

GRAND LEDGE PUBLIC SCHOOLS
Board of Education

Regular Meeting – June 26, 2017

MINUTES

President Mulvenna called the meeting to order at 6:00 p.m. She led those present in the Pledge of Allegiance.

ROLL CALL

Roll Call by Superintendent Brian Metcalf indicated the presence of **Board Members:** Kim Mulvenna, Linda Wacyk, Jon Shiflett, Sara Clark Pierson, Denise DuFort and Patrick McKennon **Central Office Administrators:** Brian Metcalf, Steve Gabriel, Mike Johnson, Nancy Rasinske and Mark Deschaine. **Others in Attendance:** Lori Bucholz, Jim Gee, Jill Mangrum, David Averill, Dawn Kennaugh, Chris Groves, Julie Taylor, Dave Kushman, Jill Mangrum, Lorene Kappler, Jay Bennett, Greg Almy and Kim Manning

TRUTH IN TAXATION / TRUTH IN BUDGETING HEARING

Motion by Mrs. Winstanley, seconded by Mrs. DuFort for the Grand Ledge Public Schools Board of Education to OPEN the Truth in Taxation / Truth in Budgeting Hearing.

ROLL CALL VOTE:

McKennon	<u>Yes</u>	Winstanley	<u>Yes</u>
Clark Pierson		Shiflett	<u>Yes</u>
Mulvenna	<u>Yes</u>	DuFort	<u>Yes</u>
Wacyk	<u>Yes</u>		

The motion carried unanimously at 6:02 p.m.

Chief Financial Officer Nancy Rasinske led the board in the Truth in Taxation / Truth in Budgeting Hearing reviewing how the millage rate works, the tax collection schedule for Grand Ledge Public Schools, fund accounting rules and the general fund millage rates including non-homestead, industrial personal property, commercial personal property and state education. She reviewed the details of the debt fund, the debt millage history, the details of the sinking fund, changes in the property tax rates and sharing that Grand Ledge Public Schools has one of the lowest millage rates in the area. Under the Truth in Budgeting Hearing she reviewed the revisions to the final 2016-2017 budget realizing a 9.8% fund balance. She reviewed the revenues that make up the budget and noted the potential \$120 per pupil increase in the foundation grant for the 2017-2018 school year. She shared the per pupil foundation allowance trend from 2011 to present noting the \$120 per pupil increase equals a net increase of 1.6% but the rate of inflation was 1.9%. She presented the district's 2017-2018 enrollment projection, estimating a decrease in enrollment of 33 pupils; the 2017-2018 Revenue Summary, estimating a decrease of \$1.8M; the 2017-2018 Expenditure Summary, noting a decrease of \$1.04M; and a summary of the 2017-2018 General Fund Budget Summary projecting a 10% fund balance at the close of the 2017-2018 fiscal year.

Motion by Mr. Shiflett, seconded by Mrs. Winstanley to Close the Truth in Taxation / Truth in Budgeting Hearing at 6:28 pm.

APPROVAL OF AGENDA ITEMS

Motion by Ms. Wacyk, seconded by Mr. McKennon for the Grand Ledge Public Schools Board of Education to approve the June 26, 2017 Agenda Items, as presented. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA ITEMS

Motion by Ms. Wacyk, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve the June 26, 2017 Consent Agenda Item, as presented.

Included on the Consent Agenda were the meeting minutes of the May 22, 2017 Regular Meeting and the June 12, 2017 Work Session.

The motion carried unanimously.

ACADEMIC EXCELLENCE

Grand Ledge High School Principal Jill Mangrum presented the Class of 2016 Top 25 Scholars to the board of Education.

The board honored the scholars with certificates presented to them, individually, by Board Vice President Linda Wacyk and Superintendent Metcalf. They wished each of them well in all their future endeavors.

REPORTS

- A. Capitol Connections Report** – Mr. Shiflett advised the budget has been passed by both chambers and is now awaiting the Governor’s signature. However, the Governor still has the option of line item veto so until he signs the budget, it is unclear what it will look like. He also noted the MPSERS reform package was passed and will create, yet another class of employees for us, further complicating the job of school business offices.
- B. Eaton RESA Report** – Eaton RESA Representative Jay Bennett advised the board met two new administrators at last meeting, approved the budgets and approved three Relevant Academy board members. He noted the RESA has taken employment of Parapros back from GLPS. He also reported the board approved a new Packard playground that should be in place before fall and the CTE received a grant award of \$56,000 which was used to purchase a virtual reality welding simulation trainer and the rest of grant funds will be used for a variety of other needs being prioritized for CTE.
- C. Governance Committee Report** – No report.

