

# Grand Ledge Public Schools



## Board of Education

**JANUARY 9, 2023**  
**WORK SESSION**

**SAWDON ADMINISTRATION BUILDING**  
**BOARD ROOM**  
**6:00 PM**

# ***Grand Ledge Public Schools***

## **Work Session of the Board of Education**

Please take notice that the Board of Education will hold a Work Session Meeting on:

**Date:** Monday, January 9, 2023

**Place:** Sawdon Administration Building  
Board Room  
220 Lamson Street  
Grand Ledge, MI 48837

Once the meeting begins, you can watch it live at:  
[YouTube.com/@GLPS21](https://www.youtube.com/@GLPS21) (click on the Live tab)

**Time:** Immediately Following the Organizational Meeting

**Purpose:** General Business

**Phone:** (517) 925-5400

Board minutes are located at the Board of Education office, 220 Lamson Street, Grand Ledge, MI 48837



William A. Barnes, Ed.D., Superintendent of Schools

cc: Buildings  
Board Members  
Lansing State Journal  
Grand Ledge Independent  
Melissa Mazzola, Co-President, GLEA  
Greg Almy, Co-President, GLEA  
Cindy Zerbe, President, MEA/NEA Unit I, Secretarial /Clerical  
TBD, President, MEA/NEA Unit III, Food Service  
Vicki Wenzlick, President, MEA/NEA Unit IV, TA/HC/Bus Assistants & Adv. Club  
Danis Peck, President, IUOE Local 547, A, B, C, E & H AFL-CIO, Bus Drivers  
Kelly LeSatz, President, Custodial Association

*Date of Posting: January 5, 2023*

**NOTE:** Individuals may address the Board for up to three (3) minutes in the Public Comment segment of the meeting. Any person with a disability needing accommodations to attend a Board of Education meeting should contact Kim Manning at 925-5401 at least three (3) days prior to the date of the meeting he/she plans to attend

**Grand Ledge Public Schools  
Board of Education  
MEETING AGENDA  
Monday, January 9, 2023  
Immediately Following the Organizational Meeting**

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- I. Call to Order & Pledge of Allegiance ..... President
- II. Roll Call.....Dr. Bill Barnes, Superintendent
- III. Moment of Silence Honoring Heather Kleiman
- IV. School Board Recognition
- V. Statement of Evaluation of Superintendent Dr. Bill Barnes
- VI. Public Comment
- VII. Action Items
  - A. Approval of Meeting Minutes
    - a. December 12, 2022 Regular Meeting & Closed Session Minutes
    - b. December 15, 2022 Special Meeting
  - B. Approval of Teacher Hiring
    - a. Dr. Matthew Allison – Counselor – GLHS
  - C. Approval of the Payment of Capital Funds Invoices
    - a. Trades – December 2022
      - Kone, Inc.
      - Proline Concrete Construction
      - Vander Hyde Mechanical
  - D. Approval of the Payment of Sinking Fund Invoice
    - a. GMB Architects & Engineers – November 2022
  - E. Approval of the Payment of Proposal 1, Series 2 Bond Invoices
    - a. Clark Construction – December 2022
    - b. GMB Architects & Engineers – December 2022
    - c. Trades – December 2022
      - Complete Enclosures
      - Ewing Electric, Inc.
      - Glazing Solutions, Inc.
      - Great Lakes Systems, Inc.
      - L D Clark Company
      - Lapeer Steel, Inc.
      - LJ Trumble Builders LLC
      - Mall City Mechanical, Inc.
      - Moore Trosper Construction
      - Proline Concrete Construction
      - Ritsema Associates
      - Vander Hyde Mechanical
  - F. Approval of the Payment of Proposal 2, Series 2 Bond Invoices
    - a. Clark Construction – December 2022
    - b. GMB Architects & Engineers – December 2022
    - c. Trades – December 2022
      - Architectural Metals, Inc.
      - Burgess Concrete Construction
      - Centennial Electric
      - Davenport Masonry
      - Delta Steel Inc.
      - Dobie Construction
      - Great Lakes Systems, Inc.
      - H & H Painting Company
      - Integrity Interiors, Inc.
      - Moore Trosper Construction
      - Praise Sign Company
      - Professional Thermal Systems
      - Ritsema Associates
      - Stonecreek Interior Systems
- VIII. Comments from Staff and Board
- IX. Future Topics
  - Based on Approval of 2023 Board Meeting Schedule
- X. Adjournment

