

Grand Ledge Public Schools

Board of Education

JANUARY 23, 2023

REGULAR MEETING

SAWDON ADMINISTRATION BUILDING

BOARD ROOM

6:00 PM

Grand Ledge Public Schools

Regular Meeting of the Board of Education

Please take notice that the Board of Education will hold a Regular Meeting on:

Date: Monday, January 23, 2023

Place: Sawdon Administration Building
Board Room
220 Lamson Street
Grand Ledge, MI 48837

Once the meeting begins, you can watch it live at:
[YouTube.com/@GLPS21](https://www.youtube.com/@GLPS21) (click on the Live tab)

Time: 6:00 p.m.

Purpose: General Business

Phone: (517) 925-5400

Board minutes are located at the Board of Education office, 220 Lamson Street, Grand Ledge, MI 48837



William A. Barnes, Ed.D., Superintendent of Schools

cc: Buildings
Board Members
Lansing State Journal
Grand Ledge Independent
Melissa Mazzola, Co-President, GLEA
Greg Almy, Co-President, GLEA
Cindy Zerbe, President, MEA/NEA Unit I, Secretarial /Clerical
TBD, President, MEA/NEA Unit III, Food Service
Vicki Wenzlick, President, MEA/NEA Unit IV, TA/HC/Bus Assistants & Adv. Club
Danis Peck, President, IUOE Local 547, A, B, C, E & H AFL-CIO, Bus Drivers
Kelly LeSatz, President, Custodial Association

Date of Posting: January 18, 2023

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. Any person with a disability needing accommodations to attend a Board of Education meeting should contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend

Grand Ledge Public Schools
Board of Education
MEETING AGENDA
Monday, January 23, 2023
6:00 pm

- I. Call to Order & Pledge of Allegiance.....Jarrod Smith, President
- II. Roll Call.....Dr. Bill Barnes, Superintendent
- III. Knights of Columbus – Check Presentation
- IV. Approval of Agenda Items
- V. Approval of Consent Agenda Items
 - A. Meeting Minutes
 - a. January 9, 2023 Organizational Meeting & Work Session
 - B. Teacher Hiring
 - a. Mindi Stevens – Counselor – Delta Center Elementary School
 - b. Madeline Strong – Math Teacher – Beagle Middle School
- VI. Reports
 - A. Capitol Connections
 - B. Eaton RESA
 - C. Grand Ledge Education Foundation
 - D. Bond Update
 - E. Superintendent’s Report
- VII. Public Comment
- VIII. New Business
 - A. Approval of 2022-2023 Budget Amendment Resolution
- IX. Comments from Staff and Board
- X. Future Topics
 - A. Board Bond Advisory – Monday, February 13, 2023 5:00 p.m., Room 107
 - B. Work Session – Monday, February 13, 2023, 6:00 p.m., Board Room
- XI. Adjournment

NOTE: Individuals may address the Board for up to three (3) minutes in the Public Comment segments of the meeting. If any person with a disability needs accommodations at the Board of Education meeting, please contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend.



CALL TO ORDER & PLEDGE OF ALLEGIANCE

President Jarrod Smith

"I pledge allegiance
to the Flag
of the United States of America,
and to the republic
for which it stands,
one Nation under God,
indivisible,
with liberty and justice for all."



ROLL CALL

Superintendent Dr. William Barnes



KNIGHTS OF COLUMBUS - CHECK PRESENTATION

The Knights of Columbus will present the Special Education Department with a \$1,819.35 check from their Tootsie Roll sales:

- Dave Trakul, Grand Knight
- Brian Klopp, Deputy Grand Knight
- Bud Lawson, Financial Secretary
- Dave Zerbe, District Deputy & Trustee
- Ronald Pioch, MI Program Director & Trustee
- Dan Klodt, Co-MI Program Director
Andrew Berge, Trustee

Executive Director of Special Services Wendy Seida and ASD/LINKS Program Director Crystal Quintanilla-Howard, along with several students will accept the check on behalf of the district.



APPROVAL OF AGENDA ITEMS

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the January 23, 2023 Agenda Items, as presented.



