000# Recessed D Rings 3" Top and Bottom Trim (Riveted) 78" Interior Height 2-5/16" Coupler Brite Aluminum on Wedge Nose Framed For Roof Vent (1) Pr. Plastic Flow -Thru Vents 48" Aluminum Framed Side Door w/ Stepwell Zinc Door Hardware w/Aluminum Hinges Aluminum Door Hold Backs RV Flush Lock And Bar Lock on Side Door Rear Ramp Door w/ Spring Assist Rear Ramp Flap Rear Cast Corners 3/8" DRYMAX Interior Walls 3/4" DRYMAX Floor (2) LED Interior Dome Lights w/Switch LED Strip Tail Lights And Marker Lights 4 Marker Lights Per Side DOT/CSA Approved Safety Equipment	1	ea		

Total				
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Terms
NET 10

Sales Order

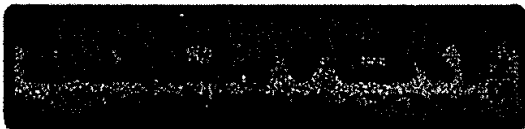
2503 ADA DRIVE
ELKHART, IN 46514
574-327-6621

S.O. No.	Rep	Date	P.O. No.	Vin #
34687	JFG	4/26/2022	QUOTE	

Name / Address	Ship To
U.S. 27 Motorsports & Trailers, Inc. 5301 N. US Hwy 27 St. Johns, MI 48879	U.S. 27 Motorsports & Trailers, Inc. 5301 N. US Hwy 27 St. Johns, MI 48879

Item	Description	Order	U/M	Rate	Amount
11.027 1.026A 5.070	3 Year Structural Warranty 1 Year Limited Warranty Surcharge 6" Extra Height (RFT) ALUMINUM .030 Color Upgrade--RFT (Artic Green, Met. Bronze, Indigo Blue)	32 32	ft ft		
<p>This 30' trailer should be \$19,600, plus fees.</p> <p>Roughly 4 month lead time, may be more.</p> <p style="text-align: center;">23,200</p> <p style="text-align: center;">1392 TAX</p> <p style="text-align: center;">200 PLATE</p> <p style="text-align: center;">15 title</p> <hr style="width: 50%; margin: auto;"/> <p style="text-align: center;">\$ 24,807 OTD</p> <p style="text-align: center;">price could change</p> <p style="text-align: center;">Depends on sur charge of materials</p>					

Total



Terms
NET 10

Sales Order

2503 ADA DRIVE
ELKHART, IN 46514
574-327-6621

S.O. No.	Rep	Date	P.O. No.	Vin #
34687	JFG	4/26/2022	QUOTE	

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Item	Description	Order	U/M	Rate	Amount
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Total					



Terms
NET 10

Sales Order

2503 ADA DRIVE
ELKHART, IN 46514
574-327-6621

S.O. No.	Rep	Date	P.O. No.	Vin #
34687	JFG	4/26/2022	QUOTE	

Name / Address	Ship To
U.S. 27 Motorsports & Trailers, Inc. 5301 N. US Hwy 27 St. Johns, MI 48879	U.S. 27 Motorsports & Trailers, Inc. 5301 N. US Hwy 27 St. Johns, MI 48879

Item	Description	Order	U/M	Rate	Amount
11.027 1.026A 5.070	3 Year Structural Warranty 1 Year Limited Warranty Surcharge 6" Extra Height (RFT) ALUMINUM .030 Color Upgrade--RFT (Artic Green, Met. Bronze, Indigo Blue)	3			
$ \begin{array}{r} 23,200 \\ 1,392 \text{ TAX} \\ \hline 24,592 \\ +200 \text{ PLAL} \\ 15 \text{ TIME} \\ \hline 24,807 \text{ OTD} \end{array} $					
Total					