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## CALL TO ORDER & PLEDGE OF ALLEGIANCE

President

"I pledge allegiance  
to the Flag  
of the United States of America,  
and to the republic  
for which it stands,  
one Nation under God,  
indivisible,  
with liberty and justice for all."



## **ROLL CALL**

Superintendent Bill Barnes



**MOMENT OF SILENCE HONORING HEATHER KLEIMAN**



## SCHOOL BOARD RECOGNITION



## STATEMENT OF EVALUATION OF SUPERINTENDENT

From 2022 Board of Education President Jon Shiflett:

*“At its December 12, 2022 meeting, the Grand Ledge Board of Education held a performance review for the purpose of conducting an evidence-based evaluation rating for Dr. Bill Barnes. The board used the Michigan Association of School Boards Superintendent Evaluation tool. All board members have been trained in use of the tool.*

*Dr. Barnes provided documentation of his efforts since taking over the position in August. He provided dozens of exhibits supporting his effectiveness as superintendent of Grand Ledge Public Schools.*

*During this meeting, Dr. Barnes presented sufficient evidence to demonstrate **effective** performance and as a result, the Grand Ledge Board of Education developed a consensus rating of **effective** for Dr. Barnes’ performance for the evaluation cycle ending December 1, 2022. This rating will not affect Dr. Barnes contract or step level.*

*The board also explored possible priorities and goals that will inform the next evaluation cycle. The SMART goals presented this evening are the backbone of next years evaluation.*

*The board does not like to evaluate superintendents with less than one year on the job. However, state law requires an annual evaluation be completed every year.”*





## PUBLIC COMMENT

Persons may address the board for up to three (3) minutes in the Public Comment segment of the meeting by providing your name and jurisdiction (City, Township / County) on one of the Public Comment forms provided at the sign in table and turning it in to the Superintendent's Assistant.

The meeting chair will use the Public Comment forms submitted to invite persons to come forward to make their public comment at the appropriate time.

Board Meetings are constructed to conduct necessary business of the board, while allowing time for the public to express concerns and opinions.

Out of respect for board members, students and staff, you will be interrupted if you:

- Personally attack a board member or district employee on issues unrelated to their job performance.
- Mention a student's name when discussing behavior or other incidents.
- Engage in discussion with other members of the audience.

You will be reminded when you are approaching the end of your three-minute limit so you can conclude with your strongest points.

The board will not respond to questions or comments during public comment but the Superintendent will do his best to answer questions at the end of the meeting. If immediate answers are not available, arrangements will be made to provide you with the information requested.



## ACTION ITEM A

### A. Approval of Meeting Minutes

- a. December 12, 2022 Regular Meeting and Closed Session\*
- b. December 15, 2022 Special Meeting

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the Meeting Minutes, as presented.

*\*Closed Session Minutes will be at your board place for review prior to the meeting. All copies should be turned back in to Kim Manning at the end of the meeting.*

# GRAND LEDGE PUBLIC SCHOOLS *Board of Education*

Regular Meeting – December 12, 2022

## MINUTES

President Shiflett called the meeting to order at 6:00 p.m. He led those present in the Pledge of Allegiance.