- D. Grand Ledge Education Foundation Report** – Mrs. DuFort advised the Comet Chase was held on June 17 with participation in comparison to past years. She advised the race raised between \$10,000-\$12,000 noting the committee will finalize those numbers in July. She remarked there was a lot of community support, and also brought about the possibility of three new members. She is hopeful to have them at the next meeting of the board.
- E. Grand Ledge Parks & Recreation Report** – Mr. McKennon advised the committee reviewed the 2018 earth day clean up at oak park and some of the groups that would be invited to participate. The main discussion of the committee was the Master Plan for the Jaycee Park, which can be viewed on the City's website.
- F. Superintendent's Report**
- a. A-B-C Reports**
- i. Elementary – 3rd Trimester**
Elementary principals David Averill, Lori Bucholz, Dawn Kennaugh, Jim Gee and Chris Groves provided the board with an overview of the Attendance, Behavior and Course Completion data for the respective buildings for the third trimester of the 2016-2017 school year.
- ii. Secondary – 2nd & 3rd Trimester**
Secondary Principals Julie Taylor and Jill Mangrum provided the board with an overview of the Attendance, Behavior and Course Completion data for their respective building for the second and third trimesters of the 2016-2017 school year.
- b. Strategic Plan Update Report**
Assistant Superintendent for Academic Services Steve Gabriel, Executive Director for Technology Mark Deschaine and Assistant Superintendent for Human Resources and Operations Mike Johnson provided an overview of the 2016-2017 accomplishments under the GLPS Strategic Plan – The Grand Ledge Plan for Success 2 (GLPS²) in the three focus areas of Teaching and Learning, Human and Community Relations and Operations, respectively.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Greg Almy addressed services the district provides to students who excel to ensure we are providing them with the opportunity to grow academically.

Lorene Kappler expressed concerns regarding teacher turn over at Beagle Elementary and noted Youth for Understanding, a student foreign exchange program, is currently looking to place two students whom she believes would make great additions to our district. In closing she remarked if anyone was interested in hosting these students, or learning more about the program they could contact her at 517-388-1173.

OLD BUSINESS

A. APPROVAL OF FINAL 2016-2017 BUDGET AMENDMENT RESOLUTION

Motion by Mrs. Clark Pierson, seconded by Ms. Wacyk for the Grand Ledge Public Schools Board of Education to approve the Final 2016-2017 Budget Amendment Resolution, as presented.

ROLL CALL VOTE:

Clark Pierson	<u>Yes</u>	Shiflett	<u>Yes</u>
Mulvenna	<u>Yes</u>	DuFort	<u>Yes</u>
Wacyk	<u>Yes</u>	McKennon	<u>Yes</u>
Winstanley	<u>Yes</u>		

The motion carried unanimously.

B. APPROVAL OF 2017-2018 DEBT SERVICE & GENERAL FUND BUDGET RESOLUTION

Motion by Mr. Shiflett, seconded by Mrs. Clark Pierson for the Grand Ledge Public Schools Board of Education to approve the 2017-2018 Debt Service, Food Service, Community Education, School Store, Athletics, Adventure Club, Capital Improvement, Technology Replacement and General Fund Budget Resolution, as presented.

ROLL CALL VOTE:

Mulvenna	<u>Yes</u>	DuFort	<u>Yes</u>
Wacyk	<u>Yes</u>	McKennon	<u>Yes</u>
Winstanley	<u>Yes</u>	Clark Pierson	<u>Yes</u>
Shiflett	<u>Yes</u>		

The motion carried unanimously.

NEW BUSINESS

A. APPROVAL THE RESOLUTION TO BORROW IN ANTICIPATION OF STATE AID FUNDING

Motion by Mrs. DuFort, seconded by Mrs. Winstanley for the Grand Ledge Public Schools Board of Education to approve the Resolution Authorizing the Issuance of Notes through the Michigan Municipal Bond Authority in Anticipation of the State Aid Note, not to exceed \$3,000,000 (Three Million Dollars), as presented.

ROLL CALL VOTE:

Wacyk	<u>Yes</u>	McKennon	<u>Yes</u>
Winstanley	<u>Yes</u>	Clark Pierson	<u>Yes</u>
Shiflett	<u>Yes</u>	Mulvenna	<u>Yes</u>
DuFort	<u>Yes</u>		

The motion carried unanimously.

Mr. Shiflett noted this is something the district has to do every year where we have to borrow, in advance, because of an accounting shift the state government did that pushed the first State Aid Payment to school districts to October. So, we have to borrow to ensure we have enough money to pay our bills until that first payment is received.

Mrs. Clark Pierson further noted the state used to start schools on July 1, which follows a school district's fiscal year but following the move to October, it meant we didn't have enough money that means because we pay staff throughout the year, we have to borrow money for the first 3.5 months, so we borrow until the state pays us. She noted she is thankful for low interest rates over the past few years.

Chief Financial Officer Nancy Rasinske noted, this year, we will pay \$33,000 in interest. While the interest payment has gone down over the years, so has the amount of money we borrow. We borrowed \$6 million in 2012 and are now only borrowing \$3 million.

B APPROVAL OF 2017-2018 MHSAA MEMBERSHIP RESOLUTION

Motion by Ms. Wacyk, seconded by Mrs. Winstanley for the Grand Ledge Public Schools Board of Education to approve the 2017-2018 MHSAA Membership Resolutions, as presented.