ACTION ITEM E

E. Bid Award - Delta Center

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve bid awards to Blue Star, Inc. in the amount of \$71,950 for demolition, Proline Concrete in the amount of \$189,330 for concrete foundations, Moores Trospen in the amount of \$75,800 for concrete flatwork, Lapeer Steel in the amount of \$124,413 for structural steel, Complete Enclosures in the amount of \$263,000 for masonry, Architectural Metal Panels in the amount of \$25,900 for metal panels, Glazing Solutions, Inc. in the amount of \$340,450 for glass and glazing, Great Lakes Systems in the amount of \$202,000 for roofing, LJ Trumble in the amount of \$179,700 for general trades, Flairwood in the amount of \$81,970 for casework, Ritsema Building Company in the amount of \$258,520 for walls and ceilings, ASI Signage Innovations in the amount of \$5,619 for signage, Applied Flooring in the amount of \$29,888 for polished concrete floors, B&J Painting in the amount of \$26,000 for painting, Lansing Tile & Mosaic in the amount of \$2,357 and \$29,622 for hard tile and carpet/base/flooring, respectively, Vander Hyde Mechanical in the amount of \$106,855 for plumbing, Mall City Mechanical in the amount of \$986,900 for HVAC, Ewing Electric in the amount of \$295,355 for electrical, LD Clark Company in the amount of \$630,000 for site work, Kent Companies in the amount of \$109,000 for site concrete, American Asphalt in the amount of \$128,490, for asphalt paving, Lawn Sprinkler Design and Sales in the amount of \$134,806 for landscape, Driesenga Associates in the amount of \$24,900 for material testing, and Functional Consulting in the amount of \$7,280 for commissioning with a Construction Contingency of \$359,750 and General Conditions in the amount of \$127,700 for a total subcontractor award of \$4,817,555 noting the board previous approval of pre-construction work in the amount of \$232,204 for a total project budget of \$5,049,759, as presented.



Headquarters
 3535 Moores River Drive
 Lansing, MI 48911
 517.372.0940 phone | 517.372.0668 fax

Southeast Michigan Office
 2660 Superior Court
 Auburn Hills, MI 48326
 248.286.1000 phone

www.clarkcc.com

August 3, 2022

Dr. William Barnes
 Assistant Superintendent for Academic Services
 Grand Ledge Public Schools
 220 Lamson St.
 Grand Ledge, MI 48837

Re: Grand Ledge Public Schools 2018 Bond Program
 Proposal 1 – Delta Center Elementary
Contract Award Recommendation

Dear Dr. Barnes

As Construction Manager for Grand Ledge Public Schools, Clark Construction Company hereby recommends Grand Ledge Public Schools enter into a contract agreement with the Contractors listed below.

Competitive bids were received July 21, 2022. The recommended Contractors provided the lowest responsive bid for the project. Clark Construction Company has conducted a pre-award interview with the recommended Contractors, and they have confirmed their commitment to performance of the contract requirements.

Clark Construction Company also recommends including a contingency in the amount of \$359,750 for any unforeseen issues. In addition, a general conditions (GCs) budget is required for construction related costs such as permits, temporary facilities, safety enclosures, etc. This GC budget of \$127,700 would be added to Clark Construction Company’s Contract for payment of costs. No GC costs will be incurred without first obtaining District Administration approval.

Contract award recommendation:

<u>Area of Work</u>	<u>Contractor</u>	<u>Bid/Contract Amount</u>
Demolition	Blue Star Inc.	\$71,950
Concrete Foundations	Proline Concrete	\$189,330
Concrete Flatwork	Moores Trospen	\$75,800
Structural Steel	Lapeer Steel Inc.	\$124,413
Masonry	Complete Enclosures	\$263,000
Metal Panels	Architectural Metal Panels	\$25,900
Glass & Glazing	Glazing Solutions Inc.	\$340,450
Roofing	Great Lakes Systems	\$202,000
General Trades	LJ Trumble	\$179,700
Casework	Flairwood	\$81,970
Walls / Ceilings	Ritsema Building Co.	\$258,520
Signage	ASI Signage Innovations	\$5,619