### ROLL CALL

Roll Call by Superintendent Bill Barnes indicated the presence of **Board Members:** Jon Shiflett, Jarrod Smith, Nicole Shannon, Sara Clark, Denise DuFort, Ben Cwayna and Toni Glasscoe. **Members Absent:** None. **Central Office Administrators:** Bill Barnes, Steve Gabriel, Julie Waterbury, Wendy Seida, Kelly Jones and Mark Deschaine. **Others in Attendance:** Spender Austin, Betty Austin, Ginny Austin, Teresa Dyer, Patty Roberts, Maggie Roberts, Julie Andersen, Addy Smith, Ryan Smith, John Piper, Dave Logel, Alyssa Arnouts, Kellen Teel, J. Teel, Leda Shannon, Summer Shannon, Rick Teel, Becky Teel, Melissa Mazzola, Ann Paquette-Lukens, Ashleigh Shepard, Kim Wheat, Sally Jo Nelton, Nell Pizzo, Howard Pizzo, Tara Barnhill, Mike Roberts, Rachelle Roberts, Mark Roberts, Abby Roberts, Ramandeet Kaur, Allyson McCann and Kim Manning

### APPROVAL OF AGENDA ITEMS

**Motion by Ms. Shannon, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve the December 12, 2022 Agenda Items, as presented. The motion carried unanimously.**

### APPROVAL OF CONSENT AGENDA ITEMS

**Motion by Mr. Smith, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the December 12, 2022 Consent Agenda Items, as presented.**

Included on the Consent Agenda was the November 14, 2022 Meeting Minutes and Closed Session Minutes and the teacher leave of absence for Erica Deters.

**The motion carried unanimously.**

### REPORTS

#### **A. Capitol Connections Report**

Dr. Glasscoe noted there are approximately 25 bills that could impact K-12 education. She noted some of the bills could lapse in the lame duck, but some may be brought back in the new legislature. One bill she is tracking is House Bill 4032 which would modify the rating structure and data on student growth as a factor of teacher and administrator evaluations. She noted she is happy to continue in this roll next year and would welcome another member to join her.

President Shiflett noted that all the legislators have gone home for the Holiday recess and there will be no business until after the new year.

**B. Eaton RESA Report**

Mrs. DuFort noted the RESA Board received a report from Lauren Blakely, the new Executive Director of Relevant Academy, on changes to continue to grow enrollment, their focus, holding students more accountable and emphasizing community activities as well as implementing Hybrid learning starting in January. They also received a report from Instructional Services and implementing MTSS with an equity focus. They also approved some out of state staff travel requests and renewed the truancy case management with the 5<sup>th</sup> & 6<sup>th</sup> Circuit Court.

**C. Grand Ledge Education Foundation**

Ms. Shannon noted the Foundation raises money to provide grants to teachers to provide them with the opportunity to implement and grow learning opportunities for their students outside what the district funds can provide. She shared the Foundation awarded approximately \$10,000 in teacher grants this year highlighting Delta Center noting that Ms. Ward received money to grow the Mobile Maker Space, additionally money was given to help fund International Night coming in January and the music room now has an easy means to move their xylophones on carts. She noted there were several exciting things across the district and last week the Foundation held their Night of Stars where the teachers shared the grants in action.

**D. Equity, Diversity and Inclusion Committee Report**

President Shiflett noted before he calls on Ms. Clark to provide the EDI report, he wanted to take a moment to recognize that this would be her last meeting and thanking her for 20½ years of service to the students, staff, families and community. 20½ years of leadership and mentorship, sitting on every committee, except the bond committee and leading the audit committee. He presented Ms. Clark with a plaque.

Ms. Clark noted she has enjoyed her years on the board and thanked everyone for their support of her over the years. She noted she is leaving the board with a wondering administrative team and a good team in the members of the board. She noted this board has been “metal tested” and has really shown what a principled board is. She commented it was an honor to serve. She thanked Kim Manning who has served seven superintendents and interims in between and helps guide members.