APPROVAL OF CONSENT AGENDA ITEMS

A. Meeting Minutes

- a. January 9, 2023 Organizational Meeting & Work Session

B. Teacher Hiring

- a. Mindi Stevens - Counselor - Delta Center Elementary School
- b. Madeline Strong - Math Teacher - Beagle Middle School

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the January 23, 2023 Consent Agenda Items, as presented.

GRAND LEDGE PUBLIC SCHOOLS
Board of Education

Organizational Meeting – January 9, 2023

MINUTES

President Shiflett called the meeting to order at 6:00 p.m. He led those present in the Pledge of Allegiance.

OATH OF OFFICE

Assistant to the Superintendent and Notary Kim Manning administered the Oath of Office to Denise DuFort, Toni Glasscoe and Ashley Kuykendoll.

ROLL CALL

Roll Call by Superintendent Bill Barnes indicated the presence of **Board Members:** Jon Shiflett, Nicole Shannon, Jarrod Smith, Denise DuFort, Ben Cwayna, Toni Glasscoe and Ashley Kuykendoll. **Central Office Administrators:** Bill Barnes, Steve Gabriel, Julie Waterbury, Wendy Seida, Mark Deschaine, Martez Warren and John Ellsworth. **Others in Attendance:** Tim Totten, John Piper, Aleisha Batiste, Phil Johnson, Sarah Johnson, Dean DuFort, Howard Pizzo, Nell Pizzo, Kim Laforet, Melissa Mazzola, Greg Almy, Chelsea Hare-West, Nettavia Cherry, Marlene Promer, Rickie Kuykendoll, Sally Jo Nelton and Kim Manning

PUBLIC COMMENT

Chelsea Hare West addressed the board welcoming the new trustees and asked for clarification on the process for replacing the Varsity Basketball Coach.

ELECTION OF OFFICERS

Board Secretary Jarrod Smith conducted the Election of President.

A. President

Ms. Shannon nominated Jarrod Smith for the 2023 President of the Board of Education.

Dr. Glasscoe nominated Jon Shiflett for the 2023 President of the Board of Education.

There were no other nominations.

The nomination of Jarrod Smith as the 2023 President of the Board of Education carried unanimously.

President Elect Smith conducted the election for Vice President and Secretary.

B. Vice President

Ms. Shannon nominated Dr Glasscoe for the 2023 Vice President of the Board of Education.

There were no other nominations.

The Nomination carried unanimously.

C. Secretary

Mr. Shiflett nominated Ms. Shannon for the 2023 Secretary of the Board of Education.

There were no other nominations.

The Nomination carried unanimously.

SELECTION OF BOARD REPRESENTATIVES

Mrs. DuFort requested clarification on the role of the Equity, Diversity and Inclusion Committee.

A detailed discussion among the members noted that even though the SMART Goals were adopted under the Strategic Plan and those goals encompass some of the work that is a direct result of the EDI Committee, there is still oversight that needs to be maintained. Dr. Barnes shared he believes, and would appreciate, this committee continuing to provide oversight and accountability.

President Smith commented there has been some discussion on this committee in the past and it would not have been in the Superintendent of Mrs. Manning's perview to remove this Committee without direction from the board. He agreed that the Strategic Plan incorporated initiation steps but supports the continuation of the committee to maintain the oversight and accountability being requested by Superintendent Barnes.

President-Elect Smith made the following appointments for 2023:

- Parliamentarian: Jon Shiflett
- Legislation Liaison: Toni Glasscoe
- Board Representative to the GL Education Foundation: Nicole Shannon
- Members of the Board Audit Committee: Nicole Shannon, Ben Cwayna and Ashley Kuykendoll
- Members of the Board Bond Advisory Committee: Jarrod Smith, Jon Shiflett and Denise DuFort
- Members of the Board Governance Committee: Toni Glasscoe, Nicole Shannon and Ben Cwayna
- Members of the Equity, Diversity and Inclusion Committee: Jon Shiflett, Denise DuFort and Ashley Kuykendoll

APPROVAL OF CONSENT AGENDA ITEMS

Motion by Mr. Shiflett, seconded by Mrs. DuFort for the Grand Ledge Public Schools Board of Education to approve the January 9, 2023 Consent Agenda Items, as presented.