Michigan’s First
 Platinum Contractor

2017, 2015 & 2013 AGC
 National Safety
 Excellence Award

An Equal Opportunity Employer

Polished Concrete Floors	Applied Flooring	\$29,888
Painting	B&J Painting	\$26,000
Hard Tile	Lansing Tile & Mosaic	\$2,357
Carpet / Base / Flooring	Lansing Tile & Mosaic	\$29,622
Plumbing	Vanderhyde Mechanical	\$106,855
HVAC	Mall City Mechanical	\$986,900
Electrical	Ewing Electric Inc	\$295,355
Site work	LD Clark Company	\$630,000
Site Concrete	Kent Companies	\$109,000
Asphalt Paving	American Asphalt	\$128,490
Landscape	Lawn Sprinkler Design and Sales Inc.	\$134,806
Material Testing	Driesenga Associates	\$24,900
Commissioning	Functional Consulting	\$7,280
Construction Contingency		\$359,750
General Conditions (Clark Construction Company)		\$127,700

Total Subcontract Award Recommendation **\$4,817,555**

The following costs have been incurred on the Delta Center Elementary Project. Purchase Orders will be issued by Grand Ledge Public Schools for these services and the costs allocated to the bond funds. The scope of work was discussed and approved as a budget format during a previous Grand Ledge Public Schools Board Meeting

Relocation of Transformer	Lansing Board of Water and Light	\$75,400
Relocation of Electrical Service	Buist Electric Inc.	\$125,450
Relocation of Fiber Optics Service	Challenger Technologies LLC	\$6,747
Card Access Systems	ROK Systems	\$24,607

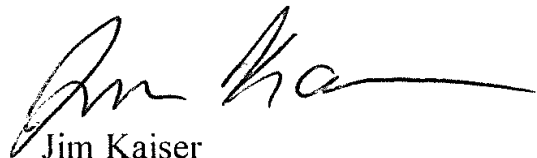
Total Purchase Orders to be issued **\$232,204**

Total Project Budget **\$5,049,759**

We have enclosed a tabulation of all bids received. Please contact me should you have any questions regarding the above.

Sincerely,

CLARK CONSTRUCTION COMPANY



Jim Kaiser
Senior Project Manager

Grand Ledge Public Schools Delta Center Elementary Bid Summary August 3, 2022

Description	Bond Construction Funds		Proposed Contractor
New Construction	\$ 2,354,000.00		
Remodeling	\$ 1,655,375.00		
Contingency	\$ 413,306.00		
Sitework	\$ 1,184,375.00		
Gym Allowance	\$ (557,297.00)		
Demolition		\$ 71,950.00	Blue star
Foundations		\$ 189,330.00	Pro line
Flatwork		\$ 75,800.00	More Trospen
Steel		\$ 124,413.00	Lapeer
Masonry		\$ 263,000.00	Complete Enclosure
Metal Panels		\$ 25,900.00	AMI
Glass & Glazing / Skylights		\$ 340,450.00	Glazing Solutions
Roofing		\$ 202,000.00	Great Lakes
General Trades		\$ 179,700.00	LJ Trumble
Casework		\$ 81,970.00	Flairwood
Metal Studs / Drywall / Ceilings		\$ 258,520.00	Ritsema
Signage		\$ 5,619.00	ASI
Polished Concrete Floors		\$ 29,888.00	Applied Flooring
Painting		\$ 26,000.00	B&J Painting
Hard Tile		\$ 2,357.00	Lansing Tile
Carpet & Base / Rubber Flooring		\$ 29,622.00	Lansing Tile
Fences and Gates		\$ -	In Contingency
Plumbing		\$ 106,855.00	Vanderhyde
HVAC		\$ 986,900.00	Mall City
Electrical		\$ 295,355.00	Ewing Electric
Site Work		\$ 630,000.00	LD Clark
Site Concrete		\$ 109,000.00	Kent Companies
Asphalt		\$ 128,490.00	American Asphalt
Landscape		\$ 134,806.00	Lawn Sprinkler Design
Material Testing		\$ 24,900.00	Drisenga
Commissioning ALLOWANCE		\$ 7,280.00	Functional Consulting
Purchae Orders to be Issued by GLPS			
Relocate Transformer LBWL		\$ 75,400.00	Lansing Board of Water & Light
Revised Easement LBWL		\$ -	
Relocate transformer Buist Electric		\$ 125,450.00	Buist Electric
Landscape allowance for restoration		\$ -	In contengency
Relocate Fiber - Challenger		\$ 6,747.00	Challenger
ROK Card Readers and Installation		\$ 24,607.00	ROK
Bond Budget	\$ 5,049,759.00	\$ 4,562,309.00	
General Conditions	Incl Above	\$ 127,700.00	
Sub Total Construction	\$ 5,049,759.00	\$ 4,690,009.00	
Contingency	Incl Above	\$ 359,750.00	
Total Budget	\$ 5,049,759.00	\$ 5,049,759.00	