Ms. Clark then noted the full board committee met with Dr. Barnes to talk about the presentation he will share later in the agenda with regard to the implementation of SMART Goals. She noted these goals imbed some of the suggestions received from the committee in their 2021 report to the board. The report was received by the board, but the board did not act on it. Instead, the administration and teams looked at the report and imbedded various recommendations under the goals for our Strategic Plan. She noted there was a lot of stakeholder input in the development of the Strategic Plan and the committee thought this was the best means moving forward. The committee was very pleased. She commented she felt the committee should have a roll in monitoring the progress on this but recommends the board take a moment to ensure the make-up of the committee is where it needs to be as some members have dropped off.

**E. Bond Update**

Bond Supervisor John Piper provided the board with an update on the status of the current construction projects including the high school fine arts addition and Delta Center addition.

**F. Superintendent's Report**

Dr. Barnes took a moment to personally, and on behalf of the Administrative Team, thank Ms. Clark noting he always appreciate integrity. He thanked her for the support he has received from her as the Assistant Superintendent and now as Superintendent. He noted he will miss their conversation but commended her for everything she has done for the district and the community. He noted that giving more than 20 years of service to any organization should be commended commenting she has made a huge difference in the lives of many, including him personally and the district as a whole.

Two other quick mentions noted the installation of the new and improved board audio visual system starts tomorrow and should be operational for the next meeting to include live streaming of the meeting. Additionally, he noted the launch of a community information piece that persons who do not have children attending the school can sign up or to receive communications from the district. He noted there are cards on the sign-in table that have a QR code that you can scan to sign up or you go to [glcomets.net/connect](http://glcomets.net/connect) and complete the sign-up online.

He then noted he is excited to have students from Delta Center here tonight to help present some of the great things going on in their building. He introduced Delta Center Principal Teresa Dyer. Mrs. Dyer highlighted several things from Delta Center including intervention blocks, status of building construction including a new access road for safer arrivals and dismissals, diversity and cultural celebrations, and many other day-to-day happens within the building. The board then heard from students Ginny Austin, Leda Shannon, Japji Singh, Kenley Teel and Addy Smith, and Maggie Roberts with the assistance of 3<sup>rd</sup> grade teacher Mrs. Wheat.

**PUBLIC COMMENT**

Mr. Smith read the rules for addressing the board.

Dave Logel introduced himself to the board as the newly elected city council representative for Ward 1. He noted there are four school buildings within his Ward. He shared he has spoken with Dr. Barnes and expressed his desire to continue to strengthen the relationship between the City of Grand Ledge and Grand Ledge Public Schools.

Summer Shannon addressed the board sharing that Delta Center is a unique and creative place where the teachers teach students things they need to know. She suggested implementing a hydration station in the cafeteria.

**OLD BUSINESS**

**A. APPROVAL OF STRATEGIC PLAN OBJECTIVES**

**Motion by Mrs. DuFort, seconded by Ms. Clark for the Grand Ledge Public Schools Board of Education to approve the Strategic Plan Objectives, as presented.**

Superintendent Barnes reminded the board that back on June 13, 2022 the board approved the Strategic Plan and instructed then Superintendent Dr. Davenport to begin the implementation plan process to develop objectives and action plans with measurements, timelines, responsibilities and a board monitoring calendar. He reviewed the alignment of these measures with MICIP the EDIC Report noting that the strategic plan should tie all elements of the organization together. He reviewed the work that has taken place since the June plan approval. Dr. Barnes went on to review each of the SMART goals as they apply to Academics and Programs, Learning Environment and Culture, Communication and

Community Engagement, Personnel and Leadership, and Operations. In closing, he noted he is seeking the board's approval of the developed SMART goals that will move the work forward noting in January the District School Improvement Team (DSIT) and the District Leadership Team (DLT) will develop responsibilities, measurements and a board monitoring calendar and that these elements will be brought to the board for approval in January or February 2023.