Included under the Consent Agenda was setting the Board Compensation Rate, noting it remains the same rate as established in 2014 with no increase, the reaffirmation and adoption of the Legal Reference Note; approval of the depositories/signatures for school funds; naming the Grand Ledge Independent as the official newspaper for publication purposes and authorizing the Superintendent (or his designee) to be the designated person to post official business notices; the delegation of the district's election duties to the Superintendent (or his designee); retaining The Thrun Law Firm as the district's legal counsel, Maner Costerisan & Ellis, PC as the district's financial auditors and the Michigan Association of School Boards as the district's consultant for non-certified bargaining groups; and, reaffirming that all seven (7) members of the board of education will sign all ratified collective bargaining agreements.

The motion carried unanimously.

SETTING OF 2023 BOARD OF EDUCATION MEETING SCHEDULE

Motion by Ms. Shannon, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve the 2023 Board of Education Meeting Schedule, as presented.

Following discussion among the members Mr. Shiflett offered, and Ms. Shannon accepted, a friendly amendment to remove the June 26, 2023 meeting. Superintendent Barnes pointed out that by law the Board of Education must hold their Truth in Taxation / Truth in Budgeting Hearing and adopt their budget prior to the end of the fiscal year. Mr. Shiflett withdrew his amendment.

The original motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 6:36 p.m.

Respectfully Submitted:

Attest:

Nicole Shannon, Secretary

Jarrold Smith, President

GRAND LEDGE PUBLIC SCHOOLS

Board of Education

Work Session - January 9, 2023

MINUTES

President Smith called the meeting to order at 6:41 p.m. He led those present in the Pledge of Allegiance.

ROLL CALL

Roll Call by Superintendent Bill Barnes indicated the presence of **Board Members**: Jarrod Smith, Toni Glasscoe, Nicole Shannon, Jon Shiflett, Denise DuFort, Ben Cwayna and Ashley Kuykendoll. **Central Office Administrators**: Bill Barnes, Steve Gabriel, Julie Waterbury, Wendy Seida, Mark Deschaine, Martez Warren and John Ellsworth. **Others in Attendance**: Tim Totten, John Piper, Aleisha Batiste, Phil Johnson, Sarah Johnson, Dean DuFort, Howard Pizzo, Nell Pizzo, Kim Laforet, Melissa Mazzola, Greg Almy, Chelsea Hare-West, Nettavia Cherry, Marlene Promer, Rickie Kuykendoll, Sally Jo Nelton and Kim Manning

MOMENT OF SILENCE HONORING HEATHER KLEIMAN

Dr. Barnes led a tribute and moment of silence honoring Grand Ledge Public Schools' long-time Athletic Trainer Heather Kleiman who passed away suddenly on December 26, 2022. He read a statement prepared by Athletic Director Steve Baker: "Long time GLHS Athletic Trainer Heather Kleiman passed away Monday, December 26th at a hospital in Green Bay. Heather was home for the holidays with her family in Escanaba when she became ill and was transferred to a Green Bay hospital where she passed away from complications related to blood clots. As the longest serving Athletic Trainer in Mid-Michigan, Heather's dedication to our student athletes and coaching staff was unmatched. This is a tremendous loss for our Grand Ledge school and community. Heather has served as Comet Athletic Trainer since 2004, more than 18 years serving student athletes from Grand Ledge and Mid-Michigan. The impact on the lives of the students she cared for can not be measured. The ultimate professional, Heather was the calm and reassuring voice to both students and parents on the field and in the training room. She always put the best interest of student athletes at the heart of everything she did and was recognized locally as a leader in her profession. Heather always made the training room at GLHS a welcoming place for all to visit. Her fun sense of humor, honesty and expertise as an athletic trainer set her apart. Heather was an example of all the positive attributes of educational athletics and our students, coaches and community have been blessed to have such an incredible individual in such a vital position. We will never forget her." Dr. Barnes asked everyone to keep Heather's family in their thoughts and prayers during this difficult time.