ACTION ITEM F

F. Approval of the Payment of Capital Funds Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the payment of Capital Funds Invoices in the amount of \$144,718.94, as presented.





ACTION ITEM G

G. Approval of the Payment of Food Service Invoice

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the payment of a Food Service Invoice to Stafford Smith in the amount of \$2,072.00, as presented.





ACTION ITEM H

H. Approval of the Payment of Proposal 1, Series 1 Bond Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the payment of Proposal 1, Series 1 Bond Invoices in the amount of \$48,488.00, as presented.

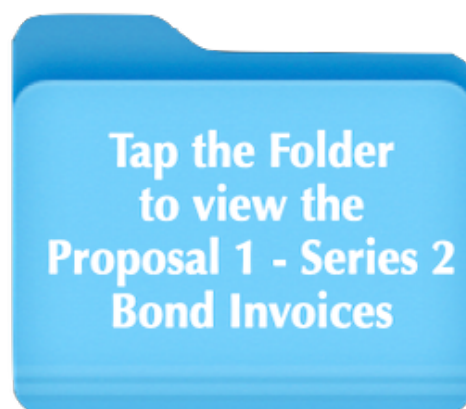




ACTION ITEM I

I. Approval of the Payment of Proposal 1, Series 2 Bond Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the payment of Proposal 1, Series 2 Bond Invoices in the amount of \$25,293.33, as presented.





ACTION ITEM J

J. Approval of the Payment of Proposal 2, Series 1 Bond Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the payment of Proposal 2, Series 1 Bond Invoices in the amount of \$241,162.31, as presented.

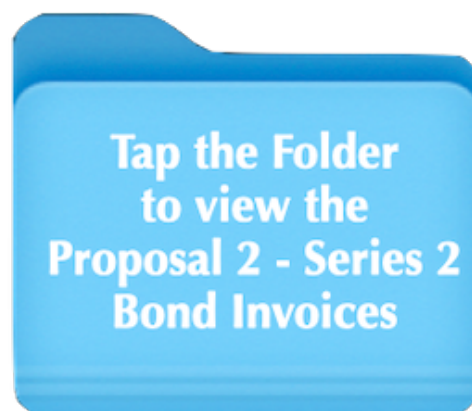




ACTION ITEM K

K. Approval of the Payment of Proposal 2, Series 2 Bond Invoices

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the payment of Proposal 2, Series 2 Bond Invoices in the amount of \$1,213,537.74, as presented.





COMMENTS FROM STAFF & BOARD



FUTURE TOPICS

- Regular Meeting - Monday, August 22, 2022, 6:00 p.m., Sawdon Board Room



ADJOURNMENT

Time: _____