A detailed discussion among the members noted the individual building goals and the choices made to identify those goals, establishing the goals first and tasking Superintendent Barnes and the Administrative Team with how to measure and achieve the goals, concerns and clarification of the decision to not bring the EDI Committee report back to the board for approval, further clarification in aligning practices with the board approved Strategic Plan, the work that has gone into creating the SMART goals, the EDI Committee report was recommendations but was never intended to be all or nothing, this process was not done quietly or behind closed doors and has been discussed at board meetings on more than one occasion, the work of the EDI Committee was a strong part of the conversation during the Strategic Plan development and there was a wide range of persons included in that development, the SMART goals do not just drop the language out of the EDI Report into it but more of a natural progression of that report and put into a bigger picture aligned with the board approved Strategic Plan, these goals implement many pieces of many documents and fold them into one plan that aligns under our Strategic Plan but are not policies but guiding and tracking progress of the district to ensure it is successful, this is not and should not be considered approval of the EDI recommendations submitted by the Committee but as an extension of our Strategic Plan to meet our established belief statements and goals. The SMART goals build in tracking and accountability, being more cognizant and looking through that lense versus the way we have always done it in the past. This is the start of aligning everything under the Strategic Plan and ensuring continuous improvement.

**NEW BUSINESS**

**A. APPROVAL OF THE PAYMENT OF SINKING FUND INVOICES**

**Motion by Ms. Clark, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve the payment of Sinking Fund Invoices in the amount of \$15,660.00, as presented.**

Mr. Smith noted all invoices being brought forward were reviewed by the Board Bond Advisory Committee prior to being brought for the full board's consideration. These invoices represent work on the design of the storage barn.

**The motion carried unanimously.**

**B. APPROVAL OF THE PAYMENT OF CAPITAL FUNDS INVOICES**

**Motion by Mrs. DuFort, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve the payment of Capital Funds Invoices in the amount of \$295,275.57, as presented.**

Mr. Smith noted this represents work at the Fine Arts addition that is eligible under Capital Funds.

**The motion carried unanimously with member Sara Clark abstaining from the vote in accordance with MCL 380.4203.**

**C. APPROVAL OF THE PAYMENT OF PROPOSAL 1, SERIES 2 BOND INVOICES**

**Motion by Mr. Smith, seconded by Mr. Cwayna for the Grand Ledge Public Schools Board of Education to approve the payment of Proposal 1, Series 2 Bond Invoices in the amount of \$561,312.07, as presented.**

Mr. Smith noted this is for work at Delta Center.

**The motion carried unanimously with member Sara Clark abstaining from the vote in accordance with MCL 380.4203.**

**D. APPROVAL OF THE PAYMENT OF PROPOSAL 2, SERIES 1 BOND INVOICES**

**Motion by Ms. Shannon, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve the payment of Proposal 2, Series 1 Bond Invoices in the amount of \$2,756.54, as presented.**

Mr. Smith noted this represents equipment that will be put in the storage barn.

**The motion carried unanimously with member Sara Clark abstaining from the vote in accordance with MCL 380.4203.**

**E. APPROVAL OF THE PAYMENT OF PROPOSAL 2, SERIES 2 BOND INVOICES**

**Motion by Mr. Smith, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the payment of Proposal 2, Series 2 Bond Invoices in the amount of \$661,940.15, as presented.**

**The motion carried unanimously with member Sara Clark abstaining from the vote in accordance with MCL 380.4203.**

**F. APPROVAL OF BID AWARD**

**Motion by Ms. Shannon, seconded by Dr. Glasscoe for the Grand Ledge Public Schools Board of Education to approve the bid award to Groove Construction in the amount of \$264,655 for the construction of an athletic storage barn, with a PLM Bond in the amount of \$5,557, a contingency fund of \$15,000 and \$7,000 for testing for an overall project budget of \$292,212 using Sinking Fund dollars, as presented.**

It was noted the storage barn will be constructed on the Southeast corner of the track near M-43.