SCHOOL BOARD RECOGNITION

Dr. Barnes took a moment to acknowledge that January is School Board Recognition Month. He noted that board members serve in a capacity that is often challenging, often difficult but also often rewarding. He noted that board members work throughout the year and not just two nights out of the month attending Board Meetings; they serve on committees, work with the Superintendent regularly, are in our school and are at school events. He noted being a school board member requires commitment and passion for community service and our board works to make Grand Ledge Public Schools a better place. He thanked the board members on behalf of the administrative team and the district as a whole. He noted there was a small token of appreciation (cookies from our local Flour Child Bakery) at each of the members' places. In closing he thanked the board for the support he has received in his new role over the past few months noting it is very much appreciated. The board received a round of applause.

STATEMENT OF EVALUATION OF SUPERINTENDENT DR. BILL BARNES

President Smith read a statement prepared by former President Jon Shiflett regarding the Evaluation of Superintendent Bill Barnes that was conducted in December:

"At its December 12, 2022 meeting, the Grand Ledge Board of Education held a performance review for the purpose of conducting an evidence-based evaluation rating for Dr. Bill Barnes. The board used the Michigan Association of School Boards Superintendent Evaluation tool. All board members have been trained in use of the tool.

Dr. Barnes provided documentation of his efforts since taking over the position in August. He provided dozens of exhibits supporting his effectiveness as superintendent of Grand Ledge Public Schools.

*During this meeting, Dr. Barnes presented sufficient evidence to demonstrate **effective** performance and as a result, the Grand Ledge Board of Education developed a consensus rating of **effective** for Dr. Barnes' performance for the evaluation cycle ending December 1, 2022. This rating will not affect Dr. Barnes contract or step level.*

The board also explored possible priorities and goals that will inform the next evaluation cycle. The SMART goals presented this evening are the backbone of next year's evaluation.

The board does not like to evaluate superintendents with less than one year on the job. However, state law requires an annual evaluation be completed every year."

PUBLIC COMMENT

Ms. Shannon provided an overview for providing public comment to the board.

Tim Totten addressed the board grading the district and the board and asking for a public apology for what he believes were egregious mistakes.

ACTION ITEMS

A. APPROVAL OF MEETING MINUTES

Motion by Mrs. DuFort, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve the Meeting Minutes, as presented. The motion carried unanimously.

President Smith noted this includes the meeting minutes of the December 12, 2022 Regular Meeting and Closed Session and the minutes of the December 15, 2022 Special Meeting.

B. APPROVAL OF TEACHER HIRING

Motion by Mr. Shiflett, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the Hiring of Dr. Matthew Allison as a Counselor at Grand Ledge High School, as presented. The motion carried unanimously.

C. APPROVAL OF THE PAYMENT OF CAPITAL FUNDS INVOICES

Motion by Mr. Cwayna, seconded by Mrs. DuFort for the Grand Ledge Public Schools Board of Education to approve the Payment of Capital Funds Invoices in the amount of \$211,351.95, as presented.

President Smith noted all the following invoices were reviewed at the Board Bond Advisory Meeting prior to this meeting. These invoices represent work as part of the Fine Arts Center Construction at the High School.

The motion carried unanimously.

D. APPROVAL OF THE PAYMENT OF SINKING FUND INVOICES

Motion by Ms. Shannon, seconded by Mr. Shiflett for the Grand Ledge Public Schools Board of Education to approve the Payment of a Sinking Fund Invoices in the amount of \$4,436.87, as presented.

President Smith noted these address architectural fees associated with the design of the storage barn as is required by law.

The motion carried unanimously.

E. APPROVAL OF THE PAYMENT OF PROPOSAL 1, SERIES 2 BOND INVOICES

Motion by Mr. Shiflett, seconded by Ms. Shannon for the Grand Ledge Public Schools Board of Education to approve the Payment of Proposal 1, Series 2 Bond Invoices in the amount of \$774,913.71, as presented.

President Smith noted this represents invoices for projects at Delta Center along with architectural fees for various other projects.

The motion carried unanimously.