ROLL CALL VOTE:

Winstanley	<u>Yes</u>	Clark Pierson	<u>Yes</u>
Shiflett	<u>Yes</u>	Mulvenna	<u>Yes</u>
DuFort	<u>Yes</u>	Wacyk	<u>Yes</u>
McKennon	<u>Yes</u>		

The motion carried unanimously.

C. APPROVAL THE PAYMENT OF SINKING FUND INVOICES

Motion by Mrs. Winstanley, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education approve the Payment of Sinking Fund Invoices in the amount of \$626,125.24, as presented.

Mr. Shiflett advised the expenses are all in conjunction with the renovations at Delta Mills noting these have been reviewed by the Board Bond Advisory Committee. The invoices are from GMB Architects and Engineers and Axiom Construction Services.

The motion carried unanimously.

PUBLIC COMMENT FROM THE AUDIENCE ON AGENDA ITEMS

Jay Bennett thanked the board and administration for being conscientious financial stewards noting a 10% fund balance is the highest he has seen since he has been around. He noted in his travels and working with districts across the state, he has worked with districts that have a 68% fund balance while others have a 2% fund balance. He advised the members MASB and MSBO are hosting a webinar where they will be talking about everything that is happening at the state as it relates to education and the budget. With regard to the ABC Reports he expressed he is happy to see the restorative justice program is decreasing the number of our out of school suspension.

He further remarked that he works with school districts across the state on establishing a strategic plan and the first thing he tells the board is they must get regular updates so he was very happy to see the update on the Grand Ledge Plan for Success. In closing he reminded everyone the MASB fall conference will take place in Lansing and encouraged everyone to attend and noted the August conference will take place on Mackinaw Island, and then noted that if board members are interested in attending the MACAUL conference – it is free for them to attend as long as their district has paid attendees and he is confident Grand Ledge always has staff attending this conference.

COMMENTS FROM THE BOARD AND STAFF

Superintendent Metcalf thanked everyone who took part in developing the district Strategic Plan noting he is excited where the district is headed. He further thank Chief Financial Officer Nancy Rasinske for all the work she has done on the budget pointing out that Mrs. Rasinske is working two full time jobs as she is overseeing the implementation of the district’s new accounting software – MUNIS. The first employee payroll through the new system is scheduled for July 8. In closing he thanked the buildings administrators for coming to present their ABC reports noting he understands the end of year can be a very difficult time.

President Mulvenna thanked Lorene Kappler for the goodies she brought the board this evening noting she has done this each year she has been on the board. She also advised if anyone is interested in hosting a foreign exchange student to contact Mrs. Kappler.

Mr. McKennon noted Dr. Metcalf, along with Athletic Director Steve Baker provided him a tour of the stadium project and he noted it looks like it is going amazingly well. He expressed the addition of a contractor to oversee the project and all the volunteers has established a sense of surety the project will be done properly. In closing her noted they are in the beginning stages of installing the drainage for the field, then will go on to the geogrid, then the stone. He encouraged anyone wanting to take a tour to contact Dr. Metcalf.

CLOSED SESSION – Negotiations

Motion by Mr. Shiflett, seconded by Mrs. Winstanley for the Grand Ledge Public Schools Board of Education to move into Closed Session for the purpose of discussing Negotiations Strategies, as per Section 8(c) of the Open Meetings Act, PA 267 of 1976.

ROLL CALL VOTE:

Shiflett	<u>Yes</u>	Mulvenna	<u>Yes</u>
DuFort	<u>Yes</u>	Wacyk	<u>Yes</u>
McKennon	<u>Yes</u>	Winstanley	<u>Yes</u>
Clark Pierson	<u>Yes</u>		

The motion carried unanimously at 8:57 pm.

RECONVENE IN OPEN SESSION

The meeting reconvened in Open Session at 9:15 pm.

APPROVAL OF EMPLOYEE CONTRACT

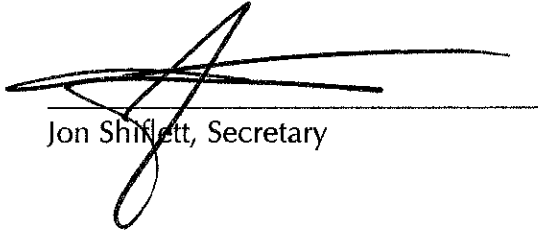
This item was tabled to the July 10, 2017 Regular Meeting.

ADJOURNMENT

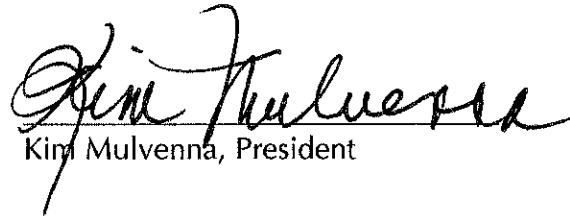
The meeting adjourned at 9:17 p.m.

Respectfully Submitted:

Attest:



Jon Shiflett, Secretary



Kim Mulvenna, President