**The motion carried unanimously.**

**G. APPROVAL OF GL HIGH SCHOOL SEMINAR CLASS**

**Motion by Mrs. DuFort, seconded by Ms. Clark for the Grand Ledge Public Schools Board of Education to approve the addition of the High School Seminar Class, Comet Care and Connections, as presented.**

Assistant Superintendent for Academic Services noted this is the result of looking at the needs of the students at the high school. Dr. Barnes noted the middle school implemented a check and connect which is similar and discussions are taking place on future considerations for K-8 implementation.

**The motion carried unanimously.**

**COMMENTS FROM STAFF AND BOARD**

Assistant Superintendent of Academic Services wish Ms. Clark all the best expressing his appreciation for all she has done for the district, shared the passing of long-time district employee Sheila Bell following a courageous battle with cancer and sending condolences to her family.

Dr. Barnes expressed his appreciation to the board for the conversation and feedback tonight noting he looks forward to continuing the conversation.

Dr. Glasscoe recognized the work that identified the SMART Goals and sharing that Dr. Barnes will be the keynote speaker on January 26, 2023 at LCC's C3R Summit and invited anyone interested in signing up to attend.

Mrs. DuFort acknowledged the great loss in Sheila's passes, expressed her appreciation for Dr. Barnes implementing the student groups sharing with the board about their schools, and recognized the work put into the Strategic Plan and the SMART Goals noting she does not remember ever seeing anything so complete for any district and commenting this is how we move forward.

Ms. Clark noted the discussion tonight and the comments reaffirm this is a good board going forward. She encouraged her colleagues to reach out to local districts, the townships and City of Grand Ledge and invite people to have coffee one-on-one to continue the conversation and build relationships, and noting she believes the Dave & Betty Morris property located at the corner of Bauer Road and Grand River will bring mammoth changes to this area that will be beneficial to the entire state.

Mr. Smith thanked Ms. Clark for being a great colleague and comments she has shown her dedication to this board and this district noting she was always thoughtful and always came from the right place and expressing he was glad to have had a chance to learn from her.

Ms. Shannon noted Ms. Clark has been a tremendous mentor to her and noting she believes she will continue to be involved in some way. She thanked her for her service.

Mr. Shiflett noted (jokingly) that even though Ms. Clark opposed his first appointment to the board he will miss her presence here and he expects continued conversations as he enjoys their conversations.

**CLOSED SESSION – Negotiations & Superintendent's Annual Review**

**Motion by Ms. Shannon, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to move into Closed Session for the purpose of discussing Negotiations Strategies and conducting the Superintendent's Annual Performance Review, as per Section 8(1)(a) and Section 8(1)(c) of the Open Meetings Act, Public Act 267 of 1976.**

**Roll Call Vote:**

<b>Ms. Clark</b>	<b>YES</b>	<b>Dr. Glasscoe</b>	<b>YES</b>
<b>Mr. Smith</b>	<b>YES</b>	<b>Mr. Cwayna</b>	<b>YES</b>
<b>Ms. Shannon</b>	<b>YES</b>	<b>Mrs. DuFort</b>	<b>YES</b>
<b>President Shiflett</b>	<b>YES</b>		

**The motion carried at 8:23 p.m.**

**RECONVENE IN OPEN SESSION**

The Board reconvened in Open Session at 9:56 p.m.



**STATEMENT OF EVALUATION**

Board President Shiflett will read the Statement of Evaluation at the next regularly scheduled board meeting.

**ADJOURNMENT**

The meeting adjourned at 9:56 p.m.

Respectfully Submitted:

Attest:

\_\_\_\_\_  
Jarrod Smith, Secretary

\_\_\_\_\_  
Jon Shiflett, President

DRAFT

GRAND LEDGE PUBLIC SCHOOLS  
**Board of Education**

Special Meeting – December 15, 2022

MINUTES

President Shiflett called the meeting to order at 9:00 a p.m. He led those present in the Pledge of Allegiance.