F. APPROVAL OF THE PAYMENT OF PROPOSAL 2, SERIES 2 BOND INVOICES

Motion by Ms. Kuykendoll, seconded by Mrs. DuFort for the Grand Ledge Public Schools Board of Education to approve the Payment of Proposal 2, Series 2 Bond Invoices in the amount of \$499,229.89, as presented.

President Smith noted this represents work for the Fine Arts addition at the high school noting he was excited to hear that the district could receive occupancy approval in April with full completion later in the year.

The motion carried unanimously.

COMMENTS FROM STAFF & BOARD

Mr. Ellsworth thanked everyone for their patience and understanding as we are learning the new audio-visual system that allows us to live stream the board meetings. He noted he did check and as long as someone viewing the meeting turned on closed captioning, it was working. He shared that the meetings are live streamed at: [YouTube.com/@GLPS21](https://www.youtube.com/@GLPS21) noting we will continue to push out information about the live streaming.

Superintendent Barnes thanked Kim Manning, John Ellsworth, and Mark Deschaine noting they spent most of the day today moving tables, ensuring the camera angels were right, and making sure everything was ready to go for tonight's meeting. He thanks Mr. Shiflett for his leadership and guidance during his time as president throughout his transition noting he appreciated his approach and his leadership. He expressed he looks forward to continuing the work with President Smith. He addressed the question regarding the process for replacing the coaching position noting this will be a very in-depth process that will go through a committee with various administrators, coaches, teachers, booster representative and community members. Mr. Baker will spear head the committee. He pointed out that Coach Charter has done a great job serving as the interim coached and he thanked him for his willingness to step into the role to bring the least amount of disruption to the program.

Ms. Kuykendoll sent her condolences to Heather Kleiman's family and friends, welcome Dr. Allison to the High School team and thanked the community for their support putting her in this position. She thanked her family and friends who attended tonight and commented she looks forward to being of service to the students of Grand Ledge Public Schools and the district. She questioned using the Grand Ledge Independent as the means of sharing information about the board and wondered how many people have access to the paper noting she wants to ensure we are engaging the community.

Mr. Shiflett welcome Ms. Kuykendoll to the board.

Mrs. DuFort noted she is pleased with the board's new officers and the new board.

Mrs. Shannon agreed with Mrs. DuFort.

Dr. Glasscoe thanked the board for all the support during her one-year appointment noting it was invaluable; she felt included and welcomed. She noted she looks forward to working with the board commenting everyone serving has a skill set that focuses on community, students and families. She advised she has a work commitment that will keep her from being in attendance at the January 23rd meeting and the County-Wide School Board Meeting.

President Smith noted there is a great team on the administrative side of the room as a great team serving on the Board. He expressed he loves the new technology and he is excited for the year to come.

ADJOURNMENT

The meeting adjourned at 7:14 p.m.

Respectfully Submitted:

Attest:

Nicole Shannon, Secretary

Jarrod Smith, President



INTEROFFICE MEMORANDUM

TO: Dr. William A. Barnes, Superintendent of Schools

FROM: Kelly, J. Jones, Director
Human Resources

SUBJECT: Recommendation to Hire

DATE: January 10, 2023

I recommend the Grand Ledge Public Schools Board of Education hire Mindi Stevens to fill our vacant position of Counselor at Delta Center Elementary.

KJJ/edc

Mindi Stevens



Objective

To obtain a rewarding and challenging role as a school counselor.

Work Experience

Office of Child Support Departmental Analyst

State of Michigan/ Dept. of Health and Human Services

Office of Child Support

September 2022- Current

Daily activities include analyzing support specialists case reads for state and federal audit purposes as well as identifying trends for future training opportunities.

Office of Child Support Lead Worker

State of Michigan/ Dept. of Health and Human Services

Office of Child Support

April 2003- September 2022

Daily activities include helping families by working closely with them to establish paternity and child support for children, participating in administrative hearings on behalf of the department, review and evaluating child support specialist's case work, conducting trainings for new employees, updating and conducting trainings for veteran employees, and reviewing and creating single business practices for daily use.

Teacher's Assistant

Sherwood Elementary School

August 2001- June 2002

Daily activities involved working on an individual basis with second, third, and fourth graders, organizing and leading small and large reading groups per the teacher's request, working closely with the teachers and support staff.