ROLL CALL

Roll Call by Superintendent Bill Barnes indicated the presence of **Board Members:** Jon Shiflett, Nicole Shannon, Jarrod Smith, Sara Clark, Denise DuFort and Ben Cwayna. **Members Absent:** Toni Glasscoe. **Central Office Administrators:** Bill Barnes and Julie Waterbury. **Others in Attendance:** Kim Manning

PUBLIC COMMENT

There was no public comment.

2023 ANNUAL SUMMER TAX RESOLUTION

Motion by Ms. Shannon, seconded by Mr. Smith for the Grand Ledge Public Schools Board of Education to approve the 2023 Annual Summer Tax Resolution, as presented.

ROLL CALL VOTE:

Mr. Smith	<u>YES</u>	Mr. Cwayna	<u>YES</u>
Ms. Shannon	<u>YES</u>	Mrs. DuFort	<u>YES</u>
President Shiflett	<u>YES</u>	Ms. Clark	<u>YES</u>

The motion carried unanimously.

COMMENTS FROM STAFF AND BOARD

Dr. Barnes thanked the members for their willingness to convene this special meeting to address this oversight.

ADJOURNMENT

The meeting adjourned at 9:01 a.m.

Respectfully Submitted:

Attest:

\_\_\_\_\_  
Jarrod Smith, Secretary

\_\_\_\_\_  
Jon Shiflett, President



## ACTION ITEM B

### B. Approval of Teacher Hiring

- a. Dr. Matthew Allison - Counselor - GLHS

**PROPOSED MOTION:** I move the Grand Ledge Public Schools approve the hiring of Dr. Matthew Allison as a Counselor at Grand Ledge High School, as presented.



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**INTEROFFICE MEMORANDUM**

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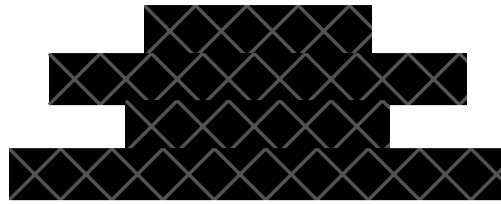
**TO:** Dr. William A. Barnes, Superintendent of Schools  
**FROM:** Kelly, J. Jones, Director  
Human Resources  
**SUBJECT:** Recommendation to Hire  
**DATE:** December 8, 2022

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I recommend the Grand Ledge Public Schools Board of Education hire Dr. Matthew Allison to fill our vacant position of Counselor at the High School.

KJJ/edc

# Dr. Matthew W. Allison



## EDUCATION

### **Doctor of Philosophy in Marriage and Family Therapy**, December 2015

Amridge University, Montgomery, Alabama

Cumulative GPA: 3.99

- *Graduated Summa Cum Laude*
- *Published in The Qualitative Report 2012, Vol. 17*
- *Helped conduct research to create an evaluation tool to measure church excellence*
- *Conducted research among clergy for dissertation titled, "The Experience of Connection With the Church Body for Ministers and their Spouses Within the Christian Churches/Churches of Christ"*
- *Presented dissertation research at Stone Campbell Journal Conference in April 2016 titled, "Ministers, Isolation, & Burnout: Implications for Leadership & Intra-Church Relationship"*

### **Masters of Arts in Counseling**, May 2010

Spring Arbor University, Spring Arbor, Michigan

Cumulative GPA: 3.89

- *Obtained School Counseling License*
- *Completed 700-hour internship in Mason Public Schools, August 2009 – April 2010*
  - *Worked closely with students on a variety of school related and personal issues*
  - *Gave multiple presentations to classes and student groups*
  - *Spent significant time at high school, junior high and alternative ed. counseling departments*

### **Bachelors of Religious Education**, May 2001

Great Lakes Christian College, Lansing, Michigan

Cumulative GPA: 3.9

- *Graduated Valedictorian*
- *Member of the Campus Ministry Team (CMT/RA) for junior and senior years*
- *Member of Delta Epsilon Chi, Honor Society of the Accrediting Association of Bible Colleges.*
- *Member of Sigma Delta Delta Honor Society of Great Lakes Christian College.*
- *Received the Bible Achievement Award for Excellence in Biblical Studies*
- *Received the Drachma Award*