Master's of Counseling Internship Experience

Dewitt Jr High School- Counselor Sherri Drayton August 2011

Scott Elementary School- Counselor Emily Palmatier January 2012

The internship included counseling students, administering classroom lessons, implementing small groups, and working closely with the teaching and support staff.

Bachelor's degree Internship Experience

The School Success Program

Union City and Sherwood Elementary School December 2001- May 2002

The internship included working with the coordinator of the program by helping her create and implement character building classroom lessons to K- 4th graders.

Trainings

Grief and Loss Specialist March 2020

Trauma Informed Care for the Classroom July 2019

Career Development Specialist June 2019

College Admissions Specialist June 2019

Systemic Racism Training Oct 2021

Confidentiality Training Jan 2022

DEI Training Jan 2022

Education

Spring Arbor University August 2009-May 2012

Master of Arts

School Counseling

Spring Arbor University

Sept 1998-May 2002

Bachelor of Arts

Family Life Education

Union City High School

1998 Graduate

References

Available Upon Request



INTEROFFICE MEMORANDUM

TO: Dr. William A. Barnes, Superintendent of Schools

FROM: Kelly, J. Jones, Director
Human Resources

SUBJECT: Recommendation to Hire

DATE: January 19, 2023

I recommend the Grand Ledge Public Schools Board of Education hire Madeline Strong to fill our vacant position of Math teacher at Beagle Middle School.

KJJ/edc

MADLINE STRONG



QUALIFICATIONS SUMMARY

Mathematics and elementary education major with a 3.836 GPA and experience working with children. Dedicated, trustworthy, motivated, positive, ethical, excellent communicator, patient, and committed to providing exceptional instruction and care. Detail-oriented, able to multitask effectively, and truly loves working with people, specifically children.

EXPERIENCE

DEC. 2022 – PRESENT

LONG-TERM SUB: MATH INTERVENTIONIST, GRAND LEDGE SCHOOL DISTRICT, BEAGLE MIDDLE SCHOOL

- Planned and taught one 7th grade Math Up class, while providing push-in support in both 7th and 8th grade during the remaining 4 hours of the school day.
- Built strong student relationships, a positive learning environment, and began to cultivate a growth mindset in my students.

AUG. 2022 – DEC. 2022

TEACHER INTERN POSITION, GRAND LEDGE SCHOOL DISTRICT, HAYES INTERMEDIATE

- Gained experience in all teaching responsibilities, including but not limited to planning and teaching lessons, creating a positive class culture, implementing classroom management practices, analyzing student data, using student data to inform instruction, and building relationships with students.
- Took full responsibility of the classroom teacher role for 4 weeks, with the remainder of time being either gradually assuming those responsibilities or returning responsibility to the classroom teacher.

JAN. 2022 – APRIL 2022

TEACHER APPRENTICE POSITION, WAVERLY COMMUNITY SCHOOL DISTRICT, ELMWOOD ELEMENTARY

- Gained experience in classroom management and organization, Social Emotional Learning program implementation, and overall classroom duties.
- Designed and taught lessons to the class.

JAN. 2021 – AUG. 2021

LEAD TEACHER OF SCHOOL-AGE CLASSROOM, IXL LEARNING CENTER

- Implemented strong classroom management practices.
- Supported and supervised students attending school virtually, motivated school-age children to complete homework, and ensured each was on time and attentive during zoom calls.
- Designed weekly lesson plan of activities, including daily activities for: circle time, math, science, social studies/discovery, art, health/nutrition/safety, and journal prompts

ASSISTANT TEACHER DAYCARE EXPERIENCE

- **Assistant Teacher**, Little Scholars Preparatory School: June 2022 – Aug. 2022
- **Assistant Teacher**, Appletree & Gilden Woods Early Care and Preschool: Sept. 2021 – Dec. 2021
- **Assistant Teacher**, IXL Learning Center: May 2019 – Aug. 2019, Mar. 2020, Jul. 2020 - Sept. 2020, and Nov. 2020 – Jan. 2021
- **Assistant Teacher**, Allendale Childcare: Feb. 2020 – Mar. 2020, and Sept. 2020 – Nov. 2020
 - Supervised children in the classroom and on the playground in every age group (6 months – school age)
 - Taught children reading, writing, math, art, and science at an age-appropriate level. Adapted subjects as needed for individual children
 - Implemented age-appropriate learning activities
 - Guided students to develop social and emotional skills

EDUCATION

AUG. 2018 – DEC. 2022

GRAND VALLEY STATE UNIVERSITY, GPA: 3.836

Majors: Mathematics & Elementary Education. Minor: Elementary Certification.

Frederik Meijer Honors College Student – Grand Valley Award for Excellence Scholarship recipient – Michigan State Competitive Scholarship recipient – Dean’s List each semester – Anticipated graduation: December 2022

REFERENCES

SHELLY SCHRAM University field coordinator for student teaching



ANGELA LUTZ, Mentor Teacher at Hayes Intermediate



ERIN JIMMERSON, Mentor Teacher at Elmwood Elementary





REPORTS

- A. Capitol Connections Report**
- B. Eaton RESA Report**
- C. Grand Ledge Education Foundation Report**
- D. Bond Update**
- E. Superintendent's Report**



PUBLIC COMMENT

Persons may address the board for up to three (3) minutes in the Public Comment segment of the meeting by providing your name and jurisdiction (City, Township / County) on one of the Public Comment forms provided at the sign in table and turning it in to the Superintendent's Assistant.

The meeting chair will use the Public Comment forms submitted to invite persons to come forward to make their public comment at the appropriate time.

Board Meetings are constructed to conduct necessary business of the board, while allowing time for the public to express concerns and opinions.

Out of respect for board members, students and staff, you will be interrupted if you:

- Personally attack a board member or district employee on issues unrelated to their job performance.
- Mention a student's name when discussing behavior or other incidents.
- Engage in discussion with other members of the audience.

You will be reminded when you are approaching the end of your three-minute limit so you can conclude with your strongest points.

The board will not respond to questions or comments during public comment but the Superintendent will do his best to answer questions at the end of the meeting. If immediate answers are not available, arrangements will be made to provide you with the information requested.



NEW BUSINESS

A. Approval of 2022-2023 Budget Amendment Resolution

PROPOSED MOTION: I move the Grand Ledge Public Schools Board of Education approve the 2022-2023 Budget Amendment Resolution noting a projected fund balance of 8.61%, as presented.

ROLL CALL VOTE

General Fund Budget 2022-23

Grand Ledge Public Schools

For Action 1-23-2023

BUDGET ASSUMPTIONS

	Original 2022-23	Proposed 2022-23 Amendment
Foundation Allowance	\$9,135	\$9,150
Membership blend	90% fall 2022/10% spring 2022	90% fall 2022/10% spring 2022
Current year Fall student FTE	4,781.00	5,069.35
Prior year Spring student FTE	4,879.04	4,879.04
Sec 23a dropout recovery count	0.00	6.25
Blended student count	4,790.80	5,056.57

REVENUE

General fund revenues for the 2022-23 year are projected to increase to approximately \$68 million. The following factors contributed to the revenue projection:

- The District’s State revenues will increase by approximately \$3,800,000 during FY 2023 due to a higher than projected increase in the foundation allowance as well as the increase in student enrollment. In addition, the District is receiving \$1,000,000 in State funding in support of student mental health and school safety.
- Federal revenues will increase by \$1,370,000 over original projections due the use of ESSER funds in support of summer school programming, substitute teacher costs, homebound teachers and distance learning internet hot spots.
- Incoming transfers will increase by \$550,000 due to a transfer from the District’s non-bond related capital projects fund. This increase was partially offset by a decrease in the special education reserve transfer from Eaton RESA.

EXPENDITURES

General fund expenditures are projected to increase to approximately \$68.6 million. The following factors contributed to the expenditure projection:

- Instructional expenditures are increasing by \$2,200,000 as many newly hired teachers were granted credit for years of service. In addition, the District was not able to achieve the reduction in teaching assistants as originally projected due to increasing student needs.