## EXPERIENCE

### **Professor of Psychology & Counseling**, July 2011 - Present

Great Lakes Christian College, Lansing, MI

- *Oversee Psychology/Counseling and Family Life Education Majors*
- *Teach majority of Psychology/Counseling and Family Life Education courses*
- *Provide academic advising for GLCC students*

- *Mentor students, provide counseling services, including individual, pre-marital, and marital counseling*

**Professional Counselor**, June 2010 – Present

Clear Path Counseling Solutions, PLLC

The Counseling Center of Great Lakes, PLLC

- *Established Clear Path Counseling Solutions and The Counseling Center of Great Lakes private practices to provide counseling services to individuals, couples, and families*

**Vocational Services Specialist**, June 4, 2008 – June 2011

Peckham, Inc., Charlotte, Michigan and Lansing, Michigan sites

- *Provided support and case management to individuals with developmental, cognitive, mental, emotional, and physical disabilities*
- *Managed case load of over 100 clients at the Lansing call center*
- *Wrote individualized program plans, progress notes, and annual reports for program participants*
- *Assisted in training program participants, aid in identifying and overcoming barriers*
- *Prepared billing for CMH*
- *Developed positive work relationships with CMH Supports Coordinators & staff*

**Youth/Associate Minister**, September 2004 – January 2008

DeWitt Christian Church, DeWitt, Michigan

- *Responsible for college age, teen, and children's programs*
- *Duties included preparing and teaching lessons, counseling students and adults, planning and chaperoning activities, training volunteers, and facilitating small groups*
- *Occasionally taught the congregation for Sunday service and led music regularly*

**Youth/Associate Minister**, June 1996 - June 2002

South Redford Christian Church, Redford, Michigan

- *Facilitated and oversaw groups for students*
- *I prepared and taught lessons, planned and chaperoned activities, trained youth sponsors, oversaw the youth program, and counseled students*
- *In June 2001, I developed and oversaw the college age/ young adult program*

**LICENSURES & MEMBERSHIPS**

- Licensed Professional Counselor (LPC)
- Licensed School Counselor (LSC)
- Licensed Marriage & Family Therapist (LMFT)
- Certified Family Life Educator (CFLE)
- Member of American Counseling Association (ACA)



## ACTION ITEM C

### C. Approval of the Payment of Capital Funds Invoices

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the payment of Capital Funds Invoices in the amount of \$211,351.95, as presented.





## ACTION ITEM D

### D. Approval of the Payment of Sinking Fund Invoice

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the payment of a Sinking Fund Invoice in the amount of \$4,436.87, as presented.



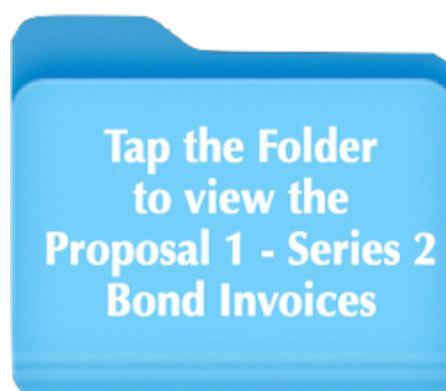




## ACTION ITEM E

### E. Approval of the Payment of Proposal 1, Series 2 Bond Invoices

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the payment of Proposal 1, Series 2 Bond Invoices in the amount of \$774,913.71, as presented.





## ACTION ITEM F

### F. Approval of the Payment of Proposal 2, Series 2 Bond Invoices

**PROPOSED MOTION:** I move the Grand Ledge Public Schools Board of Education approve the payment of Proposal 2, Series 2 Bond Invoices in the amount of \$499,229.89, as presented.





## COMMENTS FROM STAFF & BOARD



## FUTURE TOPICS

- Based on Approval of 2023 Board Meeting Schedule



## ADJOURNMENT

Time: \_\_\_\_\_