- Pupil support services are increasing by \$860,000 as a result of the State student mental health funding along with further increases in related services support (speech, psychology, social work) from Eaton RESA.
- General administration costs increased \$1,100,000 primarily due to a former employee settlement payment.
- Operations and maintenance costs increased by \$1,070,000 due to increased fuel, utility and supply costs due to inflationary increases and additional operating square footage. State school safety funding and the hiring of additional custodial staff with credit for years of service also contributed to the projected increase.

FUND BALANCE

The amended budget adoption for 2022-23 calls for the utilization of \$567,000 of the beginning fund balance leaving the District with a projected ending fund balance of \$5,900,000 as of June 30, 2023. This fund balance level represents 8.68% of revenues, the measurement utilized by the Department of Treasury for early warning monitoring, and 8.61% of expenditures, the measurement utilized by Board Governance Policy EL 404.

GENERAL APPROPRIATIONS ACT
Resolution for Adoption by the Board of Education of
Grand Ledge Public Schools

RESOLVED, that the General Appropriations Act for the
Grand Ledge Public Schools General Fund for fiscal year 2022-23
is amended as follows:

<u>Code#</u>		<u>Original 2022-23 Budget</u>	<u>Increase (Decrease)</u>	<u>Amended 2022-23 Budget</u>
<u>REVENUES</u>				
100	Local	\$ 10,624,307	\$ 853,999	\$ 11,478,306
300	State	41,804,793	3,815,047	45,619,840
400	Federal	6,892,172	1,371,578	8,263,750
500-600	Incoming Transfers	2,151,706	551,482	2,703,188
	Total Revenues	<u>\$ 61,472,978</u>	<u>\$ 6,592,106</u>	<u>\$ 68,065,084</u>
<u>EXPENDITURES</u>				
Instruction -				
110	Basic Program	\$ 29,737,561	\$ 1,784,090	\$ 31,521,651
120	Added Needs	8,411,731	433,375	8,845,106
	Total Instruction	<u>38,149,292</u>	<u>2,217,465</u>	<u>40,366,757</u>
Support Services -				
210	Pupil	5,008,194	860,470	5,868,664
220	Instructional Staff	2,097,863	340,861	2,438,724
230	General Administration	747,204	1,105,127	1,852,331
240	School Administration	3,414,579	57,714	3,472,293
250	Business	652,950	129,832	782,782
260	Operations & Maintenance	5,499,246	1,069,032	6,568,278
270	Transportation	3,889,639	57,886	3,947,525
280	Central Support Services	1,963,167	(22,404)	1,940,763
290	Other Support Services	873,029	1,094	874,123
	Total Support Services	<u>24,145,871</u>	<u>3,599,612</u>	<u>27,745,483</u>
300	Community Services	14,914	(4,252)	10,662
400-600	Outgoing Transfers & Fund Modifications	<u>124,057</u>	<u>385,737</u>	<u>509,794</u>
	Total Expenditures	<u>\$ 62,434,134</u>	<u>\$ 6,198,562</u>	<u>\$ 68,632,696</u>
	Amount by which Revenues Exceed Expenditures	<u>\$ (961,156)</u>	<u>\$ 393,544</u>	<u>\$ (567,612)</u>
<u>FUND BALANCE INFORMATION</u>				
	Fund Balance at July 1, 2022	\$ 6,475,986		\$ 6,475,986
	Amount by which Revenues Exceed Expenditures	<u>(961,156)</u>		<u>(567,612)</u>
	Ending Fund Balance	<u>\$ 5,514,830</u>		<u>\$ 5,908,374</u>
	Fund Balance as a Percentage of Revenues	<u>8.97%</u>		<u>8.68%</u>
	Fund Balance as a Percentage of Expenditures	<u>8.83%</u>		<u>8.61%</u>

ADOPTED this 23rd day of January, 2023



COMMENTS FROM STAFF & BOARD



FUTURE TOPICS

- Board Bond Advisory Meeting - Monday, February 13, 2023, 5:00 p.m., Sawdon Room 107
- Work Session - Monday, February 13, 2023, 6:00 p.m., Sawdon Board Room



ADJOURNMENT

Time: _____